

***University Medical Center of Southern Nevada
Governing Board
January 25, 2017***

UMC Emerald Room
901 Rancho Lane, Suite 180
Las Vegas, Clark County, Nevada
Wednesday, January 25, 2017
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the regular place of meeting in the Emerald Room, 901 Rancho Lane, Suite 180, Las Vegas, Clark County, Nevada, on Wednesday, January 25, 2017 at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:07 p.m. by Chair John O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:

John O'Reilly, Chair
Eileen Raney, Vice Chair
Robyn Caspersen
Renee Franklin
Donald Mackay, M.D.
Harry Hagerty
Laura Lopez-Hobbs
Jeff Ellis

Absent:

Michael Saltman - Excused

Ex-Officio Members:

Absent:

Barbara Atkinson, M.D, Planning Dean, UNLV School of Medicine

Also Present:

Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

ITEM NO. 1 PUBLIC COMMENT

Chair John O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

Chair O'Reilly welcomed Minnie Wood, Lecturer with the UNLV School of Nursing. She brought 30 nursing students with her to observe the meeting today.

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on December 14, 2016. (*Available at University Medical Center, Administrative Office*) (*For possible action*)

FINAL ACTION: A motion was made by Dr. Mackay that the minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda (*For possible action*)

FINAL ACTION: A motion was made by Member Lopez-Hobbs that the agenda be approved as presented. Motion carried by unanimous vote.

SECTION 2. BUSINESS ITEMS

ITEM NO. 4 Receive training on the UMC Contracting Process Overview / Local Government Purchasing Act (*For possible action*)

DOCUMENT(S) SUBMITTED:

- UMC Purchasing and Contract Guide

DISCUSSION: Tye Masters, Law Clerk, presented on Purchasing and Contracts guidelines as regulated by Clark County and NRS.

Mr. Masters discussed the various requirements of NRS 332 and NRS 338 governing UMC's purchasing and contracting activities. He then explained the definition of "Public Work" as, "any project for new construction, repair or reconstruction of a project financed in whole or in part from public money for public buildings.....and all other publicly owned works and property."

Lastly, Mr. Masters explained the UMC Delegation of Authority and those amounts that require CEO, Governing Board and the Board of County Commissions approval and signature.

FINAL ACTION: No action taken.

ITEM NO. 5 Receive an overview of the GME program from the Designated Institutional Officer. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- Graduate Medical Education Annual Report Academic Year 2015-2016

DISCUSSION: Dr. Miriam Bar-On, MD, Senior Associate Dean for Graduate Medical Education and DIO, presented the annual overview of the GME program.

Dr. Bar-On outlined a few highlights of Academic Year 2015-2016:

- Number of trainees reached 279, all have some, or part of an educational experience at UMC
- July of 2015, new programs started and almost all programs filled their rosters through the match
- Residents were included in the Ice Cream social for the first time for physician's week
- Increased participation of UMC staff in GME activities
- UMC paid for intern orientation and provided a 2% COLA increase to resident salaries

Lowlights included:

- Gastroenterology, initial accreditation with warning
- Family medicine-rural, initial accreditation with warning
- Otolaryngology, continued accreditation
- Plastic Surgery, given probationary accreditation, site visit again planned for Valentine's Day

The transition:

- Moving 17 Las Vegas training programs and the residents and fellows are excited by the transition.

Beth Hock and Abbie Purney are working to reinstate the Nurse Buddy program. This will improve patient care and patient safety and help towards the attainment of Magnet status.

FINAL ACTION: No action taken.

ITEM NO. 6 Receive an update on the Electronic Health Record (EHR) System Replacement; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- Epic Deployment Project Update

DISCUSSION: Brian Rosenberg, consultant, provided an update on the EPIC project. The Go Live date is 150 days away and great progress has been made. The testing period has begun for Wave One which includes, the Quick Cares and Primary Cares, Wellness Clinic and Occupational Medicine. These will go live on July 1. On November 1, the hospital will go live.

The adoption sessions have been completed and many contracts have been completed with the help of the Legal department and the Contracts department. Nursing Leadership has been reengaged and regular meetings occur between nursing and the Epic team. All inventory of technology throughout the hospital has been completed so new hardware purchases can be made. The project remains under budget and on track.

There are a few project challenges and those include interfaces, cardiology, and staffing challenges. Mr. Rosenberg has brought in extra help in the way of Epic Team Members. Physician communication has been a challenge so they are finding ways to enhance and remedy this issue.

Mr. Rosenberg went over the training plan briefly and explained that staff and physician workgroups have been launched and the curriculum has been outlined.

Hardware has been purchased for the clinics. 163 computers for patient rooms have been purchased and 110 new monitors for existing devices have been ordered as well. E-signature pads will be a new feature that will enable patients to sign documents electronically. Kiosks will also be an added feature to enhance patient visits. The estimated time for hardware placement is slated for March 31, with a technical dress rehearsal to be completed on April 30.

Staff will be enrolled in training in March.

