University Medical Center of Southern Nevada
Governing Board
April 29, 2020

UMC ProVidence Conference Room
UMC Trauma Building (5th Floor)
800 Hope Place
Las Vegas, Clark County, Nevada
Wednesday, April 29, 2020
2:00 p.m.

The University Medical Center Governing Board met in regular session via WebEx, at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:09 p.m. by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair

Present (Via Phone):
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty
Laura Lopez-Hobbs
Christian Haase
Renee Franklin
Mary Lynn Palenik
Jeff Ellis

Ex-Officio Members:

Present:
Dr. Marc Kahn, Dean of UNLV
Dr. Frederick Lippmann, Chief of Staff (Via Phone)
Barbara Fraser, Ex-Officio (Via Phone)

Others Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Jennifer Wakem, Chief Financial Officer
Lonnie Richardson, Chief Information Officer
Stephanie Ceccarelli, Board Secretary

SECTION 1. OPENING CEREMONIES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of Minutes of the regular meeting of the UMC Governing Board on March 25, 2020. *(Available at University Medical Center, Administrative Office) (For possible action)*

FINAL ACTION: A motion was made by Member Franklin that the Minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

Member Casperson proposed that Item 15 be moved to follow Item 17 on the agenda**.**

FINAL ACTION: A motion was made by Member Dr. Mackay that the Agenda be approved as modified. Motion carried by unanimous vote.

SECTION 2. CONSENT ITEMS

ITEM NO. 4 Ratify the Price Quotation with Carefusion for the capital purchase of ventilators; authorize the Chief Executive Officer to execute future COVID-related amendments within his delegation of authority; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- CareFusion Purchase Quote
- CareFusion Disclosure of Ownership
- HPG Ventilator Sourcing Letter dated March 2020

ITEM NO. 5 Ratify the Simplexa COVID-19 Direct Purchase Agreement between DiaSorin Molecular, LLC (f/k/a Focus Diagnostics) and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any COVID-related amendments; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- DiaSorin Test Kit – COVID-19 Purchase Order
- Emergency Use Authorization - Simplexa
- DiaSorin Assignment Letter – Focus Diagnostics

ITEM NO. 6 Ratify the Sales and Service Agreements with Fisher HealthCare for the purchase of testing equipment and supplies; authorize the Chief Executive

Officer to execute future COVID-related amendments within his delegation of authority; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Fisher Healthcare Quote
- Life Technologies Corp. Disclosure of Ownership
- Thermofisher Disclosure of Ownership
- Life Technologies Corp. Service Agreement
- Lab Distribution Sourcing Letter dated April 2020

ITEM NO. 7 Ratify Amendment One to Primary Care Physician Participation Agreement with LifePrint Health, Inc. d/b/a OptumCare signed by the Chief Executive Officer. *(For possible action)*

DOCUMENTS SUBMITTED:
- Optum Care Amendment One

ITEM NO. 8 Approve Amendment Four to Agreement for Physician On-Call Services with Children's Urology Associates, LLC for on-call pediatric urology services; and authorize the Chief Executive Officer to sign the Amendment. *(For possible action*

DOCUMENTS SUBMITTED:
- Amendment Four to Agreement for Physician On- Call Services

ITEM NO. 9 Approve the Third Amendment to Service Agreement between University Medical Center of Southern Nevada and Compass Group USA, Inc. by and through its subsidiary Crothall Facilities Management; authorize the Chief Executive Officer to execute future schedule changes for the addition or deletion of equipment within his delegation of authority; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Crothall Third Amendment to Service Agreement
- Compass Group Disclosure of Ownership

ITEM NO. 10 Approve the Agreement for Locum Tenens Coverage with Staff Care, Inc. for physician staffing services; authorize the Chief Executive Officer to sign the Agreement; exercise any extension options; and execute future Confirmation Letters within the not-to-exceed yearly amount of this Agreement. *(For possible action)*

DOCUMENTS SUBMITTED:
- Staff Care Agreement for Locum Tenens Coverage

ITEM NO. 11 Approve the Amendment Two to Agreement for Remote Application Support and Revenue Cycle Denials, Coding, and Quality Optimization between BlueTree Network, Inc. and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:
- Amendment Two to Agreement
- Disclosure of Ownership/Principals

ITEM NO. 12 Approve the Maintenance Renewal and Amendment 1 to the Enterprise License Agreement between Citrix Systems, Inc. and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:
- Renewal Quote
- Disclosure of Ownership
- Amendment One to Enterprise License Program Terms

ITEM NO. 13 Ratify the Agreement for Ambulatory Care Janitorial Services between SMS Healthcare Care, Inc. and University Medical Center; authorize the Chief Executive Officer to exercise renewal options; and take action as deemed appropriate. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:
- SMS Healthcare Service Agreement
- Service Management System Disclosure of Ownership/Principals
- Business Associate Agreement
- Sourcing Letter dated April 2020

ITEM NO. 14 Recommend for approval by the Board of County Commissioners, sitting as the Board of Hospital Trustees for University Medical Center of Southern Nevada, the settlement agreement in the matter of Clark County District Court Case A-19-805763-C, entitled *Childress v. Compan; and University Medical Center of Southern Nevada*; and authorize the Chief Executive Officer to execute any necessary settlement documents. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:
- Liability Settlement Release

<u>FINAL ACTION</u>: A motion was made by Member Hagerty to approve the items on the Consent Agenda as recommended. Motion carried by unanimous vote.

