University Medical Center of Southern Nevada
Governing Board
July 29, 2020

UMC ProVidence Conference Room
UMC Trauma Building (5th Floor)
800 Hope Place
Las Vegas, Clark County, Nevada
Wednesday, July 29, 2020
2:00 PM.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 PM. The meeting was called to order at the hour of 2:00 PM by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair (via phone)
Donald Mackay, M.D., Vice-Chair (via phone)
Robyn Caspersen (via phone)
Harry Hagerty (via phone)
Laura Lopez-Hobbs (via phone)
Christian Haase (via phone)
Renee Franklin (via phone)
Jeff Ellis – (via phone)
Mary Lynn Palenik – (via phone)

Ex-Officio Members:

Present:
Dr. Marc Kahn, Dean UNLV
Dr. Frederick Lippmann, Chief of Staff (via phone)
Barbara Fraser, Ex-Officio (via phone)

Others Present:
Mason VanHouweling, Chief Executive Officer (via phone)
Susan Pitz, General Counsel
Lonnie Richardson, Chief Information Officer
Jennifer Wakem, Chief Financial Officer
Tony Marinello, Chief Operating Officer
Anna Caputo, Manager of Equal Opportunity Program
Tonya Bryant, Clinical Director of Medical Surgical Services
Stephanie Ceccarelli, Board Secretary

SECTION 1. OPENING CEREMONIES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of Minutes of the regular meeting of the UMC Governing Board on June 24, 2020. *(Available at University Medical Center, Administrative Office) (For possible action)*

FINAL ACTION: A motion was made by Member Dr. Mackay that the minutes be approved. The motion was carried by a unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

Chair O'Reilly requested that Consent Items 4 and 7 be held for separate discussion.

FINAL ACTION: A motion was made by Member Franklin that the agenda be approved as amended. The motion was carried by a unanimous vote.

SECTION 2. CONSENT ITEMS

ITEM NO. 5 Approve the Clinical Quality and Professional Affairs Committee's recommendation for approval of the UMC Policy and Procedures Committee's activities from its meetings held on February 26 and March 25, 2020*. (For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Feb and March Policy Committee - Policy List
- Utility Mgmt and Life Safety Policy Listings

ITEM NO. 6 Ratify the Emergency Purchase Order with Florida Import Experts, Inc. for the purchase of COVID-19 Isolation Gowns; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Florida Imports – ISO Gowns PO
- Florida Imports – Sales Order

ITEM NO. 8 Ratify the Amendment No. 9 to Hospital Participation Agreement with Health Value Management, Inc. d/b/a ChoiceCare Network signed by the Chief Executive Officer. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- ChoiceCare Network – Amendment 9

ITEM NO. 9 Ratify the Amendment Number Twelve to Hospital Services Agreement with Cigna Health and Life Insurance Company signed by the Chief Executive Officer. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Cigna Health and Life Insurance Company – Amendment 12

ITEM NO. 10 Ratify the Amendment Number Four to Participating Provider Agreement with SilverSummit Healthplan, Inc. signed by the Chief Executive Officer. *(For possible action)*

DOCUMENT(S) SUBMITTED
- SilverSummit Healthplan, Inc. – Amendment 4

ITEM NO. 11 Ratify the Professional Services Agreement for Group Physician On-Call Coverage with Hand Surgery Specialists of Nevada (Young), LLP for hand surgery services; signed by the Chief Executive Officer and authorize to exercise any extension options. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Professional Services Agreement

ITEM NO. 12 Approve the Professional Services Agreement for Neurology and Stroke Neurology On-Call Coverage with Ammar PLLC d/b/a Stroke and Neurology Specialists; and authorize the Chief Executive Officer to sign the Agreement and exercise any extension options. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Professional Services Agreement

ITEM NO. 13 Approve the Acknowledgment to Amended and Restated Professional Services Agreement with Robert B. McBeath, M.D., P.C., dba OptumCare Anesthesia; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Acknowledgment

