University Medical Center of Southern Nevada
Governing Board
March 28, 2018

UMC Emerald Room
901 Rancho Lane, Suite 180
Las Vegas, Clark County, Nevada
Wednesday, March 28, 2018
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the regular place of meeting in the Emerald Room, 901 Rancho Lane, Suite 180, Las Vegas, Clark County, Nevada, on Wednesday, March 28, 2018 at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:02 p.m. by Chair John O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Robyn Caspersen
Donald Mackay, M.D.
Harry Hagerty
Laura Lopez-Hobbs
Jeff Ellis
Christian Haase (Via phone)
Mary Lynn Palenik
Renee Franklin

Absent:
Jeff Ellis

Ex-Officio Members:

Present:
Barbara Fraser, Ex-Officio
Dr. Frederick Lippmann, Chief of Staff

Absent:
Barbara Atkinson, M.D, Planning Dean, UNLV School of Medicine

Also Present:
Marcia Turner, Chief Administrative Officer
James Conway, Assistant General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

PLEDGE OF ALLEGIANCE

ITEM NO. 1 PUBLIC COMMENT

Chair John O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on February 28, 2018. ***(Available at*** **University** ***Medical Center, Administrative Office) (For possible action)***

Member Hagerty commented that on Section 3, it should read Business Items.

FINAL ACTION: A motion was made by Member Caspersen that the minutes be approved as amended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda ***(For possible action)***

FINAL ACTION: A motion was made by Member Hagerty that the agenda be approved as presented. Motion carried by unanimous vote.

SECTION 2. CONSENT ITEMS

ITEM NO. 4 Approve and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada ("UMCSN"), the Amended and Restated Professional Services Agreement with Robert B. McBeath, M.D. II, P.C., dba Atlantic Anesthesia Consultants and associated Acknowledgment and authorize the Chief Executive Officer to execute any Successive Terms as defined in the Agreement; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Amended Professional Services Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 5 Approve the Facility Agreement Form for Intraoperative Neuromonitoring Services and Superseding Amendment One with Biotronic National, LLC; and take action as deemed appropriate. *(For possible action*)

DOCUMENT(S) SUBMITTED**:**
- Facility Agreement
- Business Associate Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 6 Approve the Interlocal Preferred Provider Agreement between Clark County and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Interlocal Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 7 Approve the Grant Agreement between the State of Nevada Governor's Office of Science, Innovation, and Technology and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- OSIT Grant Docs

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 8 Approve the Professional Service Agreement for Ryan White with UNLV Medicine and the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada Las Vegas School of Medicine and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Professional Services Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 9 **Approve the Interlocal Agreement for Family Medicine Resident and Fellow Moonlighting between the Board of Regents of the Nevada System of Higher Education on behalf of University of Nevada, Las Vegas School of Medicine ("UNLVSOM") and University Medical Center of Southern Nevada; authorize the Chief Executive to execute the renewal terms as described in the Agreement; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Interlocal Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 10 **Approve the Sales Order between Change Healthcare Technologies, LLC (formerly, RelayHealth) and University Medical Center of Southern Nevada for Revenue Cycle Transactional Activities; authorize the Chief Executive Officer to sign future extensions; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Sales Order

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 11 **Approve the Sales, License, and Service Agreement between University Medical Center of Southern Nevada and Globus Medical North America, Inc. for ExcelsiusGPS Imaging and Navigational Equipment; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Sales, License and Service Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 12 **Approve the Design Construction Services change order with Siemens Medical Solutions USA, Inc. and authorize the CEO to sign future change orders up to a not-to-exceed value of $150,000; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Design Construction Services

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 13 Approve and recommend for approval by the Board of County Commissioners, also sitting as the Board of Hospital Trustees for University Medical Center of Southern Nevada ("UMCSN"), the settlement agreement in the matter of District Court Case A-15-718177-C, entitled *Keairra Washington, a minor, by and through her natural parent, Latoya Washington vs. University Medical Center of Southern Nevada, et al.*; and authorize the Chief Executive Officer to execute the necessary settlement documents. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Settlement Agreement