Chair O'Reilly congratulated Mr. Rosenberg on his progress and thanked him for a great report.

FINAL ACTION: No action taken.

ITEM NO. 7 Accept nominations and elect a Chair and Vice-Chair and take other action as appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

-None submitted

DISCUSSION: It was determined that this process was completed last year so no action is needed for another year.

FINAL ACTION: No action taken.

ITEM NO. 8 Review the standing committee assignments and make any changes necessary for the calendar year 2017. *(For possible action)*

DOCUMENT(S) SUBMITTED:

-Current Committee Assignments

DISCUSSION: Chair O'Reilly suggested that we continue this item to the next meeting and asked if anyone has any suggestions to please let Susan Pitz know.

FINAL ACTION: Continued to March Governing Board meeting

ITEM NO. 9 Receive a report from the Governing Board Human Resources and Executive Compensation Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED: None submitted

DISCUSSION: Member Lopez Hobbs provided a summary of the last HR meeting that was held on January 24, 2017.

CEO performance metrics were discussed and it was concluded that Mr. VanHouweling has achieved a 92% on his performance metric goals and the full 10% merit increase be given.

The HR committee thanked the committees of the board for their thorough and thoughtful review of the CEO's performance and thanked Mr. VanHouweling as well.

Chair O'Reilly thanked Mr. VanHouweling and his team and made the motion to follow the recommendation of the HR committee.

FINAL ACTION: A motion was made by Chair O'Reilly to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 10 Receive a report from the Governing Board Strategic Planning Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

-None submitted

DISCUSSION: Acting Chair Dr. Mackay provided a summary of the last HR meeting that was held on January 12, 2017.

Some of the committee members were taken on a tour of the ED and noticed some immediate needs such as security, additional beds and space. The committee approved the plan to move forward with preliminary planning of the project.

CEO performance metrics were discussed and forwarded to the HR Committee.

FINAL ACTION: None

ITEM NO. 11 Receive a report from the Clinical Quality and Professional Affairs Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- None

DISCUSSION: This committee has not met since the last report so there is nothing to report at this time.

FINAL ACTION: None

ITEM NO. 12 Receive a report from the Governing Board Audit and Finance Committee and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- None

DISCUSSION: Harry Hagerty, Chair of the Audit and Finance committee provided a summary of what was discussed at their last meeting on January 18.

There were three internal audit reports and an update on the EHR project.

Ten contracts were reviewed and approved. A new format was presented with the monthly financials and the Board will see that today. Additional reporting on capital expenditures was requested from Finance. Also, it was shown that there was an additional \$9.9 million in cash on hand that was restricted by donor and it was asked by the Finance Committee to determine its purpose.

FINAL ACTION: None

ITEM NO. 13 Receive the monthly financial report; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- November FY2017 Financials

DISCUSSION: Brent Hilton, Assistant Controller presented the following financials summary for FY2017 for November.

- \$4.8 million above budget

New slide: "Balance sheet highlight" includes, unrestricted, restricted by donor, internal designated fund

- UMC payor mix slide will only be shown quarterly, all payors are staying the same throughout the year

- Cash Flow, total net cash by operations is a bit over \$27million

- Net patient revenue grew
- Operating Income was higher than the previous year
- Salaries and benefits were slightly under due to improvements in overtime utilization
- Average daily census was 377, up from the prior month of 367
- Total surgeries were down
- ED Volume was up
- Outpatient visits were slightly higher

FINAL ACTION: None

ITEM NO. 14 Receive an update on the University of Nevada Las Vegas School of Medicine; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- None

DISCUSSION: Dean Atkinson is out ill today so Dr. Dale Carrison provided an update for her.

The Governor put in an additional \$13 million for the School of Medicine in the proposed state budget and they are hoping it gets approved. As of July 1, 2017 800+ employees will be moved over to UNLV. Medical student admissions were closed on December 31, 2016 and over 905 applicants applied for 60 spots. The class will be filled at the end of March.

Mr. VanHouweling added that we are in process of meeting with UNLV on the Academic Health Center affiliations. Six subcommittees meet monthly. UNLV occupies the 3rd and 4th floor of the 2040 building and they will occupy the 5th floor as well. The land that was deeded to UNLV is now ready for construction.

Dr. Mackay asked what the mix of men and women were with regards to the selection of students and Dr. Carrison replied that 60% of applicants were male and 40% were female and that was also the ratio of submissions.

FINAL ACTION: None

ITEM NO. 15 Receive an update from the Hospital CEO; and direct staff accordingly. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- None

DISCUSSION: Mr. VanHouweling provided the following operational updates.