ITEM NO. 14 Approve the Amendment Three to Service Agreement with Neustaedter & Associates, Inc. d/b/a HCS Healthcare Consulting Solutions; authorize the Chief Executive Officer to exercise any extension options within his delegation of authority. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Healthcare Consulting Solutions - Amendment 3
- Healthcare Consulting Solutions - Disclosure Of Ownership

ITEM NO. 15 Approve Amendment Two and the Statement of Work between Press Ganey Strategic Workforce Solutions and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Press Ganey - Amendment to Agreement
- Press Ganey - Exhibit 1 - Statement of Work

ITEM NO. 16 Approve the Change Order to the Resuscitation Quality Improvement Program Master Agreement between RQI Partners LLC and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options and approve future orders within his delegation of authority; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED
- RCI Partners – Change Order
- RCI Partners – Disclosure of Ownership

ITEM NO. 17 Approve Amendment 1 between Terminix Inc. and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Amendment 1 to Agreement
- Exhibit A – Scope of Work
- Disclosure of Ownership

FINAL ACTION: A motion was made by Member Haase to approve the item 5,6 and 8-17 on the Consent Agenda as recommended. Motion carried by unanimous vote.

At this time the Board considered the items that were held out for discussion.

ITEM NO. 4 Approve the July 2020 Physician Credentialing Activities for University Medical Center of Southern Nevada (UMC) as authorized by the Medical Executive Committee (MEC) July 28, 2020. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- July Credentialing

DISCUSSION:

Chair O'Reilly requested a review of the credentialing process and procedures, as this would be the first time the Governing Board would be considering the credentialing activities of the MEC since the Ordinance was passed.

Susan Pitz, UMC General Counsel provided a background of the Ordinance change that relates to the new credentialing process that is being followed by the Governing Board. The change to the Ordinance went into effect on June 22,

2020. The Board of Hospital Trustees has now delegated credentialing activities to the Hospital Governing Board. She explained that the applications are vetted through the Medical Staff Office and then at the Credentialing Committee and lastly reviewed by the Medical Executive Committee before being forwarded for final approval at the Governing Board.

Mr. VanHouweling added that this is reflective of the Joint Commission requirement of the triad of leadership. He explained that physician credentialing goes through a very extensive vetting process and it also includes oversight of the physician assistants and nurse practitioners that are on the medical staff.

Member Dr. Mackay inquired about the status of one of the physicians on the credentialing list. Mr. VanHouweling stated that it is a formality with the MEC due to the change in the emergency physician group. Ms. Pitz stated that it would be confirmed through the medical staff.

Chair O'Reilly suggested that administration clarify the physician status in the credentialing file.

FINAL ACTION: A motion was made by Member Dr. Mackay to approve Item 4 on the Consent Agenda as recommended. Motion carried by unanimous vote.

ITEM NO. 7 Ratify the Emergency Purchase Order with Indiana Safety Company, Inc. for the purchase of COVID-19 N95 Masks and other Personal Protective Equipment; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Indiana Safety – Purchase Order
- Indiana Safety – Quote 1

DISCUSSION:

Chair O'Reilly prefaced the discussion by stating that this item was discussed and approved through the Audit and Finance Committee, but there has since been an opportunity to further inhance the PPE supplies, and has requested an update be provided.

Member Hagerty stated that at the Audit and Finance meeting on July 22, 2020, the Committee ratified a purchase order for Indiana Safety Company, Inc. for $1.25 million. Since that meeting, the purchase order was revised and there was an increase in the PPE supply order to a total amount of $3.75 million, which is reflected in Agenda Item 7 today. Member Hagerty said the PO would have been ratified as amended and recommends for approval.

Mr. VanHouweling stated that the 3M-N95 version of the masks are out of stock but this is a supplier that has a comparable item and they have been used by UMC for other PPE supplies, including gowns and bouffants.

Dr. Mackay asked if there is a shelf life for this product. Mr. VanHouweling stated that there are expiration dates but the product has a long shelf life and we are confident that we will utilize the product post-Covid. We have a six-month supply on hand.

Ms. Saites added that we do use first in/first out methodology and we are highly cognizant of the expiration dates.

