University Medical Center of Southern Nevada
Governing Board
March 22, 2017

UMC Emerald Room
901 Rancho Lane, Suite 180
Las Vegas, Clark County, Nevada
Wednesday, March 22, 2017
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the regular place of meeting in the Emerald Room, 901 Rancho Lane, Suite 180, Las Vegas, Clark County, Nevada, on Wednesday, March 22, 2017 at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:06 p.m. by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Eileen Raney, Vice Chair
Michael Saltman
Robyn Caspersen
Renee Franklin
Donald Mackay, M.D.
Harry Hagerty
Laura Lopez-Hobbs
Jeff Ellis

Ex-Officio Members:

Present:
Dr. Dale Carrison
Barbara Atkinson, M.D, Planning Dean, UNLV School of Medicine
Dean Thomas Schwenk, University of Nevada, Reno School of Medicine

Absent:

Also Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: Dr. Carrison commented that this is the best Administrative team he has seen at UMC and he is appreciative for the relationship he has with the Board and is excited about the relationship with UNLV.

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on February 22, 2016. *(Available at* University *Medical Center, Administrative Office) (For possible action)*

FINAL ACTION: A motion was made by Member Saltman that the minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

FINAL ACTION: A motion was made by Member Raney that the agenda be approved as presented with the order of items amended. Motion carried by unanimous vote.

Item No. 7 will be heard after Item No. 5

SECTION 2. BUSINESS ITEMS

ITEM NO. 4 Recognize The Shear Family Foundation for a donation to the UMC Foundation. (*For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Chair O'Reilly introduced Mr. and Mrs. Shear.

Mr. VanHouweling added that the Shear's have made a huge impact at UMC and the nurses, physicians and technicians are so grateful for what they have done so far. One of the pieces of equipment that was donated was shown today.

Marcia Turner, Chief Administrative Officer provided some background on how the Shear's and UMC began their relationship. Their donation of $150,000 helped UMC purchase three Giraffe OmniBeds among other equipment. In addition, Mr. and Mrs. Shear donated $10,000 during the holiday season to buy car seats, diaper bags, toys and to purchase lunch for all the families that had children in the hospital at that time.

Mr. Shear commented that they were humbled by the staff at UMC and were pleased to play a small role in helping to support UMC. He looks forward to a long and productive relationship with our organization.

FINAL ACTION: No action taken.

ITEM NO. 5 Receive a refresher training on the Open Meeting Law. (*For possible action)*

DOCUMENT(S) SUBMITTED**:**
- PowerPoint – Open Meeting Law Presentation

DISCUSSION: Tye Masters, Law Clerk at UMC presented a training on the Nevada Open Meeting Law.

The Open Meeting Law (OML) applies to all meetings of public bodies unless a specific exception applies.

Two types of exceptions to the OML:
1. Attorney-Client Conference Exception: Must regard potential or existing litigation.
2. Social Function Exception: Can't deliberate or take an action on any matter.

Mr. Masters explained proper notice notification, agenda and support material requirements and rules regarding retention of recordings of meetings and minutes.

Member Caspersen asked for an example of confidential materials.

Mr. Masters replied that the Open Meeting law is in favor of openness so unless you can point to a specific statue which declares material confidential, then it is likely it must be produced.

Vice Chair Raney asked about closed sessions for strategic initiatives and Mr. Masters replied that there are certain times you can go into closed sessions separate from exceptions to OML. Those are also statutory.

Chair O'Reilly inquired about posting of agendas and Mr. Masters replied.

FINAL ACTION: No action taken.

ITEM NO. 7 Receive a report on the Ambulatory competitive assessment. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**

- Ambulatory Update

DISCUSSION: Matt Cova, Director of Business Development provided an overview on market share, branding, marketing and a comparison of Urgent Care operations.

UMC has seven Primary Care locations and seven Quick Care locations. Blue Diamond would make an eight location with an August opening.

The HCA ED that was opened at the Lakes is a stand-alone ED so they compete with our Peccole and Summerlin Clinic. Our Sunset clinic is the busiest Quick Care and competes with the Henderson hospital.

In the fourth quarter of 2016 our market share put us in third place among local competitors. There are approximately 68 Urgent Care locations in the Valley.

Regarding patient satisfaction, our ambulatory scores are up in the clinics.

