University Medical Center of Southern Nevada
Governing Board Meeting
November 17, 2021

ProVidence Conference Room
UMC Trauma Building (5th Floor)
800 Hope Place,
Las Vegas, Clark County, Nevada
Wednesday, November 17, 2021
2:00 PM.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 PM. The meeting was called to order at the hour of 2:06 PM by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Laura Lopez-Hobbs
Robyn Caspersen (via WebEx)
Renee Franklin (via WebEx)
Chris Haase
Harry Hagerty (via WebEx)
Jeff Ellis (via WebEx)
Mary Lynn Palenik (via WebEx)

Ex-Officio Members:

Present:
Barbara Fraser, Ex-Officio
Dr. Frederick Lippmann, Chief of Staff
Dr. Marc Kahn Dean UNLV

Absent:

Others Present:
Mason Van Houweling, Chief Executive Officer
Tony Marinello, Chief Operating Officer
Jennifer Wakem, Chief Financial Officer
Patricia Scott, Quality, Safety and Regulatory Officer
Debra Fox, Chief Nursing Officer
Deb Lacava, Lab Director
Susan Pitz, General Counsel
Stephanie Ceccarelli, Board Secretary

SECTION 1. OPENING CEREMONIES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of Minutes of the meeting of the UMC Governing Board held on October 27, 2021. ***(Available at University Medical Center, Administrative Office) (For possible action)***

There was a correction to a name in Item 19 under discussion.

FINAL ACTION:

A motion was made by Member Mackay that the agenda be approved as recommended. Motion carried by majority vote. Member Palenik abstained from voting, as she was not present at the October meeting.

ITEM NO. 3 Approval of Agenda ***(For possible action)***

Agenda Items 14 and 15 were held for a future meeting.

FINAL ACTION:

A motion was made by Member Mackay that the agenda be approved as amended. Motion carried by unanimous vote.

SECTION 2: CONSENT ITEMS

ITEM NO. 4 Approve the UMC Policy and Procedures Committee's activities from its meetings held on July 7, August 4, and September 1, 2021; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Policies and Procedures - July 7, 2021
- Policies and Procedures - August 4, 2021
- Policies and Procedures - September 1, 2021

ITEM NO. 5 Approve and authorize the Chief Executive Officer to sign the Hospital Services Agreement and Provider Services Agreement with Molina Healthcare of Nevada, Inc.; or take action as deemed appropriate. ***(For possible action)***

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Hospital Services Agreement
- Provider Services Agreement
- Disclosure of Ownership

ITEM NO. 6 Approve and authorize the Chief Executive Officer to sign the Specimen Collection Pricing and Commitment Agreement, and execute any future Order Forms with Becton Dickinson and Company within his delegation of authority; or take action as deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Specimen Collection Pricing and Commitment Agreement
- Disclosure of Ownership

ITEM NO. 7 Approve and authorize the Chief Executive Officer to sign the Services Agreement with Honeywell Building Technologies for bundled services; or take action as deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Bundled Services Agreement
- Disclosure of Ownership

ITEM NO. 8 Approve and authorize the Chief Executive Officer to sign the Master Agreement with Meperia DE, LLC for the Meperia Strategic Sourcing software platform and exercise any extension options within his yearly delegation of authority; or take action as deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Master Agreement
- Disclosure of Ownership

ITEM NO. 9 Approve and authorize the Chief Executive Officer to sign the Agreement with Optiv Security, Inc. for the Exabeam Security Incident and Event Monitoring (SIEM) solution and authorize the Chief Executive Officer to execute future Order Forms within his delegation of authority; or take action as deemed appropriate. (*For possible action*)

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Optiv Quote
- Statement of Work
- Disclosure of Ownership

ITEM NO. 10 Approve and authorize the Chief Executive Officer to sign the Equipment Schedule 012 of Master Lease Agreement No. 21237667 with Stryker Flex Financial; or take action as deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- Master Lease – Schedule 012
- Sourcing Letter

- Disclosure of Ownership

ITEM NO. 11 Approve and authorize the Chief Executive Officer to sign the Statement of Work for Provider Performance Management Technology with SullivanCotter Solutions, Inc., exercise any extension options, and execute future amendments and Statements of Work within his yearly delegation of authority; or take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Statement of Work

ITEM NO. 12 Approve and authorize the Chief Executive Officer to sign the Amendment Two to EMR System Access Agreement with the Board of Regents of the Nevada System of Higher Education on behalf of the Kirk Kerkorian School of Medicine at the University of Nevada, Las Vegas; or take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Amendment Two to System Access Agreement

FINAL ACTION:

A motion was made by Member Mackay that Consent Items 4-12 be approved as presented. Motion carried by unanimous vote.