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 14 Approve an update to the UMC Physician and Non-Physician Provider Compensation Plan as recommended by the Human Resources and Executive Compensation Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Updated Plan
- Redline Plan

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 15 Approve an update to the UMC Specialty Physician Compensation Plan as recommended by the Human Resources and Executive Compensation Committee; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Updated Plan
- Redline Plan

FINAL ACTION: A motion was made by Dr. Mackay to approve as recommended. Motion carried by unanimous vote.

<u>SECTION 3: CONSENT ITEMS</u>

ITEM NO. 16 Receive a training on Patient Privacy from Keith Slade, UMC's Chief Privacy Officer; and take any action deemed appropriate. *(For possible action)*

<u>DOCUMENT(S) SUBMITTED</u>**:**
- HIPAA Refresher

<u>DISCUSSION:</u> Keith Slade provided a refresher course on the foundation principles of HIPAA.

Three things Mr, Slade presented on included:

1. Nature and Scope of PHI
   -Technical: Individually identifiable health information
   -Practical: - Any information that relates to a patient is protected information
   - Once a patient always a patient, no exception

2. Clarity of Purpose
   -HIPAA is not designed to interfere with internal workings of UMC or sharing information for treatment purposes
   -Disclosure to outside entities must be permitted under the law

3. Minimum Necessary
   -"A covered entity (UMC) must make reasonable efforts to limit protected health information to the minimum necessary to accomplish the intended purpose of the use, disclose, or request."

   An example Mr. Slade provided was the 1 October event and the multiple inquiries and information requests staff received.

   Chair O'Reilly asked how UMC handled requests regarding victims of 1 October and whether or not they were at the hospital.

   Mr. Slade stated that a few things to keep in mind is that the hospital has discretion as to who they release information on. They can also use discretion when they need to help family and friends and if possible staff checks with alert patients prior. If the patient is incapacitated however, staff can use good judgment and if it's in the best interest of the patient, then we let their family/loved ones know they are here.

   It is not a violation if the information is for the appropriate person and the appropriate purpose

<u>FINAL ACTION</u>: None

ITEM NO. 17 Receive a report from the Governing Human Resources and Executive Compensation Committee; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Member Lopez-Hobbs provided a report of the last HR meeting on March 29, in absence of Chair, Jeff Ellis.

A status report on the CEO's performance objectives was provided by Mr. VanHouweling. A summary of objectives from the other committees will be presented at the next HR meeting.

An updated physician compensation plan for ambulatory clinics was approved and is on today's agenda for approval.

A presentation on the progress of the development of a UMC succession development plan was provided by Brenna Leising and Doug Spring.

John Espinoza, the Chief Human Resources Officer will be retiring on June 1, 2018 and interviews are being conducted currently for his replacement.

Member Lopez-Hobbs thanked Mr. Espinoza for providing her with the summary she read today.

FINAL ACTION: None

ITEM NO. 18 Receive a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**

DISCUSSION: Robyn Caspersen, Chair of the Audit and Finance Committee, provided a summary of the meeting that was held on March 21, 2018.

It was noted that the EHR update will be provided at the April meeting as Brian Rosenberg was unable to be in attendance at the March meeting.

A report on the February financials was provided and members will hear it today as well.

A review of the tentative FY2019 budget that was submitted to the County was shown. A lengthy conversation ensued regarding the preparation of the budget. A new financial analysis system was purchased last year, Kaufman Hall and issues arose and those were discussed. The deadline to submit the budget to the County is April 26.

FINAL ACTION: None

ITEM NO. 19 Receive the monthly financial report for February FY18; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- February FY2018 Financials

DISCUSSION: Jennifer Wakem presented the following financial summary for FY2018 for February.

