University Medical Center of Southern Nevada
Governing Board
February 26, 2020

UMC Emerald Conference Room
Delta Point Building (1st Floor)
901 Rancho Lane
Las Vegas, Clark County, Nevada
Wednesday, February 26, 2019
2:00 PM.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 PM. The meeting was called to order at the hour of 2:04 PM by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

<u>CALL TO ORDER</u>

<u>Board Members</u>:

<u>Present</u>:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty
Laura Lopez-Hobbs
Christian Haase
Renee Franklin
Jeff Ellis – via Phone
Mary Lynn Palenik – via Phone

<u>Ex-Officio Members</u>:

<u>Present:</u>
Dr. Frederick Lippmann, Chief of Staff
Barbara Fraser, Ex-Officio
Dr. John Fildes, Interim Dean UNLV

<u>Others Present:</u>
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Peter Belmonte, Interim Board Secretary
Stephanie Ceccarelli, Board Secretary

SECTION 1. OPENING CEREMONIES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of Minutes of the regular meeting of the UMC Governing Board on January 29, 2020. *(Available at University Medical Center, Administrative Office) (For possible action)*

FINAL ACTION: A motion was made that the minutes be approved. The motion was carried by a unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

FINAL ACTION: A motion was made by Dr. Mackay that the agenda be approved as recommended. The motion was carried by a unanimous vote.

SECTION 2. CONSENT ITEMS

A motion was made by Member Hagerty to approve the items on the Consent Agenda listed below as recommended. The motion was carried by a unanimous vote.

ITEM NO. 4 Approve the Renewal of Maintenance for OneSign Single Sign-On Authentication/Management License (SSO-AML) with Imprivata, Inc.; authorize the Chief Executive Officer to exercise any extension options, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Renewal Quote
- Disclosure of Ownership

ITEM NO. 5 Approve and recommend for approval to the Board of Hospital Trustees for University Medical Center of Southern Nevada the Fourth Amendment to Agreement with Change Healthcare Technologies, LLC for revenue cycle transactional activities, and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Change Healthcare Technologies

ITEM NO. 6 Approve the Amendment One to the Professional Services Agreement between Robert B. McBeath, M.D., dba Nevada Cancer Specialists and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- OptumCare Cancer Care

ITEM NO. 7 Approve and recommend for approval to the Board of Hospital Trustees for University Medical Center of Southern Nevada, the Renewal Letter with WRI Charleston Commons, LLC to extend the lease at the Nellis Quick Care location; authorize the Chief Executive Officer to exercise any extension options, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- QuickCare CVRLTR
- QuickCare LTR
- WRI Charleston Commons

ITEM NO. 8 Approve the Professional Services Agreement between UNLV Medicine, Inc. and University Medical Center of Southern Nevada for clinical services in UMC's nursery; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- UNLV Medicine

ITEM NO. 9 Approve and award the RFP No. 2019-16 Collection Agency for Self-Pay Bad Debt to (i) Aargon Agency, Inc. d/b/a Aargon Collection Agency; and (ii) CMRE Financial Services, Inc.; approve the RFP No. 2019-16 Service Agreements; authorize the Chief Executive Officer to exercise any extension options, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED
- Aargon Collection Agency & CMRE Financial Services

ITEM NO. 10 Approve the UMC Policy and Procedures Committee's additions, revisions and retirement of organizational policies and procedures, and the UMC Quality and Patient Safety Committee's evaluation of UMC patient care and service contracts, as measured against established performance standards*. (For possible action)*

DOCUMENT(S) SUBMITTED
- Governing Board Agenda Item Back Up

ITEM NO. 11 Approve and recommend for approval to the Board of Hospital Trustees for University Medical Center of Southern Nevada, the Fiscal Year 2020 COLA agreement between UMC and the International Union of Operating Engineers, Local 501 AFL-CIO*. (For possible action)*

DOCUMENT(S) SUBMITTED
- Union of Operating Engineers Backup

SECTION 3: BUSINESS ITEMS

ITEM NO. 12 Receive an educational presentation on UMC's Health Information Management (HIM) operations from Teresa Costa, Director of Health Information Management, and take any action deemed appropriate. (*For possible action)*

DOCUMENT(S) SUBMITTED:
- HIM Education

Teresa Costa, Director of Health Information Management (HIM), provided an overview of the operations of Health Information Management and the role that it plays in the growing future of UMC Medical Center. She also serves as the hospital's custodian of records.

A detailed overview was provided of each of the five primary functions of HIM, which include operations, diagnostic and procedural coding, clinical documentation improvement, revenue integrity, and service as a medical liaison between the medical staff and the UNLV School of Medicine to ensure complete and accurate patient records.

