University Medical Center of Southern Nevada
Governing Board
October 25, 2017

UMC Emerald Room
901 Rancho Lane, Suite 180
Las Vegas, Clark County, Nevada
Wednesday, October 25, 2017
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the regular place of meeting in the Emerald Room, 901 Rancho Lane, Suite 180, Las Vegas, Clark County, Nevada, on Wednesday, October 25, 2017 at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:02 p.m. by Acting Chair Raney. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair (Via phone)
Eileen Raney, Vice Chair
Laura Lopez-Hobbs
Donald Mackay, M.D.
Robyn Caspersen
Michael Saltman (Via phone)
Renee Franklin (Via phone)
Harry Hagerty (Via phone) (Left @ 3:20pm)

Absent:
Jeff Ellis (Excused)

Ex-Officio Members:

Present:
Mary Lynn, Ex-Officio

Absent:
Dr. Dale Carrison
Barbara Atkinson, M.D, Planning Dean, UNLV School of Medicine

Also Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

ITEM NO. 1 PUBLIC COMMENT

Acting Chair Raney asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

None

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on September 27, 2017. *(Available at* University *Medical Center, Administrative Office)* *(For possible action)*

FINAL ACTION: A motion was made by Chair O'Reilly that the minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

FINAL ACTION: A motion was made by Member Lopez-Hobbs that the agenda be approved as presented. Motion carried by unanimous vote.

SECTION 2. BUSINESS ITEMS

ITEM NO. 4 Receive an update on replacement of the Electronic Health Record (EHR) product; and direct staff accordingly. (*For possible action)*

DOCUMENT(S) SUBMITTED**:**
- EHR Update

DISCUSSION: Brian Rosenberg provided an update on the Epic implementation.

Epic is now 35 days from Go Live; November 20, 2017 is Go Live. Surgery scheduling will go live on November 11, and one week after that, scheduling will be live throughout the entire hospital.

Over 1,000 employees have been to a training class. Super user training has been completed and resident/physician training has started.

Chair O'Reilly asked if there is a record of providers who enrolled and Mr. Rosenberg said that there is a record. Also, if providers do not enroll they won't be able to access the system.

Mr. VanHouweling added that the Medical Executive Committee had an extensive discussion regarding training and we have their full support. An official letter will be sent out within 30 days of going live to remind all physicians who have not enrolled.

The leadership team meets twice a week to determine any issues that may rise and to find solutions.

An audit of the charge master is being done to ensure there are no issues with charging. Brian and his team continue to move forward, be prepared, and address any issues that come up during the transition.

FINAL ACTION: No action taken.

ITEM NO. 5 Receive a report from the Governing Board Human Resources and Executive Compensation Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None Submitted

DISCUSSION: Member Caspersen provided the HR report on behalf of Member Ellis. At the last two meetings on October 17, and 23, the committee discussed the CEO merit performance and next year's 2018 goals for the CEO. They also made a decision regarding the merit increase for the 2017 fiscal year. There is an item on the Consent agenda today related to this topic.

FINAL ACTION: No action taken.

ITEM NO. 6 Receive a report from the Governing Board Clinical Quality and Professional Affairs Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None Submitted

DISCUSSION: Dr. Mackay provided a brief summary from the last meeting on October 23.

The committee discussed the CEO performance merit and changed their December meeting to December 11, 2017 to occur prior to the December Governing Board meeting.

FINAL ACTION: No action taken.

ITEM NO. 7 Receive a report from the Governing Board Audit and Finance Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None Submitted

DISCUSSION: The Chair of the Audit and Finance committee, Member Hagerty left the meeting just prior to this item so no report was provided at this time.

FINAL ACTION: No action taken.

ITEM NO. 8 Receive the monthly financial report for FY September 2017; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- MD&A September FY2017

DISCUSSION: Ms. Wakem provided the following monthly financial report updates for FY September 2017.

-Total admission were 1803, up over prior year by 2.2%
-Surgery cases were 1,197, up 3.7%
-ER visits were 9,557, down 4.3%
-Adjusted patient days were below budget by 3.4%
-Quick and Primary cares were down over prior years (Epic went live in the clinics in July so the number of appointments were reduced to help with the transition of scheduling and inputting patient data)
-Adjusted patient days is trending upwards as well as admissions
-Finance is booking an adjustment for DSH repayment every month.
- Below budget in supplies

We are struggling to hire nurses so this issue accounts for the overtime that we are incurring each month.