<u>SECTION 3: BUSINESS ITEMS</u>

ITEM NO. 16 Receive the monthly financial report for February and March FY20, and take any action deemed appropriate. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:

- February FY2020 Financial Report
- March FY2020 Financial Report

February Financials:
Key indicators for the month of February were reviewed. Admissions along with hospital CMI, Medicare CMI and inpatient surgeries were down for the month. Outpatient surgeries were up 19%. Special notice was given to the ED to admission and observation rate for the month was 19.4%. Quick cares were below budget. Net revenue was below budget $4.1 million but expenses were favorable to budget $1.8 million. Year to date for the month of February was positive to budget $143k. Salaries, wages and benefits were favorable 1.1% and other expenses were favorable $1.4 million for the month.

March Financials:
Key indicators for the month of March showed admissions were down 22%. Medicare CMI, inpatient and outpatient surgeries were also below budget for the month. The emergency room conversion rate was at 19.6% compared to prior year of 24%. Quick cares and primary cares were below budget. It is to be noted that this decrease in volumes was driven by the Covid-19 pandemic .

Summary income statement showed total revenue was down $7.6 million. Operating expenses were slightly over budget $400k. The year to date income statement showed a loss of $100k. Salaries, wages and benefits were slightly over budget at $245k. While surgeries were down, expenses were slightly over budget because of the supplies needed for the COVID -19 PPE requirements.

ITEM NO. 17 Receive the FY 2021 Proposed Final Operating Budget to be submitted to Clark County and discuss any changes, and direct staff accordingly. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:
- FY2021 Proposed Operating Budget
- FY2021 Revised Budget

Chair O'Reilly gave an overview of the revised budget which coinsides with the County Budget to reflect the recovery and regrowth expected over the next 4 years. He highlighted the challenges that are being faced with the hospital, as well as within the community.

Dr. Kahn inquired if the budget presented includes any stimulus money that would be received from the federal government. Ms. Wakem responded that the stimulus money allocations was not included in the budget total.

Member Caspersen requested further explanation of how the payor mix deterioration is factored into the budget for FY 2021.

Ms. Wakem explained that a significant payor mix deterioration was factored in for the 2021 budget. Discussion continued detailing the factors involved in drafting a budget with assumptions in unemployment, self pay, Medicaid and Medicare volumes.

It was suggested that the budget be reviewed on a monthly basis.

Discussion continued with Chair O'Reilly providing an overview of the quality work being done by the finance team.

FINAL ACTION: A motion was made by Member Dr. Mackay to adopt the Revised Proposed FY 2021 Budget as presented for submission Clark County for approval. Motion carried by unanimous vote.

ITEM NO. 15 Receive a report from the Governing Board Audit and Finance Committee, and take any action deemed appropriate. ***(For possible action)***

DOCUMENTS SUBMITTED: Member Robyn Casperson provided a report of the Governing Board Audit and Finance Committee meeting held on April 22, 2020.

The meeting was called to order at 2:01 pm. There was no public comment and the agenda and minutes were approved. A quorum of members was present.

The proposed budget was discussed and there were a number of consent and business items that were reviewed, and all of the contracts that were approved were part of today's consent agenda.

There were no emerging issues identified, no public comments and the meeting adjourned at 3:02pm.

ITEM NO. 18 Receive an update on the University of Nevada Las Vegas School of Medicine, and take any action deemed appropriate. ***(For possible action)***

DOCUMENTS SUBMITTED: None

Dr. Kahn was introduced as the new Dean for the UNLV School of Medicine. He expressed his enthusiasm to be here and is encouraged by the partnership with the School of Medicine and University Medical Center. He stated we will have a great opportunity to serve the community.

A brief update was provided regarding the remote learning process with medical students across the country and he is eager to have the students return to patient care as soon as it is safe to do so. There has been progress with establishing a plasma program and antibody testing which are very important steps moving forward in reopening the city.

Chair O'Reilly concluded by stating that working together we can take what has been described as a challenge and convert it from a negative into a positive.

ITEM NO. 19 Receive an update from the Hospital CEO, and take any action deemed appropriate. *(For possible action)*

Mr. VanHouweling gave an update on the indicators and bench marks relating to the response to COVID-19.

Hospital patient volumes, acute care and ICU bed counts, staffing and supplies, including ventilators and PPE were provided in detail. Current available treatment options were discussed, as well as therapies for those critical care patients. It was noted that hospital capacity is being managed and we are not operating in a crisis mode.

Demographic statistics were provided. The hospital is able to do it's own hospital testing. Community and employer testing opportunities are being explored.

Medically necessary procedures will begin on Monday, May 4th. A surgeon advisor team has been created to make ensure the safety of patients and staff and proper use of PPE.

The discussion continued with details regarding laboratory testing volumes throughout the state and the increase that is expected to take place by June.

Mr. VanHouweling concluded by thanking everyone for all the work that is being done.

DOCUMENT(S) SUBMITTED: None

SECTION 4: EMERGING ISSUES

ITEM NO. 20 Identify emerging issues to be addressed by staff or by the Board at future meetings and direct staff accordingly. *(For possible action)*

There were no emerging issues identified and not public comments.

FINAL ACTION: None

COMMENTS BY THE GENERAL PUBLIC:

Comments from the general public were called. No such comments were heard.

There being no further business to come before the Board at this time, at the hour of 3:08 PM, Chair O'Reilly adjourned the meeting.

Minutes Prepared by Stephanie Ceccarelli

APPROVED: May 27, 2020