SECTION 3: BUSINESS ITEMS

ITEM NO. 13 Receive receive a refresher education from Patricia Scott, Quality, Patient Safety, and Regulatory Officer on policy and procedure approval process; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
PowerPoint Presentation

DISCUSSION:

Patricia Scott, Quality, Safety and Regulatory Officer, provided and overview of policy and procedure management system at UMC. Regulatory requirement states that we must have policies and procedures that guide and support patient care, treatment and services. Policies and procedures sets the foundation/framework for all operational and clinical structure within the organization.

There are three categories that policies and procedures fall into: Policies, Guidelines and Protocols. Policies are a standard of practice required by law or regulatory standards and requires 100% compliance. Guidelines are developed to assist clinicians in patient care and may vary based on individual patient factors and circumstances. Protocols are predefined criteria that allow non-clinicians, who are approved by medical staff, to facilitate care.

Ms. Scott next provided a review of the Multi-Disciplinary Committee, which oversees the process of reviewing and establishing policies and procedures. The committee ensures that they have been vetted by the appropriate stakeholders and that there is consistency of application. Timeframes for the approval of the policies and procedures was discussed. An electronic workflow has been established for an accurate and efficient approval process. Lastly, a review of UMC's approval structure was reviewed.

FINAL ACTION:

None

ITEM NO. 14 Review and discuss the Governing Board 2021 Action Plan, to include an informational presentation from the UMC Foundation President; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

This item was removed from the agenda and will be discussed at a future meeting.

FINAL ACTION:
None

ITEM NO. 15 Receive an update from the Chief Experience Officer on activities of the UMC Foundation; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

This item was removed from the agenda and will be discussed at a future meeting.

FINAL ACTION:
None

ITEM NO. 16 Receive an update a report from the Governing Board Human Resources and Executive Compensation Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

Member Ellis provided a report on the meeting held on Monday, November 15, 2021 at 2:00 pm. There was a quorum in attendance. There was no public comment. The minutes and the agenda were both approved.

The Committee discussed the COVID-19 Vaccine Policy and received an update on the CMS mandatory vaccine rule and guidance. An update was provided on staff member vaccination status, as well as a review of the status of employees requesting religious or medical accommodations. Healthcare facilities must require vaccines in order to ensure full Medicare reimbursement moving forward.

Next, the Committee received an update on staffing and recruiting. There are open nursing positions, and UMC has been very successful in the recruitment process.

Lastly, there was a discussion regarding market adjustments and the actions that UMC has taken to remain competitive and recruit more effectively in the current market.

There were no emerging issues identified and no public comments. The Committee recessed into closed session and the meeting adjourned at 2:40 pm.

FINAL ACTION:
None

ITEM NO. 17 Receive an update a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. *(For possible action*

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

Member Caspersen provided a report on the meeting which was held on Wednesday, November 10, 2021 at 2:00 pm. There was a quorum in attendance. There was no public comment and minutes and the agenda were both approved unanimously.

The business items were reviewed and approved by the Committee during the meeting. All of the contracts that were approved or ratified during the meeting are a part of today's consent agenda.

The Committee received a report from the CFO. The financial statements for October were not available due to the timing of the meeting. The external financial audit reports are expected in December.

A report was received on the medical coding process at UMC. There was discussion on the current coding model at UMC and how it has compared, contrasted and improved over prior years, as well as how it compares to other hospital systems. While UMC requires coders to work onsite, other facilities allow staff to work remotely. Challenges and opportunities to streamline process were discussed and management continues to look for process improvement opportunities.

There were no emerging issues identified and no public comments. The Committee recessed into closed session and the meeting adjourned at 2:38 pm.

