University Medical Center of Southern Nevada
Governing Board
September 26, 2018

UMC ProVidence Suite
Trauma Building, 5th Floor
800 Hope Place
Las Vegas, Clark County, Nevada
Wednesday, September 26, 2018
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:02 p.m. by Chair John O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty
Laura Lopez-Hobbs
Christian Haase
Renee Franklin
Mary Lynn Palenik
Jeff Ellis

Absent:
None

Ex-Officio Members:

Present:
Dr. Frederick Lippmann, Chief of Staff
Barbara Atkinson, M.D., UNLV School of Medicine
Barbara Fraser, Ex-Officio

Absent:

Also Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

PLEDGE OF ALLEGIANCE

ITEM NO. 1 PUBLIC COMMENT

Chair John O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on August 29, 2018. ***(Available at*** **University** ***Medical Center, Administrative Office) (For possible action)***

FINAL ACTION: A motion was made by Dr. Mackay that the minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda ***(For possible action)***

FINAL ACTION: A motion was made by Member Hagerty that the agenda be approved as amended. Motion carried by unanimous vote.

Member Caspersen asked for Item number 10 to be pulled off of Consent and voted on separately due to a conflict of interest she has; she will abstain from voting on it.

SECTION 2. CONSENT ITEMS

Item number 10 was removed by Member Caspersen from Consent due to a conflict of interest.

A motion was made by Member Hagerty to approve all remaining Consent items identified below, as recommended. Motion carried by unanimous vote.

ITEM NO. 4 Approve the Agreement for Revenue Cycle Stabilization & Optimization Support between BlueTree Network, Inc. and University Medical Center of Southern Nevada; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Agreement

ITEM NO. 5 **Approve the award of Bid No. 2018-12, 7th Floor Labor and Delivery Remodel, to JMB Construction, Inc., the lowest responsive and responsible bidder; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Notice of Intent to Award
- Bid 2018-12 Letter of Award
- Contract Documents and Construction Specifications

ITEM NO. 6 **Approve Amendment One to Provider Agreement for primary care and infectious disease medical services for Ryan White participants between Alireza Farabi, M.D., PC and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Amendment One

ITEM NO. 7 **Approve and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada, Amendment 2 to the Lease Agreement between TAG NW Mixed Use, LLC and University Medical Center of Southern Nevada, entered into in May of 2017, for the Quick Care location at 5785 Centennial Center Blvd., Suite 190, Las Vegas, Nevada, 89149; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Amendment 2 Lease Agreement – Suite 190

ITEM NO. 8 **Approve and recommend for approval by the Board of Hospital Trustees for University Medical Center of Southern Nevada, Amendment 2 to the Lease Agreement between TAG NW Mixed Use, LLC and University Medical Center of Southern Nevada, entered into in May of 2017 for the Primary Care location at 5785 Centennial Center Blvd., Suite 230, Las Vegas, Nevada, 89149; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Amendment 2 to Lease Agreement – Suite 230

ITEM NO. 9 **Approve the Price Quotation with Carefusion and the Software Services Schedule with Vyaire Medical, Inc. for the replacement of end of life ventilators while realizing accelerated Group Purchasing Organization discount; and take action as deemed appropriate. *(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- Respiratory Products Proposal

ITEM NO. 11 Approve the First Amendment to Anthem Blue Cross & Blue Shield Facility Agreement with University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Anthem BCBS Amendment One

ITEM NO. 12 Approve the Amendment to Community Care Health Plan of Nevada, Inc. d/b/a Anthem Blue Cross and Blue Shield Healthcare Solutions Participating Provider Agreement with University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- Amendment to Community Care Health Plan of Nevada, Inc.d/b/a Anthem Blue Cross and Blue Shield Healthcare Solutions – Participating Provider Agreement.
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SECTION 3: Business Items

ITEM NO. 10 Approve the ratification of the Provider Agreement and the Hospital Service Agreement between P3 Health Partners Nevada and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- P3 Provider Agreement
- P3 Hospital Services Agreement

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

Item number 21 will be heard first due to the Dean needing to be at another commitment.

