University Medical Center of Southern Nevada
Governing Board
November 14, 2018

UMC ProVidence Suite
Trauma Building, 5th Floor
800 Hope Place
Las Vegas, Clark County, Nevada
Wednesday, November 14, 2018
2:00 p.m.

The University Medical Center Governing Board met in regular session, at the location and date above, at the hour of 2:00 p.m. The meeting was called to order at the hour of 2:06 p.m. by Chair O'Reilly. The following members were present, which constituted a quorum of the members thereof:

CALL TO ORDER

Board Members:

Present:
John O'Reilly, Chair
Donald Mackay, M.D., Vice-Chair
Robyn Caspersen
Harry Hagerty – Via Phone
Laura Lopez-Hobbs
Christian Haase
Renee Franklin
Mary Lynn Palenik
Jeff Ellis

Absent:

Ex-Officio Members:

Present:
Dr. Frederick Lippmann, Chief of Staff
Barbara Atkinson, M.D., UNLV School of Medicine
Barbara Fraser, Ex-Officio

Absent:

Also Present:
Mason VanHouweling, Chief Executive Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

PLEDGE OF ALLEGIANCE

ITEM NO. 1 PUBLIC COMMENT

Chair O'Reilly asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speakers: None

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board on October 31, 2018. ***(Available at*** **University** ***Medical Center, Administrative Office) (For possible action)***

FINAL ACTION: A motion was made by Dr. Mackay that the minutes be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda ***(For possible action)***

FINAL ACTION: A motion was made by Member Caspersen that the agenda be approved as amended. Motion carried by unanimous vote.

SECTION 2. CONSENT ITEMS

A motion was made by Dr. Mackay to approve the items on the Consent agenda listed below as recommended. Motion carried by unanimous vote.

ITEM NO. 4 Approve the Capital Purchase of Furniture for Multiple Departments, Patient and Non-Patient; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED**:**
- HPG Furniture Distribution Sourcing Letter
- Henriksen Butler Proposal
- Staples Quote

ITEM NO. 5 Approve the Agreement for Honeywell Access Control System Modernization; and take action as deemed appropriate. ***(For possible action)***

DOCUMENT(S) SUBMITTED:
- Agreement for Honeywell Access Control System Modernization

SECTION 3: BUSINESS ITEMS

ITEM NO. 6 Receive an educational update on Nevada's Ban the Box law and related Nevada Equal Rights Commission guidance; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED:
- Presentation

DISCUSSION: Anna Caputo, Manager of Equal Opportunity Program presented a brief update on a new law related to the Nevada Equal Rights Law.

Public employees have a legal duty to ensure careful consideration and fairness to all qualified applicants.

UMC has a company that does background checks on employees so this outside firm takes care of this area.

The reason for this guidance is to inform interviewees as to what is allowed and not allowed regarding seeking out information from applicants.

The EEOC says that in the last 20 years the number of Americans who have come into contact with criminal justice system has increased. More people will have criminal histories when being considered for employment positions.

In 1991 only 1.8% of the adult population had served time in prison. In 2007 3.2% of all adults were under some sort of correctional control. The numbers have increased year after year.

The application process cannot discriminate against those that have served time in prison or exclude them from the application process. This type of legislation is to prevent excluding those that are seeking employment who may have served time.

Ban the Box has been implemented in many states around the Country. The actual title means, take the box off the application that asks, have you ever been arrested, have you ever been convicted, etc.

FINAL ACTION: None taken

ITEM NO. 7 Receive a report from the Governing Board Clinical Quality and Professional Affairs Committee; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Dr. Mackay, Chair of the Clinical Quality Meeting provided a summary of the last meeting held on November 13.

An update from the UMC Experience Team was received. The team has recently trained 250 employees and the new video has been shown and well received.

The team has been rounding with Sound Physicians and watching them interact and communicate with the patients. This has helped patients perceive their care to be better than expected.

Members of the Experience Team and Administration thanked those workers on the night shift by bringing in hockey themed cupcakes, treats and even the mascot from the Golden Knights.

Mr. VanHouweling outlined his proposed 2019 FY goals which were unanimously approved and forwarded to the HR Committee for their approval.

ITEM NO. 8 Receive a report from the Governing Board Audit and Finance Committee; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Robyn Caspersen, Chair of the Committee provided the following summary from the last meeting on November 14, 2018.

No financials were presented due to the earliness of the meeting in November.

One item was removed from the agenda as it was not ready to be presented.

A report was received from Lonnie Richardson, CIO on technology needs and wants for the hospital. Mr. Richardson stated that any IT needs need to be self-sustaining; they pay for themselves either through efficiencies or cost savings.

An update from Jennifer Wakem, CFO was received. The committee asked what the state of the capital spending plan was and these numbers were stated and discussed.

A few emerging issues were discussed and included the following:

- Take a look at the five-year capital plan
- