University Medical Center of Southern Nevada
Governing Board
December 18, 2019

UMC Emerald Conference Room
Delta Point Building (1st Floor)
901 Rancho Lane
Las Vegas, Clark County, Nevada
Wednesday, December 18, 2019
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:08 p.m. by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty
Laura Lopez-Hobbs
Christian Haase

Absent:
Renee Franklin
Jeff Ellis
Mary Lynn Palenik

Ex-Officio Members:

Present:
Dr. Frederick Lippmann, Chief of Staff
Barbara Fraser, Ex-Officio
Dr. John Fildes, Interim Dean UNLV

Others Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Peter Belmonte, Interim Board Secretary

<u>SECTION 1. OPENING CEREMONIES</u>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of Minutes of the regular meeting of the Governing Board on November 20, 2019. ***(Available at University Medical Center, Administrative Office) (For possible action)***

Member Caspersen requested a change to Item No. 11 to edit 7th entry from "Member Caspersen asked if UMC should be discussing their emergency plans" to "Member Caspersen asked if UMC Governing Board should be discussing their emergency plans."

<u>FINAL ACTION</u>: A motion was made by Dr. Mackay that the minutes be approved as amended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda ***(For possible action)***

<u>FINAL ACTION</u>: A motion was made by Dr. Mackay that the agenda be approved as recommended. Motion carried by unanimous vote.

SECTION 2. CONSENT ITEMS

A motion was made by Dr. Mackay to approve the items on the Consent agenda listed below as recommended. Motion carried by unanimous vote.

ITEM NO. 4 Approve the UMC Policy and Procedures Committee's revision of organizational policies and procedures, and the evaluation of UMC patient care and service contracts, as measured against established performance standards, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- Contract Evaluation Summary
- Policy and Procedure Committee Memo to Quality and Patient Safety Committee

ITEM NO. 5 Approve the Hospital Services Agreement between Health Services Coalition and University Medical Center of Southern Nevada, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- Health Services Coalition

ITEM NO. 6 Approve the Fourteenth Amendment to the Hospital Participation Agreement between Nevada Preferred Healthcare Providers and University Medical Center of Southern Nevada, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- NPP - 14th Amendment

ITEM NO. 7 Approve the Federal Demonstration Partnership (FDP) Cost Reimbursement Sub-award for Western Regional Alliance for Pediatric Emergency Management with The Regents of the University of California, San Francisco, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- FDP Cost Reimbursement Sub Award 2019

ITEM NO. 8 Approve the Software License and Customer Support Services Order between Datix, Inc. and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options within his delegation, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- Datix Standard License Agreement
- Datix DOO 2018 06 26

ITEM NO. 9 Approve the CDW Government LLC agreement for software subscription

and support services; authorize the Chief Executive Officer to execute future extensions or orders within his delegation, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- CDW IT Sourcing Letter
- CDW DISCLOSURE OF OWNERSHIP PRINCIPALS FORM
- CDW-Quote LBCL852

ITEM NO. 10 Approve the Order for IT Infrastructure Services between Cox Communications Las Vegas, Inc. dba Cox Business and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any future orders or extensions within his delegation, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Cox Order Form and DOO

ITEM NO. 11 Approve the Equipment Sale Purchase Agreement with Siemens Healthcare Diagnostics, Inc.; authorize the Chief Executive Officer to exercise any extension options within his delegation, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Amendment Two Siemens Healthcare Diagnostics DOO
- UMCSN Hemostasis Equipment Sourcing Letter
- UMCSN Coag Cont Pkg 1-P9LILJ-0 Tac

ITEM NO. 12 Approve the Professional Services Agreement for Pediatric Gastroenterology Services between the Board of Regents of the Nevada System of Higher Education (NSHE) on behalf of the University of Nevada, Las Vegas and its School of Medicine (UNLV School of Medicine or School) and University Medical Center of Southern Nevada (UMC), and authorize the Chief Executive Officer to execute any future amendments and extensions within his authority, and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- UNLV Group On-Call Pediatrics Gastroenterology

SECTION 3: BUSINESS ITEMS

ITEM NO. 13 Recognize and receive a donation in the amount of $10,124.00 from the local Farmer Boys Restaurants following a recent fundraiser for UMC Children's Hospital, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- None Submitted

DISCUSSION: Mr. VanHouweling provided an overview.

