University Medical Center of Southern Nevada
Governing Board Meeting
March 31, 2021

UMC Emerald Conference Room
Delta Point Building (1st Floor)
901 Rancho Lane
Las Vegas, Clark County, Nevada
Wednesday, March 31, 2021
2:00 PM.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 PM. The meeting was called to order at the hour of 2:04 PM by Chairman O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Renee Franklin
Laura Lopez-Hobbs
Harry Hagerty (via WebEx)
Christian Haase (via WebEx)
Jeff Ellis (via WebEx)
Mary Lynn Palenik (via WebEx)

Ex-Officio Members:

Present:
Barbara Fraser, Ex-Officio
Dr. Marc Kahn Dean UNLV
Dr. Frederick Lippmann, Chief of Staff

Absent:

Others Present:
Tony Marinello, Chief Operating Officer
Jennifer Wakem, Chief Financial Officer
Maria Sexton, Chief Information Officer
Kurt Houser, Chief Human Resource Officer
Dawn Babilonia, UNLV HR Intern
Michael Snee, IT Security
James Conway, Assistant General Counsel
Stephanie Ceccarelli, Governing Board Secretary
Farmer Boys Staff Members

SECTION 1. OPENING CEREMONIES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ITEM NO. 1 PUBLIC COMMENT

Chairman O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of Minutes of the special meeting and the regular meeting of the UMC Governing Board held on February 24, 2021. *(Available at University Medical Center, Administrative Office) (For possible action)*

FINAL ACTION:

A motion was made by Member Mackay that the agenda be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

Chairman O'Reilly requested Consent Item 8 be held out for discussion along with Business Item 11.

Item 10 was modified to reflect the correct donation amount received from Farmer Boys Restaurant.

FINAL ACTION:

A motion was made by Member Hobbs that the agenda be approved as modified. Motion carried by unanimous vote.

SECTION 2: CONSENT ITEMS

ITEM NO. 4 Approve the March 2021 Medical and Dental Staff Credentialing Activities for University Medical Center of Southern Nevada (UMC) as authorized by the Medical Executive Committee (MEC) on March 23, 2021; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Credentialing Activities

ITEM NO. 5 Approve the Professional Services Agreement with Southern Nevada Health District for sub-recipient grant funding and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Professional Services Agreement

ITEM NO. 6 Approve the Agreement for COG Cubicle Curtains with Emerald Utah, LLC and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise the extension option; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Emerald Utah, LLC Service Agreement
- Disclosure of Ownership
- HPG Laundry Linen Sourcing Letter

ITEM NO. 7 Approve the Amendment One to Custom Equipment Purchase Option A Agreement with Sysmex America, Inc. for XN-9100 Hematology Equipment Reagents; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Sysmex America – Amendment One

Consent Item 8 was held to be discussed later during the meeting.

ITEM NO. 9 Approve the Amendment to Agreement for Maintenance, Software/Hardware, Purchase and Services and Quotation with Extreme Networks, Inc. for data network equipment and services; authorize the Chief Executive Officer to sign the Amendment; and take action as deemed appropriate. *(For possible action))*

DOCUMENT(S) SUBMITTED**:**
- Quotation
- Amendment to Agreement
- Disclosure of Ownership

FINAL ACTION:

A motion was made by Member Franklin that Consent Items 4 – 7 and 9 be approved as presented. Motion carried by unanimous vote.

SECTION 3: BUSINESS ITEMS

ITEM NO. 10 Recognize and receive a donation in the amount of $10,124.00 from the local Farmer Boys Restaurants following the company's third annual fundraiser for UMC Children's Hospital; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
Check

DISCUSSION:

Farmer Boys partnered with UMC Children's Hospital in 2020 for their 3rd Annual Fundraiser for UMC Children's Hospital. The goal has been to support the hospital's mission to save and improve young lives and provide Nevada's highest level of lifesaving care to children in the community.

For the 2020 year, Farmer Boys raised $8,383.87. To date, they have raised nearly $25,000 at all eight locations in the Las Vegas area.

Tony Marinello thanked Farmer Boys for its generous donation and support to the UMC and the Children's Hospital.

FINAL ACTION:
None

ITEM NO. 11 Receive training from Maria Sexton, Chief Information Officer, regarding UMC's Information Technology and Information Security Programs; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
UMC IT Division Briefing

DISCUSSION:

Maria Sexton, Chief Information Officer, provided a general overview of the IT Division and the COVID-19 support that has been given over the past 12 months. She also updated the Board on future projects.