Member Hagerty inquired about how the patient record information is protected. Ms. Costa responded that HIM works along with the IT and Compliance departments to protect the confidentiality and privacy of patient records. Epic software and other tools have been implemented to improve workflow and to prevent identity theft.

Ms. Costa highlighted department accomplishments, which included winning the Department of the Year for Excellence.

The discussion continued with a variety of goals and initiatives that the department has set to accomplish in the future. Ultimately it is the desire of HIM to maintain a strong footprint at UMC and be available to provide consistent education to all hospital staff.

Dr. Mackay asked about the volume of existing paper charts that are being stored. Ms. Costa responded that there is still a significant amount of older records that are in storage due to their retention schedule. No new records are being sent to storage as they are maintained electronically.

Chair O'Reilly questioned the ability of the scanned medical records to be searchable for treating physicians. Currently, scanned documents are just an image and are not able to be searched. This capability is available in Epic and will also be available in the new Solarity system.

Congratulations were expressed for the department of the Year accomplishment.

ITEM NO. 13 Receive a report from the Governing Board Strategic Planning Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- None submitted

DISCUSSION: Member Hagerty provided a summary from the meeting held on Thursday, February 6, 2020.

There was no public comment, a quorum was present, and the minutes from the January 2020 and the agenda were both approved.

Market share decreased from 10.2% in Q2 of 2019 to 9.6% in Q3.
Volumes were down in Inpatient Oncology and Pediatrics. Surgical services volumes were flat, and in Orthopedics and Ambulatory volumes and shares were up.

Trends that are affecting competition in the market were reported, as well as a list of the increase in growth trends and service lines that are forecasted to take place over the next eight years.

Updates were provided on the CEO performance objectives for FY 2020.

Dean Fildes led a discussion regarding the alignment of the strategic goals between UMC and UNLV School of Medicine, noting opportunities and challenges ahead. He remained confident that there will be a strong partnership with the school led by the new Dean, Dr. Kahn.

There was no public comment, and the open meeting ended at 10:30 AM.

The meeting reconvened in closed session to discuss New or Material Expansion of UMC's Healthcare Services and Hospital Facilities Pursuant to NRS 450.140 Section 3.

The closed session ended, and the meeting adjourned at 11:00 AM.

FINAL ACTION: None

ITEM NO. 14 Receive a report from the Governing Board Clinical Quality and Professional Affairs Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- None submitted

DISCUSSION: Dr. Mackay provided a report of the meeting held on February 10, 2020.

There was no public comment, and the minutes from the meeting held December 9, 2019, and the agenda was approved.

Dr. Mackay's report included an update and education provided by Dr. Asad on the current and emerging concerns within the areas of infection control, prevention, and a variety of communicable diseases. Detailed statistics were presented.

Patty Scott, Executive Director of Clinical Patient Safety, provided an update on Quality, Safety and Infection Prevention program measures and performance improvement activities. Complaints and grievances were described.

The Committee unanimously approved UMC's Policy and Procedure revisions, additions, and retirement of organizational policies and procedures for November 22, 2019 – January 22, 2020, and also approved the Quality and Patient Safety Evaluation of UMC's Patient Care and Service Contract, as measured against established performance standards. These were listed on today's consent agenda.

There were no emerging issues, no public comments and the meeting adjourned at 4:01 PM

Chair O'Riley inquired as to the relationship between drug use and syphilis. Dr. Mackay responded that it would be the multiple uses of shared needles.

<u>FINAL ACTION:</u> None

ITEM NO. 15 Receive a report from the Governing Board Audit and Finance Committee and take any action deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED:</u>
- None submitted

<u>DISCUSSION:</u> Member Robyn Casperson provided a report of the meeting held on February 19, 2020.

There was no public comment, and the agenda was approved. A quorum of members was present.

There were a number business items and all of the contracts that were approved were part of today's consent agenda.

The January 2020 financial results, which highlighted trending statistics and various performance indicators, were reviewed in detail.

The Committee is on track for meeting the objectives for the CEO's end of the fiscal year Performance Objectives Evaluation. The 2021 budget cycle was also reviewed and discussed. A special meeting will occur on April 1, if necessary, to review the budget outside of the regular session.

There was no public comment and no emerging issues were identified.

<u>FINAL ACTION:</u> None

ITEM NO. 16 Receive the monthly financial report for January FY20, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- FY20 January

DISCUSSION: Jennifer Wakem, Chief Financial Officer, provided a summary of the January 2020 financial report.

