***University Medical Center of Southern Nevada***
***Governing Board***
***March 25, 2020***

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UMC Emerald Conference Room
Delta Point Building (1st Floor)
901 Rancho Lane
Las Vegas, Clark County, Nevada
Wednesday, March 25, 2020
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:02 p.m. by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

**CALL TO ORDER**

Board Members:

Present (Via Phone):
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty
Laura Lopez-Hobbs
Christian Haase
Renee Franklin
Mary Lynn Palenik
Jeff Ellis

Ex-Officio Members:

Present (Via Phone):
Dr. Frederick Lippmann, Chief of Staff
Barbara Fraser, Ex-Officio
Dr. John Fildes, Interim Dean UNLV

Others Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Stephanie Ceccarelli, Board Secretary

**SECTION 1. OPENING CEREMONIES**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ITEM NO. 1 PUBLIC COMMENT**

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

**ITEM NO. 2 Approval of Minutes of the regular meeting of the UMC Governing Board on February 26, 2020. *(Available at University Medical Center, Administrative Office) (For possible action)***

FINAL ACTION: A motion was made by Member Dr. Mackay that the Minutes be approved as recommended. Motion carried by unanimous vote.

**ITEM NO. 3 Approval of Agenda *(For possible action)***

FINAL ACTION: A motion was made by Member Hagerty that the Agenda be approved as recommended. Motion carried by unanimous vote.

**SECTION 2. CONSENT ITEMS**

A motion was made by Member Dr. Mackay to approve the items on the Consent agenda listed below as recommended. Motion carried by unanimous vote.

**ITEM NO. 4 Approve the Professional Services Agreement with UNLV Medicine for Ryan White Services; authorize the Chief Executive Officer to exercise any extension options, and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Professional Services Agreement – Ryan White Program

**ITEM NO. 5 Approve the Professional Services Agreement with UNLV Medicine for pediatric hospitalist services; authorize the Chief Executive Officer to exercise any extension options, and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Professional Services Agreement – Clinical Services

**ITEM NO. 6 That the Governing Board approve the Agreements with Intuitive Surgical, Inc., Aesculap, Inc., Bryton Corporation, ConMed Corporation, Covidien LP, Hill-Rom dba Trumpf Medical, Integra Life Sciences, JPK Surgical, Inc., and Stryker Sales Corporation; authorize the Chief Executive Officer to exercise any extension options and approve future order forms within his delegation of authority; and take action as deemed appropriate. *(For possible action)***

DOCUMENTS SUBMITTED:
- Aesculap
    Quote
    Disclosure of Ownership/Principals Form

Sourcing Letter dated March 2, 2020

- Bryton Corporation
  Quote
  Amendment One to Quote
  Disclosure of Ownership/Principals Form
- ConMed
  Proposal
  Disclosure of Ownership/Principals Form
  Sourcing Letter dated March 2, 2020
- Hill-Rom Trumpf
  Quote
  Disclosure of Ownership/Principals Form
  Amendment One to General Service Terms and Conditions
  Addendum One to Terms and Conditions
- Integra
  Quote
  Disclosure of Ownership/Principals Form
  Sourcing Letter dated March 2, 2020
- Intuitive Surgical da Vinci
  Console Revised Quote
  daVinci Robot Quote
  Disclosure of Ownership/Principals Form
  Amendment to the Lease Agreement
  Use, License and Service Agreement
- Intuitive Surgical Instruments
  Quote
  Disclosure of Ownership/Principals Form
  Use License and Service Agreement
- JPK Surgical
  Quote
  Disclosure of Ownership/Principals Form
- Medtronic
  Quote
  Disclosure of Ownership/Principals Form
  Sourcing Letter dated March 2, 2020
  Addendum One to Terms and Conditions
- Stryker
  Equipment Schedule
  Disclosure of Ownership/Principals Form
  Sourcing Letter dated March 2, 2020

**ITEM NO. 7 Approve the RFP No. 2019-12 Website Redesign Services Phase II to R&R Partners, LLC; approve the Agreement for Website Redesign Phase II; authorize the Chief Executive Officer to exercise any extension options, and take action as deemed appropriate. *(For possible action)***

<u>DOCUMENTS SUBMITTED</u>:

- Amendment to Master Agreement

**ITEM NO. 8 Approve the Professional Services Order Form with Kaufman, Hall & Associates, LLC; authorize the Chief Executive Officer to exercise any**

**extension options, and take action as deemed appropriate. *(For possible action)***

DOCUMENTS SUBMITTED:
- Professional Services Order Form
- Disclosure of Ownership/Principals Form

FINAL ACTION: A motion was made by Member Dr. Mackay that the Consent Items be approved as recommended. Motion carried by unanimous vote.

