University Medical Center of Southern Nevada
Governing Board
May 29, 2019

UMC Emerald Room
901 Rancho Lane, Suite 180
Las Vegas, Clark County, Nevada
Wednesday, May 29, 2019
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:06 p.m. by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty
Laura Lopez-Hobbs
Christian Haase
Renee Franklin – Via Phone
Jeff Ellis
Mary Lynn Palenik

Absent:

Ex-Officio Members:

Present:
Barbara Fraser, Ex-Officio

Absent:
Dr. Frederick Lippmann, Chief of Staff – Excused
David Struve, Ex-Officio - Excused

Others Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

PLEDGE OF ALLEGIANCE

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of minutes of the regular meeting of the Governing Board on April 24, 2019. ***(Available at*** **University** ***Medical Center, Administrative Office) (For possible action)***

It was noted that ER visits for the month of March in the financial section update was left blank. It should read, "ER visits for March were down 3%."

FINAL ACTION: A motion was made by Member Caspersen that the minutes be approved as amended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda ***(For possible action)***

FINAL ACTION: A motion was made by Member Hagerty that the agenda be approved as recommended. Motion carried by unanimous vote.

SECTION 2. CONSENT ITEMS

A motion was made by Dr. Mackay to approve items Number 4 through 17, except item Number 7, on the Consent agenda listed below as recommended. Motion carried by unanimous vote.

John O'Reilly abstained from voting on number 7 as he has had a long term business relationship with the Friedmutter Group.

A separate vote was taken on this item.

ITEM NO. 7 Approve the Professional Service Agreement for Architectural Design with Friedmutter Group; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Professional Services Agreement

Dr. Mackay requested a motion to approve no. 7 and Member Haase motioned to approve. Motion carried by unanimous vote.

ITEM NO. 4 Approve the Agreement to Provide Auditing Services with BDO USA, LLP; authorize the Chief Executive Officer to exercise any renewal options; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Agreement

ITEM NO. 5 Approve and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada, the First Amendment and Extension of Lease Agreement ("Amendment") between Serenity Now, LLC and UMC; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- First Amendment

ITEM NO. 6 Approve and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada, the Fourth Amendment to the Preliminary Affiliation Agreement with the Board of Regents of the Nevada System of Higher Education (NSHE) on behalf of the University of Nevada, Las Vegas and its School of Medicine (UNLV School of Medicine or School); and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Fourth Amendment to Preliminary Agreement

ITEM NO. 8 Approve the Agreement for Landscaping Services between Brightview Landscape Services and the University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Agreement for Landscaping Services

ITEM NO. 9 Approve the Agreement for Custom Orthopedic Fabrications, Prosthetics, and Orthotic Devices between Orthopedic Motion, Inc. and University Medical Center of Southern Nevada; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- Agreement

ITEM NO. 10 **Approve the proposal, Master Order Agreement and Master End User License and Purchase Agreement with Hill-Rom, CenTrak, Inc. and Norstan Communications, Inc. dba Black Box Network Services; authorize the Chief Executive Officer to exercise any extension options; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED:
- Black Box Asset Tracking
- CenTrak Asset Tracking
- Hill-Rom Asset Tracking

ITEM NO. 11 **Approve the Custom Equipment Purchase Option A Agreement, Service Agreement, Sales Order, Pricing Proposal and Agreement with Sysmex America, Inc., Cerner Corporation, SHI International Corporation and JMB Construction, Inc. for the Hematology System Project; authorize the Chief Executive Officer to exercise any renewal options; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED:
- Custom Equipment Purchase Agreement

ITEM NO. 12 **Approve the Purchaser Agreement between Baxter Healthcare Corporation and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED:
- Purchaser Agreement

ITEM NO. 13 **Approve the First Amendment to the Contract Pharmacy Services Agreement between CVS Pharmacy, Inc. and University Medical Center of Southern Nevada, and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED:
- First Amendment

ITEM NO. 14 **Approve the Letter of Commitment for HPG Participants with Waxie Sanitary Supplies for the purchase of housekeeping supplies while realizing accelerated Group Purchasing Organization discount; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Letter of Commitment
- Waxie HPG Affidavit