Key indicators for the month were reviewed. Ms. Wakem noted that admissions and observation cases were down, and hospital and Medicare acuity was lower than expected, which was consistent with the drop in inpatient and outpatient surgeries by 10 - 12%.

Emergency room volumes were up significantly, showing above budget by 9%. Though there was more ER volume, low admissions suggest that patients were not as sick.

Quick Cares fell below budget due to the delayed opening of a planned Quick Care and Primary Care. It is noted that if it were not included in the report for January, volumes would have shown as exceeded by 10%. Ms. Wakem continued with a list of centers that exceeded the budget. Action plans are in place to address the turnover that has occurred at the Peccole Primary Care location.

January revenue fell short, almost $5 million, but expenses were below by $4.8 million, which allowed us to make budget for the month. YTD, we remained above budget by $2.4 million.

Though supplies were down $1.5 million due to a drop in surgeries and volumes, an overall review of the January income statement showed that we are favorable to budget and labor management is positive due to an increase in labor efficiency.

FINAL ACTION: None

ITEM NO. 17 Receive an update on the University of Nevada Las Vegas School of Medicine, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- None submitted

DISCUSSION: Dean Fildes provided a presentation and summary of the State of the School Address. He will complete his duties as Dean of the school on March 31, 2020.

There are currently 180 medical students divided between 3 classes. Acceptance letters have been awarded to those that will attend the next class. The presentation highlighted the strides that have been made in promoting gender equity, the construction schedule for the new school of medicine building, and the need to branch out to fund new GME programs and a variety of other upcoming scheduled events for the next year.

The school has received multiple research grants, and invitations have been extended by Mass General and the University of California - San Francisco to participate in a mass casualty response training. Industry-sponsored grants that the school will be participating in with pharmaceutical trials.

Discussion continued regarding the UNLV Medicine practice plan, as well as the patient management and the patient through-put that is densely integrated with UMC Medical Center.

Chair O'Reilly inquired whether the medics involved in emergency trauma training also had in-field military training? Dean Fildes responded that most of the FEMA personnel involved in the exercise had military experience.

Lastly, the positive growth of the School of Medicine was emphasized and he anticipates a bright future ahead.

FINAL ACTION: None

ITEM NO. 18 Receive an update from the Hospital CEO and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- CEO Update

DISCUSSION:
Mr. VanHouweling introduced the new Board Secretary, Stephanie Ceccarelli, and gave a huge thank you to Peter Belmonte for his work and dedication in caring for the Governing Board meeting during the transition. A word of thanks went out to all of the assistants who have aided in covering the other committee meetings as well.

It was mentioned that we are in the window for the Joint Commission survey visit. The Board will be alerted when they arrive.

Handouts were provided regarding other upcoming events, including the Pathways to Excellence survey. There were also updates regarding infectious disease with a focus on influenza statistics and the coronavirus update and staff education.

A thank you was extended for the support in the capital investment approvals of the Phillips Monitoring system, cardiology investments, and new robotics equipment. Updates were provided regarding the remodeling work that is taking place.

Congratulations were given to Col. Alfred K. Flowers, Jr. of the USAF 99th Medical Group and Dr. Stephanie Streit, Air Force surgeon for honors received.

Various community events were highlighted, including the Trauma Survivor's Luncheon, Cardiology Symposium, Sponge Bob at the Smith's Center.

Recognition and congratulations were offered to Employees of the Month, Robert "Blue" Oliveira for January and Pam Norcia for February.

FINAL ACTION: None

SECTION 4: EMERGING ISSUES

ITEM NO. 19 Identify emerging issues to be addressed by staff or by the Board at future meetings and direct staff accordingly. *(For possible action)*

FINAL ACTION: No action was taken by the Board.

There were no emerging issues identified and not public comments

COMMENTS BY THE GENERAL PUBLIC:

Comments from the general public were called before going into closed session. No such comments were heard.

A motion was made by Dr. Mackay to go into closed session pursuant to NRS 241.015(3)(b)(2).

There being no further business to come before the Board at this time, at the hour of 3:23 PM, Chair O'Reilly adjourned the meeting, and the Board recessed to go into closed session.

SECTION 5: CLOSED SESSION

ITEM NO. 20 Go into closed session pursuant to NRS 450.140(3) to discuss new or material expansion of UMC's health care services and hospital facilities *(For possible action)*

The meeting was reconvened in closed session at 3:31 PM.

At the hour of 4:10 PM, the closed session on the above topic ended.

FINAL ACTION: No action was taken by the Board.

There being no further business to come before the Board at this time, at the hour of 4:10 PM. Chair O'Reilly adjourned the meeting.

Minutes Prepared by Stephanie Ceccarelli

APPROVED: March 25, 2020