Current initiatives include: Epic EHR Go-Live (July 1 for ambulatory), physician compensation, image/branding/marketing, centralized scheduling, expansion and relocations and telemedicine.

FINAL ACTION: No action taken.

ITEM NO. 11 Receive an update on the University of Nevada Las Vegas School of Medicine; and direct staff accordingly. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Dean Schwenk updated the Board on the results of the residency match.

Dean Atkinson added that she is pleased with the match. The Dean received notice last week that as of July 1, the UNR residents will be moved to UNLV.

The students in the first class have outstanding diversity and all are from Nevada or have strong Nevada ties. There were 900 applicants total, 291 were interviewed and 61 selected.

The transition between the faculties from UNR to UNLV will happen on July 1. UNLV will have gone from 80 employees to 800 after all the positions transfer over.

Dean Atkinson introduced Edward Zych, UNLV's new attorney.

FINAL ACTION: None taken

ITEM NO. 6 Receive an update on replacement of Electronic Health Record (EHR) clinicals product; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- PowerPoint – Epic Deployment Project Update

DISCUSSION: Brian Rosenberg provided the Board with a status update for the EHR project.

-Staffing changes have been made and have worked out well
-Bedside charting will be piloted in Labor and Delivery
-Finalized order set list
-Re-structured/Re-launched Steering Committee
-Wave 1 Application testing has been completed

Go-Live Dates:
-July 1-2nd Quick Cares
-July 3rd Quick and Primary Cares
-July 4th – Break!

The deployment teams will be at the clinics during Go-Live for support. All remaining team members will be at the business office and on a support line. There will be 100 total team members available (30 Epic, 70 UMC), to address any issues; additional staff can be dispatched if needed.

Vice Chair Raney asked if UMC is going to market UMC Connect outside of the hospital and Danita Cohen, Chief Experience Officer replied that they will. She also inquired about EKG's feeding into the health record automatically and Mr. Rosenberg replied that they have about 350 plus devices that are going to be integrated at Go Live.

Member Caspersen asked when the Epic implementation team will come back into their traditional role.

Mr. Rosenberg replied that the Epic team is fielded through February of 2018. The employees still have their positions they had before they became part of the Epic project.

FINAL ACTION: No action taken.

ITEM NO. 8 Receive a report from the Governing Board Human Resources Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Jeff Ellis, Chair of the HR Committee gave a summary of their last meeting.

The last HR and Executive Compensation meeting was held on May 21 and there were three agenda items including performance evaluations and bonus timeline. The discussion centered around the fact that the committee has fallen behind on Mr. VanHouweling goals. The goals should be established earlier in the year to be effective. What the committee would like to do is get his goals established by June and begin to cascade them down so the entire organization is functioning off the new goals, metrics and criteria. The entire staff can then be measured at the next fiscal year.

The committee recommended implementing a management incentive program at the end of this fiscal year to be paid September 1, based on how Mr. VanHouweling achieved his goals this year.

Chair Ellis asked that all the subcommittees get their goals to the HR committee by June so they can pull them together and provide them to Mr. VanHouweling to disseminate. This way, the whole organization is functioning on the same set of goals.

April 30th will be the deadline for a preliminary draft and a final draft is due by the end of May.

Chair O'Reilly mentioned a salary survey and John Espinoza, Chief Human Resources Officer added that Mercer has current data available for 2016.

Member Ellis added that they are not making any changes to the salary level to the 100 Management Employees, just the criteria for the bonus/merit increase for these individuals is going to change.

A personal earnings statement will be ready for employee distribution in April.

Diversity inclusion was also discussed and this will tie into patient satisfaction and our HCAPS scores.

FINAL ACTION: None

ITEM NO. 9 Receive a report from the Governing Board Audit and Finance Committee and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Chair of the Audit and Finance Committee, Harry Hagerty provided a brief summary from the meeting on March 15.

The committee welcomed Laura Lopez-Hobbs as the newest member of the committee. They also received a report on the contract evaluation process. A FY 18 budget report was given and after discussion, a special Audit and Finance Budget meeting was scheduled for March 30. The committee asked that they be included in the budget process earlier in the year to give guidance on financial targets to be used in construction of the budget.

