University Medical Center of Southern Nevada
Governing Board Audit and Finance Committee Meeting
November 10, 2020

Delta Point Building, Emerald Conference Room (1st Floor)
901 Rancho Lane
Las Vegas, Clark County, Nevada

The University Medical Center Governing Board Audit and Finance Committee met at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:01 p.m. by Chair Robyn Caspersen and the following members were present, which constituted a quorum.

CALL TO ORDER

Board Members:

Present:
Robyn Caspersen (via phone)
Harry Hagerty
Dr. Donald Mackay
Jeff Ellis (via phone)
Mary Lynn Palenik (via phone)
Christian Haase (via phone)

Absent:

Others Present:
Tony Marinello, Chief Operating Officer
Jennifer Wakem, Chief Financial Officer
Maria Sexton, Chief Information Officer
Jacqueline Saites, Contracts Director
Susan Pitz, General Counsel
Emelia Allen, Attorney
Stephanie Ceccarelli, Board Secretary

SECTION 1. OPENING CEREMONIES

ITEM NO. 1 PUBLIC COMMENT

Committee Chair Caspersen asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speaker(s): None

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board Audit and Finance Committee meeting on October 21, 2020 *(For possible action)*

FINAL ACTION: A motion was made by Member Hagerty that the minutes be approve. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

FINAL ACTION: A motion was made by Member Dr. MacKay that the agenda be approved. Motion carried by unanimous vote.

SECTION 2. BUSINESS ITEMS

ITEM NO. 4 Receive an update from Internal Audit on FY21 Project Plan; and direct staff accordingly. *(For possible action)*

DOCUMENTS SUBMITTED:
- None submitted

DISCUSSION: Nathan Strohl, Internal Auditor, provided an update on the status of internal audits. Mr. Strohl said due to the pandemic, current and ongoing audits have been cancelled. A brief overview of internal control activities, including managing PPE supplies, conducting PAR audits and documenting inventory of COVID related supplies was provided. He added that new supply monitoring protocols can be put in place as a result of his experience working in materials management.

ITEM NO. 5 Receive an update report from the Chief Financial Officer; and direct staff accordingly. *(For possible action)*

DOCUMENTS SUBMITTED:
- None submitted

DISCUSSION: Ms. Wakem informed the Committee that the complete October financial results will be shared in December.

Volumes for October were 7.5% below prior year. Overall hospital CMI is 2.04, almost 19% above prior year and Medicare is 2.23, almost 34% above prior year. ER visits were down 18.8%. The ED to admission conversion rate was up 3% over prior year.

BDO update was provided. Financial statement auditors are conducting the financial statement audit, as well as an audit of federal funding received for the Ryan White Program and the Cares Act. Preliminary criteria from CMS has been received, but they are awaiting final criteria.

The annual Medicare cost report is due the end of November. DSH auditors are kicking off their FY18 DSH audit.

Lastly, she provided an update on the unallocated Cares Act funding. The application to request additional funding was submitted November 6th. An update will be provided as information becomes available.

FINAL ACTION TAKEN: None taken

ITEM NO. 6 Review and recommend for ratification by the Governing Board the Emergency Purchase Order with Florida Import Experts, Inc. for COVID-19 Gloves; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Florida Import Experts, Inc. Purchase Order
- Florida Imports Experts Disclosure of Ownership

DISCUSSION: This was a volume order to purchase exam gloves. A prompt payment discount was provided on orders.

FINAL ACTION TAKEN: A motion was made by Member Hagerty to approve and make a recommendation to the Governing Board to ratify the agreement. Motion carried by unanimous vote.

ITEM NO. 7 Review and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada ("UMC") Amendment No. 4 to the Group Enrollment Agreement with Health Plan of Nevada, Inc. to provide health care coverage to UMC employees, dependents, and retirees through a Health Maintenance Organization; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- HPN Group Enrollment Agreement – Fourth Amendment
- HPN Disclosure of Ownership

DISCUSSION: This is the 4th of six renewal terms. This is the HMO option which extends the terms and increases the rates. This includes an increase in the prescription drug benefits. We are anticipating $15.8 million in variable costs, based on the number of participants.

FINAL ACTION TAKEN: A motion was made by Member Dr. Mackay to approve and make a recommendation to the Board of Hospital Trustees to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 8 Review and recommend for approval by the Governing Board the First Amendment to Agreement for Data Engineering Consultation with Shannon Kane-Saenz; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Shannon Kane-Saenz – Amendment One
- Shannon Kane-Saenz Disclosure of Ownership

DISCUSSION: This is a request to adds additional funds to the base contract to extend services for data engineering consultation.

Ms. Wakem added that the consultant builds all the programming to input data from Epic into Kaufman Hall and build out the forecasting modules. The module is estimated to be complete in 3rd quarter.

FINAL ACTION TAKEN: A motion was made by Member Hagerty to approve and make a recommendation to the Governing Board to approve the amendment. Motion carried by unanimous vote.

ITEM NO. 9 Review and recommend for approval by the Governing Board the Pyxis Medication Management upgrade project with CareFusion Solutions, LLC; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Care Fusion Customer Order
- Multi-Product Implementation Timeline
- BD Pyxis Customer Order Attachment
- BD Pyxis Interop EPIC Customer Order Attachment
- UMCSN FMO Amendment CB Edits
- Disclosure of Ownership
- CareFusion Sourcing Letter
- UMCSN Business Associate Agreement

DISCUSSION: This is an enterprise medicine management solution. This is an upgrade to the current system and will allow medications to be located in multiple areas of the facility and will cut down on fulfillment of requests. It will assist in medication distribution which is helpful in tracking the medication and the amount being dispensed. There are no additional costs and there will be a cost savings of $29K.

FINAL ACTION TAKEN: A motion was made by Member Dr. Mackay to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 10 Review and recommend for award by the Governing Board RFP No. 2020-16 Workers' Compensation Services to FIRM Revenue Cycle Management Services, Inc.; authorize the Chief Executive Officer to sign the Agreement and exercise any extension options; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Workers' Compensation Services Agreement

DISCUSSION: This agreement is for a potential 5-year term to assist with workers' compensation claims on a contingency based fee. A cost savings is included on any contingency fee paid.

FINAL ACTION TAKEN: A motion was made by Member Hagerty to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 11 Review and recommend for approval by the Governing Board the License/Service Orders with MediQuant, LLC; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- License and/or Service Order #5
- License and/or Service Orders #6
- MediQuant Disclosure of Ownership

DISCUSSION: These are additional license orders that will allow data to be migrated as a part of our lab project. This will allow data will be archived. This is a cost savings.

Maria Sexton, CIO added that we will go live with Beaker on April 6, 2021.

FINAL ACTION TAKEN: A motion was made by Member Dr. Mackay to approve and make a recommendation to the Governing Board to approve the agreements. Motion carried by unanimous vote.

SECTION 3: EMERGING ISSUES

ITEM NO. 12 Identify emerging issues to be addressed by staff or by the Audit and Finance Committee at future meetings; and direct staff accordingly. (*For possible action)*

None

COMMENTS BY THE GENERAL PUBLIC: None

At this time, Chair Caspersen asked if there were any persons present in the audience wishing to be heard on any items not listed on the posted agenda.

SPEAKERS(S): None

There being no further business to come before the Committee at this time, at the hour of 2:45 p.m., Chair Caspersen adjourned the meeting.

MINUTES APPROVED: December 9, 2020
Minutes Prepared by: Stephanie Ceccarelli