ITEM NO. 15 Approve the Agreement for Remote Application Support & Revenue Cycle Denials, Coding, and Quality Optimization between BlueTree Network, Inc. and University Medical Center of Southern Nevada; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Agreement for Remote Application Support & Revenue Cycle Denials, Coding and Quality Optimization

ITEM NO. 16 Approve the Amendment No. 7 to Hospital Participation Agreement between Health Value Management, Inc. d/b/a ChoiceCare Network and University Medical Center of Southern Nevada; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Amendment No. 7 to the Hospital Participation Agreement

ITEM NO. 17 Approve and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada ("UMC"), the Fiscal Year 2020 COLA agreement between UMC and the SEIU, Local 1107. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Signed Agreement

SECTION 3: BUSINESS ITEMS

ITEM NO. 18 Receive an overview of the history and objectives of the Healthy Nevada Project from Dr. Joe Grzymski, Principal Investigator for the Healthy Nevada Project; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Presentation

DISCUSSION: The Healthy Nevada project began to determine health determinates in the Nevada community. Health outcomes are better predicated by a variety of factors including genetics. Dr. Grzymski teaches that genetics is an anchor, every individual carries a different anchor. The effect of that anchor depends on other health determinates such as, Clinical Care, Socioeconomics, Environmental impacts, behavior and genetics

What is the Healthy Nevada Project (HNP)?
-Large scale population genetics and health study
-Recruiting as many Nevadans as possible, first 25,0000 participants will be tested free
-Two components: Clinical and Research

HNP is currently returning results for:
Hereditary Breast and Ovarian Cancer Syndromes – BRCA1/2
Lynch Syndrome
Familial Hypercholesterolemia

CDC Tier 1 Findings:
-1.23% prevalence of known pathogenic findings
-23,500 participants analyzed as of Jan 2019

Results returned for 290 patients
-1 in 200 individuals will be at risk for Hereditary breast and ovarian cancer syndrome
-1 in 500 will be at risk for Lynch Syndrome
-1 in 200 will be at risk for FH

The HNP has built the infrastructure in a safe report with a description that is easy to understand and read for the participant.

Currently, clinical genomics are utilized in pre-natal screening and pediatrics. Most of the genomics are being done in a research setting. In the future we know the health systems are going to be doing a tremendous amount of genomics sequencing.

We miss approximately 80% of the CDC Tier one conditions because people don't know their family history.

Member Palenik asked about the environmental factors and Dr. Grzymski replied that those are important factors but the risks associated with the genetic mutations are so significant they require earlier and earlier intervention.

Member Franklin asked how the Board could help Dr. Grzymski with this study and she also mentioned that these studies are predominantly answered by Caucasian individuals so how do they change that.

Dr. Grzymski replied that he would love to follow up with her on ways to engage the African American community.

Chair O'Reilly asked if there were any risks to participating in this study and Dr. Grzymski replied that there are risks with anything you do but 99% of all the research they are doing is de-identified.

Results are returned in 8 weeks to the participants and only bad reports are given to those participants who tested positive for one of the three issues that they are being tested for.

Mr. VanHouweling thanked Dr. Grzymski and his team for reaching out to UMC to make this happen.

ITEM NO. 19 Receive training from Keith Slade, Privacy Officer on HIPAA privacy and security regulations.

DOCUMENT(S) SUBMITTED**:**
- Refresher Training

DISCUSSION: Keith Slade provided a refresher on HIPAA privacy compliance.

The nature and scope of PHI is demographic information collected from an individual and is created or received by a health care provider.

There is no exception for deceased individuals, or those that are publicly known, public figures, demographics and any format or medium, oral, paper, recording, etc.

HIPAA is not designed to interfere with the internal workings of UMC or sharing information for treatment purposes.

Mr. Slade asks everyone to ask themselves, “Do I need to know? Is it clear that I am operating within my role?”

