

# WORKERS COMPENSATION SYSTEM FOR THE INJURED EMPLOYEE.



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## BACKGROUND

Workers compensation is a system that was established to provide partial medical care and income protection to employees who were injured or became ill from their job. Work related injuries are classified as accidental traumas or occupational diseases that “arise out of” or “occur” during the course of employment (CDC.gov). At UMC, an injured employee is required to report the *incident/ accident/ exposure* regardless of how minor the case to his manager or the person in charge to ensure that the employee receive immediate medical treatment and compensation under the workers compensation insurance (UMC HR *revised policy*).

Successfully filing a claim with WC requires reporting the injury in a timely manner and completing all the necessary forms then carefully going through with the required processes.

## PURPOSE

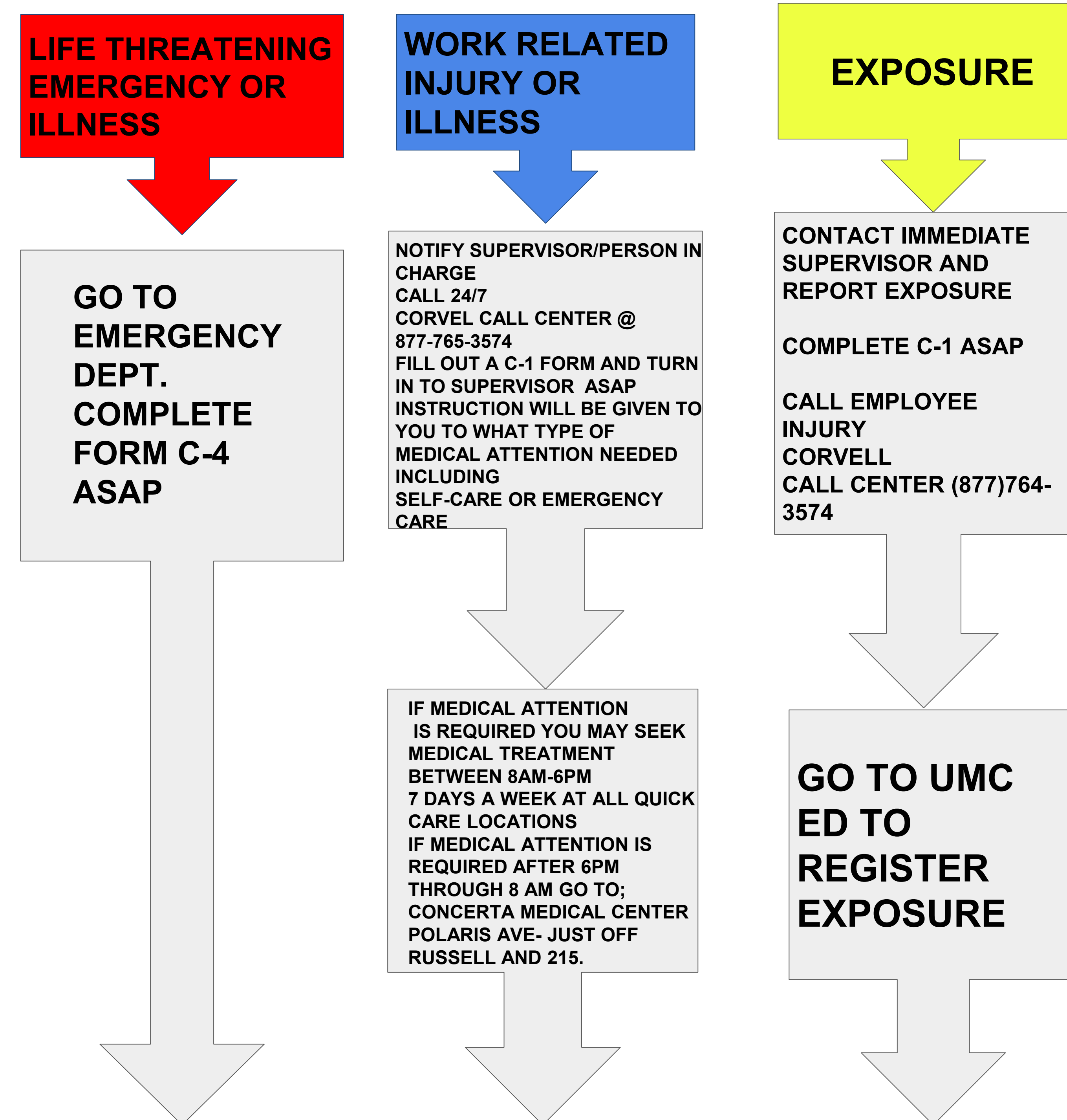
The purpose of this study is to illustrate the step by step process to take after an injury occurs, provide the basic knowledge on how to file for workers compensation and discuss the benefits of WC on the injured worker. Awareness on Workman’s Compensation procedure will ensure a successful claims process thus avoiding any delay in compensation and treatment.

## METHODS

- After an injury, the employee must complete a “Notice of Injury/Exposure”(form C-1) must be signed by manager and submitted to HR no later than 7 days after injury.
- The injured worker may seek medical treatment at any UMC QC
- Thereafter, all follow ups are done at QC Enterprise.
- During the initial visit, the employee must fill out a C-4 form or claims for compensation/initial treatment.
- With every visit, the employee will be provided with a physician progress report (PPR) that will indicate patient health status and referral needs. A copy of this will be provided to the employee to submit to his manager and HR up until all visits are completed.



## WORKERS COMP PROTOCOL



PLEASE CONTACT WORKERS COMPENSATION OFFICE AT DELTA POINT HR AS SOON AS POSSIBLE AT (702) 383-3724  
ALL FOLLOW UP TREATMENTS IS DONE AT **ENTERPRISE QUICK CARE** UNTIL RELEASED BY ENTERPRISE PHYSICIAN.  
ALL FORMS CAN FOUND ON THE INTRANET UNDER HUMAN RESOURCES- WORKERS COMPENSATION

## RESULTS

Knowledge on properly filing a workers comp claim will help:

- Avoid any delay in medical care
- Avoid any unwanted medical bills and expenses
- Ensure adequate and timely compensation
- Proper accommodation at the workplace for continued safety
- Ease stress and unfamiliarities of filing after an injury.
- Properly assist the injured employee back to health

## REFERENCES

[www.CDC.gov./niosh/topics/workerscomp/cwcs.def](http://www.CDC.gov./niosh/topics/workerscomp/cwcs.def)  
UMC Human Resources. “Structured Return to Work and Workers Compensation”,