FINAL ACTION:

None

ITEM NO. 18 Receive an update on the Kirk Kerkorian School of Medicine at UNLV; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
None

DISCUSSION:

Dr. Marc Kahn, Dean of the Kirk Kerkorian School of Medicine at UNLV, updated the Board on the activities of the school.

The university continues strategic discussions about the build out of the Academic Health Center, with the goal of making it a world class academic health center that the community deserves. Construction continues ahead of schedule for the medical education building and the plan is to take occupancy by the fall of 2022.

An application process for attendance at the school has just been completed, with over 1500 applications received.

Lastly, Dr. Kahn talked about the GME crisis nationally, as well as statewide. Nevada ranks 47^{th} in physicians per capita and 49^{th} in GME positions per capita. The goal is to work with lobbyists to gain extra GME positions for the state.

A conversation ensued regarding the collaboration between UMC and UNLV in the description of the Academic Health Science Center. Mr. Van Houweling mentioned that there was a retreat recently with the school to discuss strategies and growth opportunities.

FINAL ACTION:
None

ITEM NO. 19 Receive an update from the Hospital CEO; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
CEO Update

DISCUSSION:

Mr. Van Houweling, UMC CEO provided updates on the following:

- COVID stats are up. There has been a slight increase in hospitalizations.

- The mandatory vaccine policy began November 1st. Updates were provided on vaccination status and accommodation approvals and denials. Routine testing has been established for unvaccinated staff members.
- The Monoclonal Antibodies Clinic is open. The clinic will be available to patients seven days a week.
- Façade update was provided. The RFP timeline has been developed and defined.
- Laboratory Observer Magazine recognized UMC as Lab Innovators Worth Watching due to our COVID response. Congratulations to our lab department!
- Ongoing facility-wide elevator refresh is in process. A slide of the renovation was shown.
- Labor and Delivery and NICU has been remodeled.
- UMC Express Care at LAS is now open. It is open 8am – 8pm, 7-days a week in Terminal One. Chair O'Reilly suggested a telehealth booth be set up in the area.
- Please join UMC on December 1, 2021 for the Team UMC Holiday Celebration.
- Mr. Van Houweling next showcased the technology that is being used for patient care. Deb Lacava, Laboratory Director demonstrated the PCR test unit. She explained it takes about 50 minutes to receive results. The unit displayed can run 4 tests per hour. Deb Fox, Chief Nursing Officer, shared the NICView 2 technology for parents to view their babies in the NICU, the AirStrip One, which is real time fetal monitoring used by physicians and the Butterfly bedside ultrasound unit. The refresh of the NICU was shown. There was continued discussion regarding the new technology items and the increase in OB and pediatric volumes.

<u>FINAL ACTION:</u>
None

<u>SECTION 4: EMERGING ISSUES</u>

ITEM NO. 20 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

<u>DISCUSSION</u>:

Chair O'Reilly identified the following as emerging issues for future discussion:

Scheduling of the 2022 Annual Meeting.

Proposed 2022 meeting calendar for the Governing Board Meeting and Committee Meetings

Annual Board survey

Committee assignments for 2022

Joint meeting with the Board of Governors

<u>FINAL ACTION</u>:
None

COMMENTS BY THE GENERAL PUBLIC:

Comments from the general public were called. No such comments were heard.

A motion was made by Member Mackay to go into closed session pursuant to NRS 241.015(3)(b)(2).

There being no further business to come before the Board at this time, at the hour of 3:29 PM, Chair O'Reilly adjourned the meeting, and the Board recessed to go into closed session.

SECTION 5: CLOSED SESSION

ITEM NO. 21 Go into closed session, NRS 241.015(3)(b)(2), to receive information from the General Counsel regarding potential or existing litigation involving matters over which the Board had supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matters; and direct staff accordingly. *(For possible action)*

The meeting was reconvened in closed session at 3:38PM.

At the hour of 3:57 PM, the closed session on the above topic ended.

FINAL ACTION TAKEN:

None

There being no further business to come before the Board at this time, at the hour of 3:57 PM. Chair O'Reilly adjourned the meeting.

APPROVED: December 15, 2021

Minutes Prepared by: Stephanie Ceccarelli, Board Secretary