University Medical Center of Southern Nevada
Governing Board
February 28, 2018

UMC Emerald Room
901 Rancho Lane, Suite 180
Las Vegas, Clark County, Nevada
Wednesday, February 28, 2018
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the regular place of meeting in the Emerald Room, 901 Rancho Lane, Suite 180, Las Vegas, Clark County, Nevada, on Wednesday, February 28, 2018 at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:04 p.m. by Chair John O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Robyn Caspersen
Donald Mackay, M.D.
Harry Hagerty
Laura Lopez-Hobbs
Jeff Ellis
Christian Haase
Mary Lynn Palenik

Absent:
Renee Franklin

Ex-Officio Members:

Present:
Barbara Fraser, Ex-Officio
Dr. Frederick Lippmann, Chief of Staff
Barbara Atkinson, M.D, Planning Dean, UNLV School of Medicine

Absent:

Also Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

<u>SECTION 1. OPENING CEREMONIES</u>

ITEM NO. 1 PUBLIC COMMENT

Chair John O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on January 31, 2018. ***(Available at*** **University** ***Medical Center, Administrative Office) (For possible action)***

<u>FINAL ACTION</u>: A motion was made by Dr. Mackay that the minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

<u>FINAL ACTION</u>: A motion was made by Member Lopez-Hobbs that the agenda be approved as presented. Motion carried by unanimous vote.

<u>SECTION 2. CONSENT ITEMS</u>

ITEM NO. 4 Approve Amendment Two to Agreement for Medical Coding Support between Pietro S. Ingrande and University Medical Center of Southern Nevada; and take any action deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Amendment Two

<u>FINAL ACTION</u>: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 5 Approve for ratification Amendment One to the EMR System Access Agreement between the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Las Vegas and its School of Medicine and University Medical Center of Southern Nevada; and take any action deemed appropriate *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Amendment One

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 6 Accept a donation in the amount of $65,434.00 from Fidelity Charitable for the Spirit of Halloween fundraiser; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

FINAL ACTION: A motion was made by Member Hagerty to accept as recommended. Motion carried by unanimous vote.

ITEM NO. 7 Receive a report on the emergency interim by-pass solution of a failed UMC sewer line; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

SECTION 3: BUSINESS ITEMS

(Item number 14 will be heard first due to a previously scheduled commitment of the Dean.)

ITEM NO. 14 Receive an update on the University of Nevada Las Vegas School of Medicine; and direct staff accordingly. *(For possible action)*

DISCUSSION: Dean Atkinson thanked UMC for the excellent care she received during her surgery and after care.

The following updates on UNLV School of Medicine were provided.

- 1 spot remaining on the second class of 59 students; 30 women and 28 men
- 1,100 students applied for the second class
- The CFO position was recently filled and will start in a few months
- The Chair of Medicine has been selected
- An offer is being extended for an OBGYN Chair
- The school should know if they receive a $5 million dollar grant in the next month
- Expenses are being met by their revenue on the practice side

FINAL ACTION: None

ITEM NO. 8 Receive a presentation on the life-saving campaign, *Stop the Bleed*, by Cassandra Trummel, RN and Dr. John Fildes, MD; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Presentation

DISCUSSION: Dr. Fildes, MD and Cassandra Trummel MSN, RN with the Trauma Department presented on the nationally recognized campaign, *Stop the Bleed*.

Stop the Bleed is a bystander rescue technique that is being taught by many professionals and organizations throughout the Country.

Ms. Trummel, the Trauma Outreach and Injury Prevention Program Coordinator for UMC has been promoting this program since July.

This program started after the Joint Committee to Create a National Policy to Enhance Survivability from Intentional Mass Casualty and Active Shooter Events, was convened by the American College of Surgeons in collaboration with other groups. The committee reviewed the autopsy reports from the Sandy Hook Elementary School shooting victims and realized that with immediate aid, many of them could have survived.

Stop the Bleed, is a "Free, one-hour, on-site course directed towards educating and empowering non-healthcare providers to become immediate responders.

This course is taught by volunteer licensed healthcare providers with a combination of education and hands on practice.

Prior to October 1, 2017, 138 people in the Valley were trained. After the October 1 tragedy, volunteers had trained 2,028 people across the valley.

The team wants to keep going and has since helped to start a local trauma hospital's program and trained all 200 CCSD school nurses.

Dr. Fildes commented that the equipment that participants train on is very simple and utilizes mannequin arms and tourniquets.

The board members and the audience were invited up by Dr. Fildes and Ms. Trummel to practice placing tourniquets on the mannequins.

FINAL ACTION: Chair O'Reilly mentioned seeking grants to be able to keep integrating this program into the community and also asked staff to keep this program on the forefront of Board discussions to support Dr. Fildes and the trauma team.