FINAL ACTION: None taken

ITEM NO. 10 Receive the monthly financial report for FY January 2017; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- FY2017 January Financials

DISCUSSION: Brent Hilton, Assistant Controller gave a summary of the financial highlights for FY January 2017. This is the17th month in a row UMC has had improved payor mix and utilization.

Other balance sheet highlights:

- Admissions increasing and increased volume in ED and Outpatient
- Average daily census was higher than the previous month at 404 patients
- Operating income was higher than previous month and higher than budgeted
- Salaries and benefits were lower than budgeted
- Outpatient volumes were higher than the previous month
- Total surgeries increased from previous month and the last year

Vice Chair Raney asked if Brent could add a line for "In process projects".

FINAL ACTION: None

ITEM NO. 12 Receive an update from the Hospital CEO; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Mr. VanHouweling provided the following updates:

- Tracking ACA news closely
- County sponsored Assembly Bill 65: $.02 per $100 on property will go to UMC for Capital Projects, this bill is going to the Senate floor for a vote in the near future
- UMC won the Cashman Good Government Award by unanimous vote
- Article on the smallest pacemaker ever used was mentioned and video shown
- UMC hosted 60 participants for Leadership Las Vegas
- UMC hosted Women in Power breakfast
- Town Halls are scheduled for next week

- Employee Service awards were well attended last Friday

FINAL ACTION: None taken

SECTION 3: CONSENT ITEMS

ITEM NO. 13 Approve the 2017 Annual Patient Safety Plan. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 14 Approve the ratification of the Professional Services Agreement between Robert B. McBeath, M.D., dba Nevada Cancer Specialists and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Personnel Services Agreement

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 15 Approve the Annual Contract Evaluation Performance Review detailing performance measures/evaluation on various professional and service contracts of the Hospital as required by Centers of Medicine Services (CMS) Conditions of Participation (CoPs) and Joint Commission Standards. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Contract Evaluations

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 16 Approve the Customer Order Agreements/Implementation Timeline between CareFusion Solutions LLC and University Medical Center of Southern Nevada to add/reinstate Pyxis MedStations throughout the main campus and ancillary locations and authorize the Chief Executive Officer to execute future Order Forms under the appropriate signing authority; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**

- Customer Order
- Disclosure of Ownership

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 17 Approve the Interlocal Contract with University Medical Center of Southern Nevada to provide Medical Core & Support Services for HIV/AIDS Infected & Affected Clients in Las Vegas, Ryan White, Transitional Grant Area (RFP 604274-16) and authorize the Chief Executive Officer to accept any additional partial awards of grant funds to UMCSN; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Contract

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 18 Approve the Deferred Equipment Agreement between University Medical Center of Southern Nevada and Masimo Americas, Inc.; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Masimo Affidavit
- Masimo Agreement
- Disclosure of Ownership

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 19 Approve the new Primary Care Physician Agreement between WellHealth Medical Associates (Volker) PLLC ("WellHealth") and University Medical Center of Southern Nevada; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT SUBMITTED:
- Agreement
- Disclosure of Ownership

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 20 Approve Amendment Five to the 340B Contracted Pharmacy Services Agreement between Walgreen Co. and the University Medical Center of Southern Nevada and to approve the Funding Appropriations for the Sentry Data Systems, Inc. Service and associated Transactions Fees; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT SUBMITTED:
- Sentry Data Systems Pharmacy Agreement
- Sentry Data Disclosure of Ownership
- Walgreens Contracted Pharmacy Services Agreement
- Walgreens Disclosure of Ownership

FINAL ACTION: A motion was made by Member Saltman to approve as recommended. Motion carried by unanimous vote.

SECTION 4: EMERGING ISSUES

ITEM NO. 21 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

Mason introduced UMC's new CFO, Jennifer Wakem.

COMMENTS BY THE GENERAL PUBLIC:

A period devoted to comments by the general public about matters relevant to the Board's jurisdiction will be held. No action may be taken on a matter not listed on the posted agenda. Comments will be limited to three minutes. Please step up to the speaker's podium, clearly state your name and address and please ***spell*** your last name for the record.

There being no further business to come before the Board at this time, at the hour of 4:28 p.m. Chair O'Reilly adjourned the meeting.

Minutes Prepared by: Terra Lovelin
APPROVED: April 19, 2017