ITEM NO. 21 Receive an update on the University of Nevada Las Vegas School of Medicine; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Dean Atkinson provided the following updates with regards to the school.

-Recruiting; Recruiting for a Chair of Pediatrics and a Development Officer

-Mitch Forman, founding Dean of Touro Medical School is moving to Practice with the Dept. of Medicine of UNLV

-Dean Atkinson will be the keynote speaker in Chicago speaking with the Academic Health Center group on the new Medical Center

-Incident on Shadow Lane campus yesterday during outdoor celebration with homeless individual with knife, security will be beefed up on campus

-Medical Education Building: Still working on a plan

FINAL ACTION: None

ITEM NO. 22 Receive an update from the Hospital CEO; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Marcia Turner introduced John Espinoza and his family who are here today to present a check for $10,000 to establish a scholarship fund for UMC employees. The hope is that this will encourage other employees, retires, etc. to contribute to this scholarship fund. The plan is to establish a committee who will set the criteria for how employees can qualify for a $2,000 scholarship that will be given each year.

CEO VanHouweling provided the following operational updates.

-Joint Commission was here last week and was very complimentary of UMC

-State surveyors spent four hours at the hospital and were very complimentary

-Emergency Dept. remodel is still going on with completion slated for January 2019

-Capital purchases in process; surgical ultrasounds, ventilators, replacing adult beds, renovating waiting rooms, registration and triage area in labor and delivery

-Primary care visits; both Centennial Hills and Southern Highlands are exceeding the proformas

-Military partnerships, UMC is now the official partner for Nellis Air Force Base and will provide shadowing for their nurses

-Oct 1, Blood drive will be happening along with Stop the Bleed classes; over 6,500 individuals have taken the Stop the Bleed training

FINAL ACTION: None

ITEM NO. 13 Receive ICARE 2018 education, including being the first students of the new ICARE 2018 class, from Danita Cohen, Chief Experience Officer; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- ICARE 3.0 Video

DISCUSSION: Haley Hammond and Danita Cohen presented the latest updates related to ICARE.

The focus this year is on choices; taking accountability on choices made every day. The average adult makes 35,000 choices per day and you have the ability to choose to pass on a positive or negative attitude.

HCAHPS scores shared during ICARE so employees can see how we are doing and what areas we still need to improve on.

Responsiveness of Hospital Staff - Above many hospitals in the Valley

“Real Talk” – What patients are really saying

What’s your Why? – Want staff to use ICARE principles in every interaction

Own your moment –You can choose to respond in a positive manner and make a difference. Also have staff to take time during their shift to create a small memorable moment with a patient or coworker

Haley explained a situation when a young mom came in with two young kids and needed medical attention. Staff made mom comfortable and got pizza for the kids to help the mom out. This small gesture made a huge difference in this mom's visit at UMC.

The new ICARE Video was shown.

FINAL ACTION: No action taken

ITEM NO. 14 Receive an update on the Electronic Health Record (EHR) system; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- EHR Update

DISCUSSION: Lonnie Richardson provided an update on EPIC.

Phase II – Additional EPIC Product Rollouts
-Cupid – Cardiovascular Module
-Beaker – Laboratory Information System
-Phoenix- Solid Organ Transplant Module
-Beacon- Chemotherapy Module

Optimization Part 1 is the Blue Tree engagement for the immediate implementation of reports and analytics.

Optimization Part II is the second Blue Tree engagement for the optimization of the tools and work flow processes. Validation of policies and procedures and looking at where we are and how well it's implemented.

Chair O'Reilly asked about physician participation.

Mr. Richardson replied that there are opportunities for improvement.

Dr. Lippmann added that at least 95% physicians are on board and charting with Epic.

Mr. Richardson said that they continue to ask the physicians if they have any needs and are helping to assist in any way they can.

EPIC 2018 Upgrade is taking place now.

FINAL ACTION: A motion was made by Member Hagerty to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 15 Receive a report from the Governing Board Strategic Planning Committee; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Member Hagerty, Chair of the Strategic Committee provided a summary of the last meeting.