- Admissions were up 6.7% over the same month last year

- Length of Stay (LOS) is down
- Surgery volume is up 18% over same month last year
- Successful verdict in the Dr. James Tate case
- Clark County Commissioner Changes – Susan Brager is now Vice-Chair
- Joint Commission Survey Readiness
- Hospitalizations are up sharply due to flu season
- Finalists for the Cashman “Good Government Award” – UMC is one of three finalists, to be presented on Feb. 22 in Carson City.
- Eileen Raney was profiled in the Review Journal

Mr. VanHouweling announced that a CFO Candidate has been chosen and she has accepted the offer and will start in March. Also, Tony Marinello was introduced as our new Chief Operating Officer

FINAL ACTION: None

SECTION 3: CONSENT ITEMS

ITEM NO. 16 Approve Amendment Two between The Rosenberg Group and University Medical Center of Southern Nevada for Project Consultant Services and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- Amendment Two Project Consultant Agreement

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 17 Approve the Grant Agreement between the State of Nevada Office of the Attorney General and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- State of NV Office of the Attorney General Wyeth HRT Litigation Grant Agreement

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 18 Approve the award of Bid No. 2016-16 Non-Emergent Patient Transport to Carevans Medical Transport Services, LLC (“Carevans”) and GMT CARE, LLC (“GMT CARE”) and any future renewal options described in the agreement; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:

- Notice of Award Carevans Medical Transport Services, LLC
- Notice of Award GMT CARE, LLC

- Invitation to Bid Carevans Medical Transport Services, LLC
- Invitation to Bid GMTCARE, LLC

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 19 Approve the proposal for EV&A Architects (“EV&A”) to provide professional architectural design and engineering services for University Medical Center of Southern Nevada’s (“UMC”) Emergency Department renovation and expansion project; and take action as deemed appropriate. (For possible action)

DOCUMENT(S) SUBMITTED:

- Proposal Letter from EV&A dated Dec. 23, 2016

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 20 Approve the Standardization Incentive Program for Patient Beds between Hill-Rom and University Medical Center of Southern Nevada; and take action as deemed appropriate. (For possible action)

DOCUMENT(S) SUBMITTED:

- Standardization Incentive Program
- Hill-Rom #5332 Patient Beds, Effective Feb. 1, 2016

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 21 Approve and recommend for approval by the Board of Hospital Trustees Amendment Two to the Lease Agreement for a lease extension of the Summerlin QuickCare facility between University Medical Center of Southern Nevada and Ronnie Monroe Singer Revocable Living Trust; and take action as deemed appropriate. (For possible action)

DOCUMENT(S) SUBMITTED:

- Amendment 2 Lease Agreement

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 22 Approve the ratification Amendment Three to the Agreement for Physician Professional Services for Urgent Care Services between University of Nevada School of Medicine Integrated Clinical Services, Inc. and University of Nevada School of Medicine Multispecialty Group Practice South, Inc. dba MedSchool Associates South and University Medical Center of Southern Nevada; and take action as deemed appropriate. (For possible action)

DOCUMENT SUBMITTED:

- Amendment Three – Agreement for Physician Professional Services

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

- ITEM NO. 23 Approve the Educational Affiliation Agreement between the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Las Vegas and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)***

DOCUMENT SUBMITTED:

- Educational Affiliation Agreement between UMCSN and The Board of Regents of the Nevada System of Higher Education on behalf of UNLV

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

- ITEM NO. 24 Receive a report about the emergency contract between Clark Welding & Fabricating (“CWF”) and University Medical Center of Southern Nevada (“UMC”) for the replacement of the boilers in UMC’s Central Plant; and take action as deemed appropriate. *(For possible action)***

DOCUMENTS SUBMITTED:

- Agreement for Central Plan Boiler Replacement

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

- ITEM NO. 25 Approve the recommendation of the Human Resources and Executive Compensation Committee’s review of CEO performance and recommended merit salary adjustment and incentive bonus for fiscal 2016. *(For possible action)***

DOCUMENTS SUBMITTED:

- None submitted

FINAL ACTION: A motion was made by Harry Hagerty to approve as recommended. Motion carried by unanimous vote.

SECTION 4: EMERGING ISSUES

ITEM NO. 26 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

Chair O'Reilly asked for suggestions from the Board for Ex-Officio members.

Member Hagerty asked for a description of what Magnet status was and Chair O'Reilly suggested it should be a topic for a presentation at the next Board meeting.

Member Caspersen asked for a briefing at each meeting on developments in Washington regarding the appeal of the ACA.

COMMENTS BY THE GENERAL PUBLIC:

A period devoted to comments by the general public about matters relevant to the Board's jurisdiction will be held. No action may be taken on a matter not listed on the posted agenda. Comments will be limited to three minutes. Please step up to the speaker's podium, clearly state your name and address and please ***spell*** your last name for the record

Dr. Nancy Menzel, Associate Professor of Nursing at UNLV introduced herself. She brought over about 30 nursing student to understand policy and its effect on health. She shared her view that nurses are very important and well qualified to sit on the board yet there is not a nurse leader on the board.

There being no further business to come before the Board at this time, at the hour of 3:31p.m. Chair O'Reilly adjourned the meeting.

Minutes Prepared by: Terra Lovelin

APPROVED: February 22, 2017