Ms. Sexton conveyed what the IT department manages, which includes EHR services, all facets of the Epic system, training, security operations, project management and general IT support throughout the hospital and ambulatory locations. A high level overview of the environment and service delivery was provided. Statistics were shown of the department's workload.

In addition to providing expansive COVID-19 support in 2020, the department has completed numerous projects and initiatives, such as the Epic Phoenix transplant system, thermal scanners, Philips C-arm TAVR, and physician dictation on mobile devices with Haiku/Canto.

Lastly, she provided a review of the projects that will be implemented over the next 12-months, as well as future endeavors and investments that will benefit the hospital and ancillary locations.

At this time, the Board returned to Consent Item 8 for discussion and approval.

ITEM NO. 8 Approve the Enterprise Service Agreement, Quotation, and Business Associate Agreement with American Well Corporation for a telemedicine technology platform; authorize the Chief Executive Officer to sign the Agreements; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- American Well Enterprise Service Agreement

- Quotation
- Amwell Business Associate Agreement
- Disclosure of Ownership

DISCUSSION:

Mr. Marinello explained that the gateway into the telemedicine system is complex. This agreement will allow improved patient access into the system, which will expedite patient connectivity, reduce wait times, and connect patients directly with a physician or physician assistant.

Chairman O'Reilly asked how long it would take to implement the process described and is used at other facilities. Mr. Marinello stated that it would take approximately 90-days to build the infrastructure. This is an authorized vendor through Epic.

FINAL ACTION:

A motion was made by Member Mackay that Consent Item 8 be approved as presented. Motion carried by unanimous vote.

At this time, the Board returned to Item 11 for further discussion.

Member Mackay asked if each telemedicine event is able to be archived within Epic. Ms. Sexton confirmed that all documentation can be saved within the Epic system.

Member Franklin thanked the IT team for their efforts and complemented them on their ability to evolve as the need arises.

The discussion continued regarding the redesign of the website and the UMC domain name is reserved.

Chairman O'Reilly also asked what is the percentage of accuracy with the physician dictation software. Ms. Sexton stated that there has been positive feedback. Dr. Lippmann added this is a teachable system, a script is provided and the system recognizes various accents. Charting online is available and verbal are no longer permitted. The discussion continued regarding this subject matter.

Lastly, Ms. Sexton addressed the strength of UMC's security network system and plans to make it even more secure in the future.

Chairman O'Reilly would like to have future discussions regarding testing of the security systems.

FINAL ACTION:
None

ITEM NO. 12 Review and discuss the Governing Board 2021 Action Plan, to include a presentation from Dawn Babilonia, UNLV Healthcare Administration Intern,

regarding UMC's Employee Engagement Survey; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
2021 Employee Engagement Survey

DISCUSSION:

Dawn Babilonia, UNLV student interning with UMC's HR Department, provided a brief update regarding the upcoming 2021 Employee Engagement survey which will be released on Monday, April 5th.

UMC has partnered with Press-Ganey, a third party surveying company, to distribute the survey. This will emphasize confidentiality and transparency to hospital staff. National benchmark questions included in the survey will focus on safety, COVID-19, as well as other UMC specific questions. The approximate time of completion is 20 minutes and the survey will run from April 5 – 30, 2021.

The goal is to increase participation to a 50% response rate and to establish the mission to become a premier learning focused environment. Leadership should facilitate time for staff to take the survey and encourage employees to provide open feedback.

The survey has been advertised throughout the hospital. The QR codes and email links will be available for employee convenience and extra laptops will be available to use for employees that do not have computer access.

FINAL ACTION:
None

ITEM NO. 13 Receive a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

Member Caspersen provided a report on the meeting held on Wednesday, March 24, 2021 at 2:00pm. There was a quorum in attendance. There was no public comment and the minutes and the agenda were both approved unanimously.

The business items were reviewed and approved by the Committee during the meeting. All of the contracts that were approved during the meeting are a part of today's consent agenda.

The February FY21 month end and year to date financial results were reviewed. February was a good month for UMC. Positive trends are expected through the end of the fiscal year. There was focus on operating and financial indicators, revenues, expenses and cash flows, which continue to be strong. Supplies remain significant and greater than budgeted.

Lastly, the Committee reviewed the tentative operating budget for FY22 which will be submitted to the County. The discussion included a comparison to last year's budget and the forecast for this year. Feedback was provided and no action was taken. The final draft is expected to be presented next month.

There were no emerging issues, no public comment, and the meeting adjourned at 3:18 PM.

FINAL ACTION:
None

ITEM NO. 14 Receive the monthly financial report for February FY21; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
February FY 2021 Financial Report

DISCUSSION:

Ms. Wakem provided a summary of the monthly financial report for February FY21.