-Hospital revenue for the month was below budget
-Salaries and benefits were over budget by 1.13%
-Total admissions were 1,891, an increase over prior year by 18.6%
-In Patient Surgery cases totaled 841, an increase over prior year by 35%
-ER visits totaled 9,416, an increase over prior year by 2.49%
-Average daily census for February was 386
-Supplies were over budget

Budget dates are as follows:
4/18 Final presentation of budget to Audit and Finance
4/26 Final budget due to County

Ms. Wakem noted that Kaufman Hall staff will be on site all next week to help finalize the budget process.

Chair O'Reilly mentioned that Ms. Wakem may want to look at what staff could have done differently to avoid the budget issues staff is encountering now. He also inquired about retirements and benefits and being able to budget more accurately for that.

Mr. Marinello added that UMC has an estimate of those retiring but there are individuals who decide they are retiring without staff knowing a head of time and this effects the benefits and PERS amounts.

Chair O'Reilly would like to know what the budget is for benefits and how far off is the budget for benefits.

Dr. Lippmann let the board know that the Medical Executive Committee just approved the new suspension policy for record keeping. This will ensure that physicians are completing their charts and thus enabling UMC to bill for the service.

This is not an Epic issue but a process issue amongst staff.

FINAL ACTION: None

ITEM NO. 20 Receive an update on the University of Nevada Las Vegas School of Medicine; and direct staff accordingly. *(For possible action)*

DISCUSSION: Dean Atkinson is not able to be in attendance today.

FINAL ACTION: None

ITEM NO. 21 Receive an update from the Hospital CEO; and direct staff accordingly. *(For possible action*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Marcia Turner provided the following operational updates.

- Joint Commission recertified UMC's stroke program
- UNLV School of nursing partnership with rounding of the students
- Doctor's Day Recognition - list of winners was announced
- Dr. Voohra was recognized as 2018 Women to Watch by Greenspun Media Group
- UMC's annual car show will take place April 22, from 10am to 2pm, in the Trauma parking lot and the Board is invited to attend
- Marcia recognized Harry Hagerty on his leadership with the Foundation; the Foundation has receive $763k in donations since 10/1/17
- Ms. Turner thanked the board for approving a grant from the Governor's Office of Science and Technology

FINAL ACTION: None

At this time the Chair proceeded to Emerging Issues

SECTION 4: EMERGING ISSUES

ITEM NO. 23 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

None

COMMENTS BY THE GENERAL PUBLIC:

No comments

ITEM NO. 22 Receive hands only CPR training from Healthy Living Institute Program Coordinators Colette Moore, Amy Runge, and Susie Crutchfield; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Colette Moore, Coordinator at the Healthy Living Institute introduced her coworkers, Amy Runge and Susie Crutchfield.

Ms. Moore explained that Chair O'Reilly asked her if they would come teach the Board, *Hands Only CPR* after witnessing it at the opening of the UMC Centennial Hills Clinic Opening.

Ms. Moore stated that every 2 minutes, someone in the US suffers a Cardiac Arrest. 70% of those occur outside of the home and 90% of those people will not survive outside of the hospital without an intervention.

Hands only compressions saves lives and increases the chance of survival by two to three times.

This is a very simple technique and involves pushing hard and fast in the center of the chest.

1. Check your victim (make sure they really need you)
   -Check to see if they are breathing

2. Call 911 (or designate someone to call 911)

3. Start Compressions (Compress at a rate of 120 bpm)
   -120 bpm would be comparable to the tune of the song, "Staying Alive"

   Ms. Moore suggested everyone visit the website, Heart.org and watch the Hands Only CRR 60 second video that is available.

   Mannequins were provided so everyone could practice chest compression and ask further questions if they wish, after the meeting today.

FINAL ACTION: None

There being no further business to come before the Board at this time, at the hour of 3:02 p.m. Chair O'Reilly adjourned the meeting.

Minutes Prepared by: Terra Lovelin

APPROVED: April 25, 2018