**SECTION 3: BUSINESS ITEMS**

**ITEM NO. 9 Receive an educational presentation from Dr. Shadaba Asad, Medical Director of infectious Disease on the impact of Coronavirus (COVID) and Universtiy Medical Center's response *(For possible action)***

Chairman O'Reilly thanked Dr. Asad for her incredible work in the hospital and within the community.

Dr. Asad shared an overview of the Coronavirus (COVID-19) and the mode of transmission that is overwhelming the world by providing a timeline of the disease spread.

The currently know symptoms of the disease are fever, followed by cough, sore throat and shortness of breath. More severe symptoms, such as pneumonia, can develop and the virus can be fatal. The mode of transmission is predominately by heavy droplets, such as coughing and sneezing, airborne transmission or contact with an unclean surface. Discussion continued regarding diagnosis and testing.

The importance of hand hygiene was stressed, as well as other health measures such as frequently cleaning surfaces. She also strongly suggested social distancing and avoiding those who are coughing and sneezing. She also recommended that if you are sick, stay at home. With these mitigation strategies, the aim is to flatten the curve.

Dr. Asad concluded that we are not just fighting an epidemic, were fighting and "info"demic. Receiving information through social media or chat groups is not recommended, as it is often unreliable. A list of verified, knowledgible resources was provided.

Chairman O'Reilly inquired whether all healthcare workers are wearing safety glasses. Dr. Asad confirmed that when attending patients with confirmed or suspected COVID-19 infection, all of our healthcare providers are to wear safety eye protection, a surgical mask, a gown and gloves.

Dr. Mackay questioned the ability and accuracy of whether airlines filtration systems are able to filter out things as small as viruses or is this clever marketing. Dr. Asad could not confirm this to be true.

Member Palenik asked if P-95 masks, which are used on construction sites, are useful protective wear for this situation and whether the medical community could benefit from the use of them. Dr. Asad stated that she was not familiar with the P-95 masks and that we use OSHA certified masks for healthcare providers if N-95 protection is needed.

**ITEM NO. 10 Receive an update from the Hospital CEO and take any action deemed appropriate. *(For possible action)***

Mr. VanHouweling thanked Dr. Asad for the work in assisting the infection control team, as well as helping in the community. Thank you also to the UMC Board for continuing with the business of hospital operations.

An update on COVID-19 was provided. An incident command center has been established. There have been changes in hospital processes as it relates to screening and treating COVID-19 patients and there have been changes in the visitor policy to limit the amount of traffic in the hospital to protect patients and staff. Elective surgeries have also been postponed. The Emergency Department is doing a great job in processing presumptive positive patients.

UMC Medical Center will be the first in state to offer tesing with a 90-minute turn around time.

Dr. Fildes joined in to provide an overview of what is taking place with UNLV School of Medicine in community testing. A drive-in testing clinic has been established which will allow patients to call in via phone to provide information regarding their symptoms. Students are doing their work from home and assisting in community work. Three and four year students are asked to distance learn for their clinical locations. Commendation is given to the faculty and staff.

Mr. VanHouweling went on to state that UMC has been hosting a weekly healthcare forum with all of the hospitals in the valley, as well as first responder healthcare professionals to discuss status, bed capacity and other areas operation.

Generous donations of supplies have been provided by area casinos and others which assist in taking care of the needs of hospital staff.

Policy changes have been implemented to categorize employees deemed as critical workers, teleworkers and those that are delayed and deferred staffing to comply with social distancing measures.

Mr. VanHouweling concluded with a thank you to all of hospital departments for their continued assistance in the smooth operation of the overall functions of the hospital and a reminder to everyone regarding social media and making sure to get information from reliable, credible sources. Thank you to the Governing Board members for your assistance and willingness to be engaged and ready to help and support.

Mr. O'Reilly asked about federal funding and tracking of the COVID-19 expenses. Mr. VanHouweling responded that we are staying on top of the federal, state and local support. A separate cost center has been created to keep track of the expenditures appropriately.

DOCUMENT(S) SUBMITTED: None

**SECTION 4: EMERGING ISSUES**

**ITEM NO. 11 Identify emerging issues to be addressed by staff or by the Board at future meetings and direct staff accordingly. *(For possible action)***

There were no emerging issues identified and not public comments.

FINAL ACTION: None

**COMMENTS BY THE GENERAL PUBLIC:**

Comments from the general public were called. No such comments were heard.

There being no further business to come before the Board at this time, at the hour of 2:46 PM, Chair O'Reilly adjourned the meeting.

Minutes Prepared by Stephanie Ceccarelli

APPROVED: April 29, 2020