Safeguard Areas for the Board
- Discussing patient information off premises - Is your voice lowered, is this for an operations purpose?
- Media requests
- Securing electronic PHI - Refrain from making copies, use encrypted email
- Minimum necessary

Member Caspersen brought up the Honor Walk that was held recently and what best practice should the Board members be involved in when being asked about events like this.

Mr. VanHouweling replied that the board members can always check with Administration if they have any questions about events and if it’s okay to discuss certain events.

Mr. Slade responded that UMC received authorization from the family to speak about the situation in this specific case.

FINAL ACTION: None taken

ITEM NO. 20 Receive a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Member Caspersen provided a report from the last meeting on May 22, 2019.

There was no public comment, all members were present or on the phone and the agenda and minutes were approved.

Contracts were approved and are on the agenda today for board approval.

The committee heard the monthly financial report

A report was received on an internal payroll audit. The report was good and management discussed the findings and changes that will be made.

Potential emerging issues include review of the legislative matters that impact UMC and an update on financial analysis tools.

FINAL ACTION: None taken

ITEM NO. 21 Receive the monthly financial reports for April FY19; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- FY 2019 March Financials

DISCUSSION: Jennifer Wakem provided a summary of the April FY19 financial statements.

Total admissions were above budget by 11%
In-Patient surgery cases were below budget by 3.86%
ER visits were down 4.9%
Quick Care visits below budget
Primary care visits above budget significantly
Total net patient revenue was above budget by 1.7%
Operating expenses were unfavorable to budget

Year to date:
Operating expenses are down $6.1 million
Income from operations are down $623,00 with two months to go

Capital Plan Update:

-FY 19 Budget: $31 million
-FY 19 Spent: $15.5 million
-FY 19 Committed: $14.7 million

FINAL ACTION: None

ITEM NO. 22 Receive an update on the University of Nevada Las Vegas School of Medicine; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Dean Atkinson with UNLV provided a brief update.

The Governor's task force met and UNLV received approval to ask the Governor for $521,00 to add a forensic psychology unit to the school.

This year they the school received approval for a geriatric fellowship.

The Dean said that a $14 million increase in funding for the school looks good.

New residents start June 18, 2019, the third class of medical students starts July 18, 2019.

Next week there will be a Board of Regents Meeting where the school will present the fourth Preliminary Affiliation agreement.

Chair O'Reilly asked if the name, Academic Health Center should change to include the word science.

Dr. Atkinson replied that currently it's recognized as an Academic Health Center.

At the June Governing Board meeting Dr. Atkinson will update the Board on the medical school.

Member Caspersen asked what the compliment of veterans are in the current three classes.

Dean Atkinson replied there are two Veterans in the new class, two Veterans in the middle class and one Veteran in the first class who was a military intelligence officer.

FINAL ACTION: None

ITEM NO. 23 Receive an update from the Hospital CEO; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None Submitted

DISCUSSION: Mr. VanHouweling provided the following updates.

- COLA: A 2.5% cost of living increase was approved

- Hospital Week: Town Halls, Nursing Awards, Employee BBQ, EMS BBQ

- Legislative Update: June 3, will be the last day of the Legislative session.
    - SB 77 is still intact, AB 232 and SB 544 has a lot of support, AB469 and AB317 have passed and both are awaiting the Governor's signature, SB127 did not make it (adding two more County commissioner's), AB456 which would raise minimum wage, has passed through the assembly and is working its way to the Senate.

- Dr. Lippmann and Dr. Snook to be recognized on September 10th

- Honor walk was held last Thursday

- Trauma Survivor luncheon on Friday at Caesar's Palace

- John O'Reilly was recognized today with the ADL Jurisprudent Award

SECTION 4: EMERGING ISSUES

ITEM NO. 24 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

Chair O'Reilly brought up the July meeting and asked the board members to let Ms. Pitz know if there are any issues with cancelling the July meeting.

COMMENTS BY THE GENERAL PUBLIC:

No comments

There being no further business to come before the Board at this time, at the hour of 3:35 p.m. Chair O'Reilly adjourned the meeting.

Minutes Prepared by: Terra Lovelin

APPROVED: June 26, 2019