- Second Annual Fundraiser for UMC Children's Hospital
  - Farmer Boys first partnered with UMC Children's Hospital in 2018 to support the hospital's mission to save and improve young lives by providing Nevada's highest level of pediatric care
  - This year's in-store fundraiser took place from July 23 to September 2 at all eight Farmer Boys locations in the greater Las Vegas area
- Donation of $10,124 this year and $10,829 in 2018
  - Total of nearly $21,000 donated during the past two years

FINAL ACTION: None

ITEM NO. 14 Receive an educational presentation on the public health issues associated with vaping related illness in Clark County from Dr. Michael Johnson, Director, Community Health Division of the Southern Nevada Health District (SNHD), and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- None Submitted

DISCUSSION: Dr. Michael Johnson provided an educational presentation on an epidemic that is occurring nationwide that has to do with e-cigarette use and vaping.

2011 to date Nationally
- 48% increase in e-cigarette use and vaping among middle school students
- 78% increase among high school students
- 5% the rate than combustible tobacco use or smoking

There is a weekly Thursday call with the Centers for Disease Control and Prevention (CDC) and the Federal Drug Administration (FDA) to examine the new number of cases and deaths associated with e-cigarettes and vaping.

- 2409 lung injury cases nationally

- 52 deaths across 26 states
- Six confirmed cases in Clark County non-fatal
  - One under the age of 18
  - Five over the age of 18
  - Two from UMC providers
  - Two from Summerlin
  - Two from Henderson
  - One from Sunrise

The Health District and the CDC recommend these products never be used by youth, young adults, pregnant women, and people who do not currently use tobacco products. People who now use tobacco products who wish to quit smoking should use FDA-approved therapies. People should not buy any e-cigarette or vaping products, particularly those containing THC from informal sources such as friends, or family, or in-person or online dealers. Devices and substances should not be modified or used in ways that are not intended by the manufacturer, including products purchased through retail establishments.

Chair O'Reilly inquired about how the estimated percentages of people are vaping in comparison with those smoking.

Dr. Johnson answered that in 2019, nationally, there were 27.5% people using e-cigarettes and vaping vs. 5.8% using cigarettes

Chair O'Reilly inquired about whether e-cigarettes are defined as something that has only nicotine in it, or if there was another differentiator between vaping and e-cigarettes.

Dr. Johnson replied that the e-cigarette is primarily a device used in vaping with nicotine. Although several vaping devices can be modified and or sold that THC can be used. Modified devices can be essentially be loaded with any product, and many come from the "Black Market," and they can create their mechanism of delivery.

Mr. VanHouweling inquired about the status of raising the age from 18 to 21 in purchasing cigarettes.

Dr. Johnson replied that the Senate is scheduled to vote on "Tobacco 21" on Thursday, December 19, 2019, and if the President signs, Nevada will be one of the states that will mandate the new law.

Dr. Johnson further explained that effective January 1, 2020, the modernization of the Nevada Clean In-Door Air Act, passed in 2006, will now include e-cigarettes and vaping. Using e-cigarettes and vaping will be banned in restaurants, arcades, and other designated places. But will still be allowed in areas of casinos and standalone bars, taverns, and saloons where minors are prohibited, retail tobacco stores, strip clubs or brothels, and convention floors at tobacco-related trade shows.

FINAL ACTION: None

ITEM NO. 15 Receive an educational presentation on the history and mission on the Nevada Hospital Association (NHA) and 2020 NHA Strategic Goals, from Bill Welsh, President and CEO of NHA, and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- NHA Update UMC 2019-12-18

DISCUSSION: Bill Welsh provided an educational presentation.

- Who is the NHA?
- Key Legislative Initiatives –State and National
- 2020 Goals and Initiatives
- NHA Trustee Education Certification Program
- NHA Members
- NHA 2019 At-A-Glance: Improving Access to Care
- Key Legislative Initiatives – State
- Key Legislative Initiatives – National
- 2020 Goals and Initiatives
- NHA Trustee Education Certification Program

The Nevada Hospital Association is the advocate for Nevada’s hospitals, health systems, communities, and patients before legislative and regulatory bodies.

Member Hagerty asked about the Trustee Education Certification Program and whether it involved a variety of ownership structures, trustees, and public versus for-profit entities representatives.

Mr. Welsh responded that a key factor to keep in mind is that State Legislation or State Law requires every hospital, regardless of ownership, to have a Board of Directors. Public hospitals have different structures. Not-for-profit hospitals usually have an advisory committee. NHA focuses on education, overseeing the quality of care, national and local level impacts on hospitals.

Member Caspersen inquired as to how the budget was funded.

Mr. Welsh replied that a calculation approved by the Board was based on operating expenses and drives what will generate revenues. NHA is not-for-profit and pursues and looks at grant opportunities, which then fund programs.