The committee reviewed CEO FY 2018 performance objectives and collectively decided on 85% of the overall bonus that is contributable to the Strategic Planning committee.

Service lines were discussed and more information was requested.

Committee asked staff to give committee an overview of demographics in Nevada over the next 20 years.

FINAL ACTION: None

ITEM NO. 16 Receive a report from the Governing Board Clinical Quality and Professional Affairs Committee; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Dr. Mackay, Chair of the Committee provided a summary of the last meeting.

The committee received a presentation from CEO VanHouweling regarding his FY2018 goals and the committee decided that Mr. VanHouweling met 25.02% of the 30% of goals.

It was discussed that Mr. VanHouweling present a new set of goals for FY2019 at the next meeting.

FINAL ACTION: None

ITEM NO. 17 Receive a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Robyn Caspersen, Chair of the Committee provided the following summary from the last meeting on September 19, 2018.

The committee received a presentation on an internal audit on cash controls around UMC's petty cash. Several findings were discovered and remedies put in place.

A report from the CFO was received on the August financials that this Board will hear today.

A discussion ensued regarding Kaufman Hall and that is has a way to go in order to be utilized in a more robust fashion in order to analyze trends in the monthly financial statements.

A report was received from management on ways to spend capital funds.

The committee received a presentation from CEO VanHouweling on his FY 2018 goals and then the committee provided a percentage of goals met to the HR Committee. The committee felt that 60% of the goals were achieved for FY2018.

FINAL ACTION: None

ITEM NO. 18 Receive a report from the Governing Board Human Resources and Executive Compensation Committee; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Jeff Ellis, Chair of the Committee provided the following summary from the last meeting on September 24, 2018.

CEO VanHouweling provided a summary of his FY18 goals and objectives and the committee arrived at a percentage achieved of 100%.

The committee came up with a merit increase after analyzing all the committee's percentages, 80% of the available bonus.

FINAL ACTION: A motion was made by Member Ellis to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 19 Approve the recommendation of the Human Resources and Executive Compensation Committee's review of CEO performance and recommend merit salary adjustment and incentive bonus for fiscal 2018. *(For possible action)*

DISCUSSION: Jeff Ellis, Chair of the HR Committee stated that the committees decided that Mr. VanHouweling met 80% of the available 100% OF FY2018 objectives and earned a 9% merit increase.

FINAL ACTION: A motion was made by Member Ellis to approve as recommended. Motion carried by unanimous vote.

ITEM NO. 20 Receive the monthly financial reports for August FY18; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- FY 2018 August Financials

DISCUSSION: Jennifer Wakem provided a summary of the August 2018 financials.

-Salaries, wages and benefits are running favorable to budget

-Supplies were over budget due to in patient surgeries

-Total admissions were 16,104

-Length of stay was down

-In-Patient surgery cases totaled 918

-Quick Care visits totaled

-Primary care visits totaled 5,612

-ER visits for the month were 9,278

Tentative Capital Plan for FY19 was shown broken down into three categories; end of life equipment, service line enhancements and Master Plan.

Member Franklin suggested changing the heading of End of Life Equipment!

FINAL ACTION: None

ITEM NO. 23 Determine future meeting dates and times through calendar year 2019; and take any action deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- 2019 DRAFT Meeting Dates

DISCUSSION: Chair O'Reilly went over the tentative dates for 2019.

Dr. Mackay asked if the December meeting would start at 3pm like the previous two years and Chair O'Reilly said it wasn't needed this year so 2pm would work.

Member Hagerty asked the Strategy Committee members to look at the rest of 2018 dates and see if they can meet additionally.

FINAL ACTION: A motion was made by Dr. Mackay to approve the 2019 meeting dates as recommended. Motion carried by unanimous vote.

SECTION 4: EMERGING ISSUES

ITEM NO. 24 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. ***(For possible action)***

No emerging issues

COMMENTS BY THE GENERAL PUBLIC:

No comments

FINAL ACTION: None

There being no further business to come before the Board at this time, at the hour of 3:25 p.m. Chair O'Reilly adjourned the meeting.

Minutes Prepared by: Terra Lovelin

APPROVED: October 31, 2018