ITEM NO. 9 Receive a presentation and approve the 2018 Patient Safety Plan; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- 2018 Patient Safety Plan

DISCUSSION: Jenny Gaca, Associate Administrator of Clinical and Patient Safety explained the purpose of this plan and noted that it was approved at the Clinical Quality meeting a few weeks ago.

The Patient Safety program at UMC is required under CMS guidelines and State Law.

The purpose of the plan is to:
-Collaborate with the health care team
-Continuous learning, improving and system design
-Preservation of dignity for patients and the healthcare team

The Core Principles are:
-Event review with data collection, analysis, action implementation and monitoring
-Investigation of Sentinel Events with RCA and Action plan
-Ongoing Risk Assessment and performance of Failure Mode and Effects Analysis (FMEA)
-Reporting of Patient Safety Events in accordance with NRS

The Patient Safety Committee is chaired by a physician and meets monthly. This committee reviews safety issues and patient grievances as well as oversees the patient safety checklist and patient safety policies.

Dr. Mackay added that the Clinical Quality Committee meeting met on February 12 and unanimously recommended approval of this plan and approval by the Board.

Chair O'Reilly added that the title on the presentation is a bit misleading as it suggests that there are two Governing Boards.

Ms. Gaca added that she will go back and look at what the proper title should be so it's not confusing to what Board oversees the committee.

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 10 Receive a report from the Governing Board Strategic Planning Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**

- None Submitted

DISCUSSION: Member Hagerty and Chair of the Strategy Committee provided a summary of the meeting that was held on February 8, 2018.

The committee reviewed UMC's Market Share for Q3 of 2017. Admissions improved and we gained third place in Q3. As far as service lines go, we are first in orthopedics, second in general surgery, neurosurgery and general medicine.

The Blue Diamond Quick Care opened ahead of schedule and below budget. The Centennial Quick Care opens next week and the open house is tomorrow. There are efforts in place to address the underperformance of Southern Highlands.

We received a report on Telemedicine and a report from Mr. VanHouweling on the CEO's performance goals.

FINAL ACTION: None

ITEM NO. 11 Receive a report from the Governing Board Clinical Quality and Professional Affairs Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Dr. Mackay, Chair of the Clinical Quality Committee, provided a summary of the Clinical Quality meeting that was held on February 12, 2018.

A presentation was given on the current flu epidemic from Dr. Shadaba Asad, Associate Professor of Medicine, and Medical Director of Infection Control.

An update on the ICARE4U program was given as well as an update on the Patient Safety Plan.

The committee asked for an update on Magnet Status at their next meeting.

FINAL ACTION: None

ITEM NO. 12 Receive a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Robyn Caspersen, Chair of the Audit and Finance Committee, provided a summary of the meeting that was held on February 21, 2018.

B&P Advertising presented an overview on marketing services for UMC and new slogans that were being used for our Quick Cares. A discussion ensued about how we can see results from the services they are performing.

The January financials were presented as well as a budget update and timeline. The committee also received an update on Mr. VanHouweling's goals for 2018.

FINAL ACTION: None

ITEM NO. 13 Receive the monthly financial report for January FY18; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- January FY2018 Financials

DISCUSSION: Jennifer Wakem presented the following financials summary for FY2018 for January.

-Hospital revenue for the month was good
-Operating expenses exceeded budget
-Total admissions were 1,960, up 7.5% from last year
-In Patient Surgery cases totaled 927, up 29.3% from last year
-ER visits totaled 10,363, up 2.3% from last year
-Average daily census for January was 407
-Supplies were $1.2 million over budget

A budget plan was provided and a few key dates were noted:
Feb 15: Department Directors provide feedback
March 5: Administration Review
March 9: Provide FY18 annualized and tentative FY19 budget
April 26: Final budget to county due

FINAL ACTION: None

Proceeded to Item Number 15 since Item Number 14 was moved up to the beginning of the agenda.

ITEM NO. 15 Receive an update from the Hospital CEO; and direct staff accordingly. *(For possible action*

DOCUMENT(S) SUBMITTED**:**
- CEO Report

DISCUSSION: Mr. VanHouweling provided the following operational updates.

- MRI project completion pushed to June due to permitting issues
- Centennial Hills Clinic grand opening March 1st with Dr. Lippmann as the primary physician
- Nevada School of Higher Education received the Good Government Award
- IV morphine/fentanyl stock returning to normal usage
- ED construction is on time and on target to open with 18 new beds in June
- SMART visit on Friday, March 2
- UMC's Experience Team recognized by Public Relations Society of America for the creation and implementation of ICARE4U Program
- Employee service awards luncheon is Friday; Board members are all invited

FINAL ACTION: None

SECTION 4: EMERGING ISSUES

ITEM NO. 16 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

No emerging issues

COMMENTS BY THE GENERAL PUBLIC:

No comments

There being no further business to come before the Board at this time, at the hour of 3:21 p.m. Chair O'Reilly adjourned the meeting.

Minutes Prepared by: Terra Lovelin

APPROVED: March 28, 2018