FINAL ACTION: A motion was made by Member Hagerty to approve and ratify Item 7 on the Consent Agenda as recommended. Motion carried by unanimous vote.

SECTION 3: BUSINESS ITEMS

ITEM NO. 18 Receive an educational overview of UMC's Communication Diversity Committee plan from Anna Caputo, Equal Opportunity Program Manager, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- Diversity Go-Live Plan

DISCUSSION:

Anna Caputo, Manager of Equal Opportunity Program and Tonya Bryant, Clinical Director of Medical Surgical Services gave a brief overview of the activities regarding Diversity in Cultural Sensitivity. They are heading the Diversity and Communication Committee.

Ms. Caputo provided a link to the Harvard Implicit Bias Project, whereby they are gathering information and speaking to individuals regarding the subject of implicit bias. She explained that implicit bias occurs subconsciously and the assessment will measure a person's preference on a variety of different categories such as race, religion, etc. The committee is geared toward working against implicit bias, getting individuals to recognize their own implicit bias and to work against it.

Next Ms. Bryant presented in detail the yearly plan developed by the Diversity Committee, which has been divided into four quarters. The overviews will be going out quarterly.

Everyone is invited to join in on the interactive discussions at the Diversity Committee meetings. Self-evaluation sessions are formed later in small groups. Education will be sent out to all staff.

The discussion continued with regarding terms that are considered social construct or non-biologic.

Chair O'Reilly asked if there is any discussion that centers around ethnic social humor. Ms. Caputo stated that though this type of humor is used in popular culture or in the media, many people will go along with it just to get along and try not to be confrontational, though offended. She explained the term "punching down", which means that you are making fun of a group that is already marginalized and is considered a minority.

FINAL ACTION: None

ITEM NO. 19 Receive a report from the Governing Board Audit and Finance Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- None submitted

DISCUSSION:

Member Hagerty provided a report of the meeting held on Wednesday, July 22, 2:00. There was a quorum in attendance with one excused absence. There was no public comment, and the agenda was approved.

Two purchase orders were ratified; one of those items was subsequently increased and approved separately during this meeting. The June financials contained operational metrics only, as June is the last month of the fiscal year and the period has been kept open. The June and July reports will be presented at the next committee meeting.

Next, a report was provided on the County, State and Federal Supplemental Funding Programs, including the status of emergency federal COVID programs. Next managed care contracts and physician contracts were reviewed.

Lastly, the CEO Performance Objectives were evaluated. A recommendation to the HR committee was deferred until the August committee meeting, as Chair Caspersen was not in attendance during this meeting. He noted that though the current financial condition of the hospital did not support payment of bonuses at present, it was suggested that, due to the good performance pre-COVID and the heroic performance during COVID, each committee make a recommendation of a bonus with the understanding that bonuses would be paid out at a time in the future when financial conditions would allow.

There were no emerging issues and no public comment. The meeting adjourned at 3:25 PM.

FINAL ACTION: None

ITEM NO. 20 Receive the monthly financial report for June FY20, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- FY20 June

DISCUSSION:

Jennifer Wakem, Chief Financial Officer, provided a summary of the June 2020 financial report. She made the Board aware that period thirteen is still open to capture and record any expenses related to FY20.

Key indicators for the month were reviewed. Ms. Wakem noted that admissions were down about 22% against budget. Average length of stay was slightly over budget 6.0%. Hospital acuity was roughly 3% over budget. Inpatient surgeries were 10.5% below budget and out patient surgeries were down 8%. ER visits were down 13%. Trauma was above budget for the month. The ER to admit conversion rate was at 22.6%. Quick cares were below budget 8% and primary cares were down 11% .

In statistics trended, she highlighted that there has been a steady increase in admissions with 1,511 admissions for the month, which is only 242 admissions below the 12-month average. There were 709 inpatient surgieries for the month and outpatient surgeries were above the 12-month average at 508 surgerical cases. Quick cares and primary cares increased in volumes over prior month.

Payor mix by admits were down almost 1.6%. There has been an increase in self-pay which was expected.

Finally, she reviewed COVID testing, showing that there were was a significant increase in testing for the month of June.