A discussion ensued regarding logistics and questions regarding the NHA Board Certification Program. Member Lopez-Hobbs commented that the UMC Governing Board Human Resources and Executive Compensation Committee is looking at the certification process, but nothing has been formally created.

FINAL ACTION: None

ITEM NO. 16 Receive a report from the Governing Board Clinical Quality and Professional Affairs Committee, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Dr. Mackay provided a report on the December 9, 2019 meeting.

There was no public comment, all members were present, and the minutes from October 7, 2019, and agenda were approved.

The committee received a report regarding Pathways to Excellence Designation for UMC. The expected completion of a required RN survey will be early April 2020. If both documents and survey outcomes are positive, it is hopeful that the ANCC will confer the designation by late April 2020.

The committee received an update on ICARE4U. Nursing stations and individuals continue to be rewarded for consistent and exceptional customer service and responsiveness to patient's needs, which include recognition by patients through HCAHP's surveys.

An update was presented on quality, safety, infection, and regulatory issues. UMC was 3.4% below state and 5% below national standards for the early management of sepsis and shock. The patient safety and adverse events composite and central line infections were above national standards.

UMC was below national standards for urinary tract infections, MERSA bacteremia, and clostridium difficile infections (C. Diff.). Employee flu shots currently standard 89% completed, and 90% or higher is the goal.

The Joint Commission inspection is scheduled in June 2020, but it is anticipated that they will probably arrive in March.

A listing of policies and procedures approved, retired, and archived by the hospital Policy and Procedures Committee, the Hospital Quality and Patient Safety Committee and the Medical Executive Committee is available. The Committee unanimously approved these policies and procedures and patient care and service contracts as measured against established performance standards and recommends approval by the Governing Board. These were on the consent agenda today.

FINAL ACTION: None

ITEM NO. 17 Receive a report from the Governing Board Strategic Planning Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Member Hagerty provided a summary from the December 4, 2019 meeting.

There was no public comment, all members were present, and the minutes from October 17, 2019, and agenda were approved.

The committee reviewed developments of the six focused service line.

In Cardiology, the construction timeline for the new Cath Lab has been extended a month or so to accommodate a modern, leading-edge cardiac procedure.

In Pediatrics, rates will be increasing in PICU and NICU in 2020 to receive better reimbursement for high-cost treatments. We are recruiting a new ACNO position in that area and have been doing targeted marketing of our capabilities.

In Surgery, we've continued to improve capacity utilization and supply cost. We'll be adding new robotic technologies for ENT and Colorectal surgery.

Orthopedics, we're looking to increase surgical block times available for joint replacement and sport medicine procedures, which offer us a better revenue and payor mix. We are also looking to reduce the length of stay.

In Oncology, we are looking at ways to partner with outpatient clinics where the bulk of oncology work is performed, and we are also looking to make sure that we are using some of the high-cost therapeutics that are associated with oncology in the most efficient way.

In Ambulatory, we are ahead of budget in both primary care visits and meaningfully ahead of budget in quick care visits YTD. We are looking at remodeling a few locations, keep them fresh as well as expanding hours in specific locations to serve and meet demands.

The committee received a presentation from Lonnie Richardson on the many IT contracts that UMC has and, in particular, with strategy is for maintaining both strength and flexibility when it comes to renewals.

The last agenda item in the open session of the Strategic Planning Committee was a review of the capital plan for fiscal 2020.

The Strategic Planning Committee also held a closed session after the open meeting to discuss new material expansion of UMC's health care services and hospital facilities pursuant to NRS 450.140(3).

FINAL ACTION: None

ITEM NO. 18 Receive a report from the Governing Board Audit and Finance Committee, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Member Caspersen provided a summary from the December 11, 2019 meeting.

There was no public comment, all members were present, and the minutes from November 13, 2019, and agenda were approved.

Ten business items were addressed at the Audit and Finance Committee, eight of which were contracts and agreements included within the consent agenda items approved earlier within this Governing Board meeting. Among the remaining two business items were from our CFO. We were presented the Monthly Financial Report for October FY20. There were lots of green arrows pointing up and very few red arrows pointing down. The discussion focused on a variety of indicators, both financial and operational that management uses to monitor the hospital's performance and achievement to budget — the trends, key operational indicators, and cash flows were discussed, followed by the capital spending and the plan to spend the annual capital plan amounts.

In addition to the financial statements, a report was provided on a variety of topics, some of which were discussed in our earlier presentation, including the further delay on the amounts of the DSH cuts, the CMS transparency rules, and AB 469 regarding the out-of-network regulations.

There were no emerging issues identified and no public comments.