Key indicators for February were reviewed. Admissions were down by 16%. The AADC showed an average of 532 for the month. Acuity is high. Hospital CMI was 2.15. Surgery volumes were 7% below prior year. Outpatient surgeries were 12% above prior year.

There were 11 transplants in the month of February. ED to admission conversion rate was 22%, which was 3% above prior year. ER volumes were down.

The unemployment national average is coming down. Although the unemployment rate in Nevada is high, it is trending downward.

Ms. Wakem continued by reviewing the income statement for the month of February. Revenue was over budget by $4 million. Operating expenses were high. Positive income from operations was approximately $400K. Year to date income statement shows a loss of approximately $22 million.

Salaries, wages and benefits for February were discussed. Ms. Wakem focused on overtime and contract labor, adding the effects of the nursing shortage are still being felt. There has been an increase in contract labor and mandatory overtime due to high acuity.

A review of other expenses showed they were significantly over prior year by $3.1 million.

Finally, COVID testing volumes were reviewed with a total of 57K tests performed in February. Vaccination volumes totaled 15K for the month.

Lastly, Ms. Wakem provided an update on the budget. The final budget will be due to the County on April 22nd. We are requesting a special exception from the County, as the budget will be due to the County before it can be brought back to the Governing Board for approval next month.

FINAL ACTION:
None

ITEM NO. 15 Receive an update on the University of Nevada, Las Vegas School of Medicine; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

Dr. Marc Kahn, Dean of UNLV School of Medicine, updated the Board on the activities of the school.

The School of Medicine had its first match. It was very successful; 100% of students matched, 36 students will remain state. The first class will graduate May 7th.

The building progress remains ahead of schedule. Occupancy is anticipated for late summer or early fall of 2022.

A plan to conceptualize an academic health center between the University and Health Science Schools, with UMC as the primary teaching hospital, is being discussed.

Dean Kahn stated he has been here almost one year and wanted to thank the Board and Mr. Van Houweling for working with the school to improve healthcare in the community. He would like to have a strategy meeting to discuss opportunities to work together to improve healthcare for the community.

Member Mackay commented on the number of GME openings in the state and the congressional action needed to offer more availability. Dean Kahn said Nevada ranks 45th in the nation and GME is assigned per capita. A discussion ensued regarding this subject matter.

FINAL ACTION:
None

ITEM NO. 16 Receive an update from the Hospital CEO; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**

CEO Update

<u>DISCUSSION</u>:

Tony Marinello, Chief Operating Officer, provided the CEO Update.

Michael Snee, IT Security, was recognized as Employee of the Year for his outstanding display of compassion and care. Mr. Marinello shared a brief review of Michael's story and the reason he was selected. Thank you Michael for your heroism and unselfish actions!

Mr. Marinello continued by informing the Board that Joint Commission are preparations taking place. He also noted that hospital visiting hours have been extended and are now 8 a.m. – 8 p.m.

An update on the status of Assembly Bill 44 was provided. Mr. Van Houweling testified in support of the Bill on March 22nd. More details will be shared in the future.

The first Johnson & Johnson (Janssen) vaccinations were administered on Friday, March 26th. As of March 30th, there have been a total of approximately 46K vaccinations given. Vaccinating inpatients with the Janssen vaccine will begin soon.

Phase II of the Cath lab inspection is complete and anticipating opening in mid-April. The airport UMC Express Care is expected to open in the summer and the UMC Primary Care at Wellness opened on March 18th. He also informed the Board of the clinic refreshes at Nellis and Peccole locations.

CBA Article 14 (COLA) negotiations began on March 19th. Five more negotiation sessions are scheduled.

Lastly, he described NICVIEW, a secure video camera system, which allows parents to use their mobile device to view their infant in the NICU. This service will be available to parents 24 hours a day.

<u>FINAL ACTION:</u>
None

<u>SECTION 4: EMERGING ISSUES</u>

ITEM NO. 17 Identify emerging issues to be addressed by staff or by the Board at future meetings and direct staff accordingly. *(For possible action)*

<u>DISCUSSION</u>:
None

<u>FINAL ACTION</u>:
None

COMMENTS BY THE GENERAL PUBLIC:

Comments from the general public were called for before going into closed session. No such comments were heard.

There being no further business to come before the Board at this time, at the hour of 3:14 PM. Chairman O'Reilly adjourned the meeting.

APPROVED: April 28, 2021

Minutes Prepared by: Stephanie Ceccarelli, Board Secretary