Chair O'Reilly asked if we are prepared with staffing for a possible influx of uninsured individuals who have an opportunity to get federally provided health coverage. Ms. Wakem responded that yes, we are prepared and we have an eligibility team that assists self-pay patients with the documents to get qualified for Medicaid.

FINAL ACTION: None

ITEM NO. 21 Receive a report on the University of Nevada Las Vegas School of Medicine, and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED:
- None submitted

DISCUSSION:

Member Dean Kahn expressed the importance of the collaboration between University Medical Center an the School of Medicine and applauded the partnership that we share. They have recruited a new class and are anticipating the first graduation to occur in May of 2021. Everyone is invited to be a part of this celebratory occasion for the School of Medicine.

The school is preparing a visit for full accreditation is scheduled for October. This will be a virtual visit.

He concluded by stating that COVID has caused financial strains within the community and stated that we need to work together to get the federal financial assistance that we are entitled to. He advised that we need to be aware of how we will provide a high level of care to the vulnerable population in the community, in spite of significant cuts to Medicare.

FINAL ACTION: None

ITEM NO. 22 Receive an update from the Hospital CEO and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- CEO Update

DISCUSSION:

Mason Van Houweling, CEO, provided a brief update on the current COVID status at the hospital. He mentioned that we have approximately 96 COVID-positive patients that are currently being treated at UMC. About 40% of those patients are being admitted for other reasons and COVID is a secondary diagnosis. This number is down from our peak in April of 107. We are seeing a 10.1% positive rate at all of the testing areas. He reminded the Board that we are testing every patient that comes to the hospital.

Despite the influx of COVID patients, we remain busy due to other medically necessary matters. Doctors screen and schedule surgeries every day and we closely monitor our bed capacity to make sure that we are staying within our capacity guidelines that have been committed to the State.

By far the most lab tests are performed by UMC with 212 thousand performed. Total positives rates are at 10.3% positive rate and the community tests performed are at 174,992. The Governor is working to retain the support of the National Guard, who has been assisting with the testing processes. He also provided a brief update of the testing site location changes. We will be moving from the Texas Station location to an indoor process at Cashmen Center, which will increase efficiency.

At the convention site, COVID antibody testing is being done and results are provided through My Chart. PPE is in green status. He went on to state that though the 6% cut in Medicaid will affect the hospital, we will continue to advocate for safety net hospitals and search for federal funding program support.

Drs. Asad and Medina are being honored as Nevada Business Magazine’s Hearthcare Heros. Congratulations to those doctors!

The trend of COVID admission cases in July was reviewed. COVID admissions and death rate have slowed, despite increased cases.

Lastly, he mentioned that our response began before the crisis and we continue to be prepared in supplies and in capacity. He unveiled the “Even Before the Pandemic We Were Ready” UMC advertisements.

Dean Dr. Kahn mentioned that Drs. Fildes and Kuhls were also honored as Healthcare Heros.

Chair O’Reilly asked what would be considered as the cause of death if a patient were admitted for treatment and was then tested positive for COVID and is someone auditing the COVID related causes of death. Mr. Van Houweling responded that the primary diagnosis would be coded and the other issue would be coded as secondary. He added that we are also keeping track of the numbers.

FINAL ACTION: None

SECTION 4: EMERGING ISSUES

ITEM NO. 23 Identify emerging issues to be addressed by staff or by the Board at future meetings and direct staff accordingly. *(For possible action)*

Mr. Van Houweling concluded with a public thank you to Lonnie Richardson for his friendship and years of service and dedication working at UMC. Lonnie took advantage of the VSP program and will be retiring. It has been an honor working with you Lonnie. Congratulations!

Dr. Kahn asked if it would be possible to have a discussion regarding co-marketing for UMC and UNLV.

COMMENTS BY THE GENERAL PUBLIC:

Comments from the general public were called. No such comments were heard.

There being no further business to come before the Board at this time, at the hour of 3:06 PM, Chair O'Reilly adjourned the meeting.

FINAL ACTION: No action was taken by the Board.

APPROVED: August 26, 2020
Minutes Prepared by Stephanie Ceccarelli