FINAL ACTION: None

ITEM NO. 19 Receive the monthly financial report for November FY20, and take any action deemed appropriate. *(For possible action)*

CORRECTION: Financial Report was for October FY20, not November FY20

DOCUMENT(S) SUBMITTED**:**
- FY20 Oct 2019

DISCUSSION: Ms. Wakem provided a summary of the monthly financial report for October FY20.

- Key Indicators for the month of October were discussed. The key drivers for the month were called out. It was a good month. The total admissions for the month were down 12% the same as in September, which was also significantly below budget. They were 16% more than in September. Data from November was looked at, and it was in the 1,800.

- Acuity was consistent with September's data. Overall, CMI is down 5.5%, and Medicare is down 22%, impacting net patient revenue. In-patient (IP) surgeries for the month were down 9.5%. There were 30 more IP surgical cases than the prior month.

- On the out-patient (OP) side, there is some excellent news. It was about 9% over in OP surgical cases, and the Emergency Department (ER) was extremely busy. We are almost 10% over budget in ER visits. The most significant jump was on the pediatric side.

- The percentage of the conversion rate of patients that actually come to the ER and that go upstairs in either full IP admission status or observation status was 20% in the month of October. Last year in the same month, that was almost 23.8% vs. 24%. It was a significant drop, but that is consistent with acuity dropping; folks are not sick enough to go upstairs.

- The quick care (QC) was almost 12.5% over budget. The locations that exceeded were Centennial, Summerlin, and Sunset.

- The summary income statement for October was discussed. It is a summary of the income statements. The total net revenue for the month was on budget. $67K above operating expenses are significantly below budget. The operating expenses were $1.5M over the budget. The year-to-date was $3.4M over budget YTD.

- The salaries, wages, and benefits for the month of October were favorable. It was $725K better than the budget. The salaries and overtime were significantly down, and the contract labor was up. The contract labor is used to fill hard-to-fill positions or vacancies. They are filled with contract laborers.

- All other expenses in October are almost $700K favorable to the budget.

FINAL ACTION: None

ITEM NO. 20 Receive an update from Chief of Staff on election results and 2019 General Staff Meeting, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- General Medical Staff Chief of Staff Updates 2019 with Election Results

DISCUSSION: Dr. Lippmann provided an update on the UMC Medical and Dental Staff.

Dr. Lippmann reported that there is a new Peer Review process in place called the Professional Improvement Committee. The Peri-Operative Committee's newly appointed physicians were Dr. Richard Baynosa, Chairman, and Dr. Eric Kubiyak, Vice-Chair.

The Office of Military Medicine was established. The onboarding of the providers is quite a laborious process, and a discussion on streamlining that is in the process. Dr. Jeremy Kilburn has been appointed as the Director of that office.

The EHR/Epic continues to be improved. It has increased the accuracy in documentation and continuing to improve the capacity on providers that needs help in documentation, signing of charts, signing of orders, completing the charts for billing.

Meetings with the ED, multiple providers, and consultants focused on improving the relationships with better communication and ensuring that on-call consultants respond when they are called to the hospital.

The Election results were provided.

Orthopaedic Surgery
Department Chief –Michael D. Daubs, M.D.
Department Vice Chief –Colby P. Young, M.D.

Pediatrics
Department Chief –Meena P. Vohra, M.D.
Department Vice Chief –Rebecca L. Scherr, M.D.

Surgery
Department Chief –Daniel M. Kirgan, M.D.
Department Vice Chief –Richard Baynosa, M.D.

Trauma
Department Vice Chief –Paul J. Chestovich, M.D.

Family Medicine
Department Chief –Elissa J. Palmer, M.D.
Department Vice Chief –David Kuykendall, M.D.

Medicine
Department Chief –Chowdhury Ahsan, M.D.
Department Vice Chief –Nadeem Tariq, M.D.

Neurosurgery
Department Chief –Tied: Repeat election scheduled for 12/16/2019 – 12/20/2019
Department Vice Chief –John A. Anson, M.D.

Obstetrics and Gynecology
Department Chief –David N. Jackson, M.D.
Department Vice Chief –Marsha M. Matsunaga-Kirgan, M.D.

General Medical Staff
Chief of Staff –Frederick J. Lippmann, M.D. (Ambulatory Care)
Vice Chief of Staff –Daniel M. Kirgan, M.D. (Surgery/General Surgery)
Secretary-Treasurer –Consolacion B. Saqueton, M.D. (Pediatric/Pediatric Critical Care)
MEC At-Large Member –David Obert, D.O. (Emergency Medicine/Adult)
MEC At-Large Member –Julian A. Almeyda-Perez, M.D. (Medicine/Internal Medicine)

Ambulatory Care
Department Chief –John N. Onyema, M.D.
Department Vice Chief –Nanjunda S. Subramanyam, M.D.