Chair O'Reilly thanked Ms. Wakem for presenting the financials a month earlier.

FINAL ACTION: None

ITEM NO. 9 Receive an update on the University of Nevada Las Vegas School of Medicine; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Mr. VanHouweling announced that Dean Atkinson is returning to staff within the next 30 days.

FINAL ACTION: None taken

ITEM NO. 10 Receive an update from the Hospital CEO; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Mr. VanHouweling provided the following operational updates.

- All 60 medical students passed the EMT certification
- UMC has had a large number of dignitary visits
- Received a certificate from the White House for our actions during the tragedy
- UMC has volunteered to help continue the Victims Assistance Center, now called the Resiliency Center, to assist the victims and families of the tragedy with anything they may need
- Mason is presenting to the American Hospitals Association via Webinar to share his experience during the One October event
- Official emergency medicine provider for the Las Vegas Golden Knights
- NICU survey being conducted on November 6
- Fashion for Autism event to be held at the Aria Hotel on November 3, and Volunteers in Medicine event to held at the Palazzo November 4 (all Board members invited)
- November 9, at 9:30am is the opening of the Blue Diamond Quick Care Clinic

FINAL ACTION: None

SECTION 3: CONSENT ITEMS

ITEM NO. 11 Approve the recommendation of the Human Resources and Executive Compensation Committee's review of CEO performance and recommended merit salary adjustment and incentive bonus for fiscal 2017. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 12 Approve the settlement agreement in the matter of District Court Case A-16-748807-C, entitled *Lana Jane Young vs. University Medical Center of Southern Nevada*; and authorize the Chief Executive Officer to execute the necessary settlement documents. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Settlement Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 13 Approve ratification for the Amendment Three to the Agreement for Staff Augmentation Services between Optimum Healthcare IT, LLC and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Optimum Healthcare Amendment Three

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 14 Approve ratification of the CDW Government LLC Quote and CareLink Care Package Statement of Work with Capsa Healthcare; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Quote Confirmation
- HPG IT Sourcing Letter
- Disclosure of Ownership (DOO)

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 15 Approve the Skull Flap Storage Agreement between California Transplant Services, Inc. d/b/a SafetyGraft and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to execute future renewal amendments; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 16 Approve Fund Appropriations for Infrastructure Hardware/Firmware Support with Extreme Networks, Inc.; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Service Budgeting

- Renewal Quote

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 17 Approve RFP No. 2017-07 Data Breach Notification and Remediation Services to Identity Theft Guard Solutions, Inc. d/b/a ID Experts; approve the RFP No. 2017-07 Service Agreement; authorize the Chief Executive Officer to exercise the extension option; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Service Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 18 Approve the Agreement for Physician Professional Services between Quality Care Consultants, LLC and University Medical Center of Southern Nevada for utilization, case management and resource management services; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Agreement for Physician Professional Services

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 19 Approve the Interlocal Agreement between The Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada Las Vegas and University Medical Center of Southern Nevada For General and Pediatric Dentistry On-Call Services; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Interlocal Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 20 Approve Amendment Two to Consulting Agreement between Diamond Healthcare Corporation and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Amendment Two

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 21 Approve the Master Services Agreement between Merritt Hawkins & Associates LLC and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to approve future Statement of Works within the not-to-exceed amount of this Agreement and exercise the extension option; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Master Services Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 22 Approve the Lab Testing Services Master Agreement for use by University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Testing Services Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 23 Approve the Customer Order Agreements/Implementation Timelines from CareFusion Solutions LLC to upgrade existing Alaris Infusion Pumps and to purchase the CATO Software/Hardware Solution; and take action as deemed appropriate. *(For possible action)*

DOCUMENT SUBMITTED:
- Customer Order
- DOO

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

SECTION 4: EMERGING ISSUES

ITEM NO. 24 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

Member Caspersen asked for an update from the Smith Group.

Acting Chair Raney commented that this topic will be discussed in a Closed Session during the November Governing Board meeting.

COMMENTS BY THE GENERAL PUBLIC:

A period devoted to comments by the general public about matters relevant to the Board's jurisdiction will be held. No action may be taken on a matter not listed on the posted agenda. Comments will be limited to three minutes. Please step up to the speaker's podium, clearly state your name and address and please ***spell*** your last name for the record.

None

There being no further business to come before the Board at this time, at the hour of 2:50 p.m. Acting Chair Raney adjourned the meeting.

Minutes Prepared by: Terra Lovelin
APPROVED: November 8, 2017