Anesthesia
Department Chief –Barry Ewell, D.O.
Department Vice Chief –Eric D. Sorensen, D.O.

The last topic presented was the Continuing Medical Education (CME) for providers. CME programs have been successful over the previous two years. A certain number of ethical CMEs are required, along with medical CMEs.

FINAL ACTION: None

ITEM NO. 21 Receive an update on the University of Nevada Las Vegas School of Medicine, and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- UNLV SOM Presentation

DISCUSSION: Dr. Fildes provided an update of a year-end overview.

The Undergraduate Medical Education (UME) had over 1,800 applications for the 60 positions available. There were over 250 applications that were from Nevada. There were currently 180 students. The charter class in July 2017 was welcomed. There were 150 full-time faculty positions. The majority of them were here at UMC. There were almost 300 community faculty appointments for these physicians that work within our community

UNLV's Graduate Medical Education (GME), the residency programs currently have 25 fully accredited programs with a total of 321 trainees both at the residency and fellowship levels. The ability to retain the residents in Nevada has been quite good. A list of GME Residencies programs was provided.

UNLV Medicine has 17 clinics, sees an average of 500 patients per day, 10,000 patients per month. UMC inpatients average 160 per day. More than 80% of its clinical activities are strongly associated with UMC.

Research grants total $26.5M. There are currently 211 publications and 526 presentations. Their efforts to bring more scholarship is very competitive.

Dr. Fildes further discussed issues associated with community engagement, military medicine, and the status of the medical education building and the donations by a group of philanthropies.

Ex-Officio Fraser commented that as a citizen of Las Vegas, she is very impressed and appreciates all the effort in building the school and that the school has made great strides. She continues to comment that the psych expansion has almost doubled the number of residents. Hopefully will transfer into community services as well.

Dr. Fildes added that he also convinced the UNLV Governmental Affairs group to schedule a trip for the school of medicine to visit Washington to talk to CMS about finding GME support for UMC.

FINAL ACTION: None

ITEM NO. 22 Receive an update from the Hospital CEO and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- CEO Update

DISCUSSION: Mr. VanHouweling provided the following updates.

Yesterday, the Board of County Commissioners received the recommendation and approved and reiterated their support of this board. Members Lopez-Hobbs, Haase, and Caspersen were voted unanimously to renew their terms.

Mr. VanHouweling discussed legislative issues, including DSH cut delays, CMS's Site Neutral Payments and 2019, and 340B pricing (surprise billing).

Health Plan of Nevada (HPN) or Sierra Health a well-known health plan in the state of Nevada, covering about 500K lives on the commercial side of the business has recently announced that they are now networked with Hospital Corporation of America (HCA), which is Sunrise, Southern Hills, and Mountain View along with their surgery centers and Care Now.

The College of American Pathology came in and surveyed UMC's labs. They reviewed all of the blood gasses, procedures, over a thousand elements were surveyed. The Pathology Department, under Dr. Knoblock and Lisa Gorlick, received a clean report. It was a week-long survey.

The Cast Clinic demolition update was provided. The demolition will open up the campus and create the vision that is needed for the hospital.

UMC assisted in helping patients at Desert Hills Rehabilitation Center to relocate as the company was being evicted and being closed due to financial issues. The UMC team stepped in after a call from the Department of Health and Human Services.

Finally, UMC Community Events were also presented, Lights of Love, Las Vegas Golden Knights visit, Opportunity Village (UMC at the Magical Forest), Drive-Thru Millions of Glittering Lights at the Las Vegas Motor Speedway, and lastly, the UMC Holiday Party at the Palms on January 4, 2020.

FINAL ACTION: None.

SECTION 4: EMERGING ISSUES

ITEM NO. 23 Identify emerging issues to be addressed by staff or by the Board at future meetings and direct staff accordingly. *(For possible action)*

Chair O'Reilly referenced the following for January's Annual Meeting:

- Committee Assignments
- Finalize Meeting Schedule Dates
- Officer Elections

Member Hagerty suggested that the Governing Board think about its position on transparencies in pricing and making available a price list to do a comparison shop; whether UMC would be a beneficiary or a loser on that and what are some of the political and economic issues that insurance companies have running through on this.

COMMENTS BY THE GENERAL PUBLIC:

There being no further business to come before the Board at this time, at the hour of 3:53 PM. Chair O'Reilly adjourned the meeting.

Minutes Prepared by Peter Belmonte

APPROVED: January 29, 2020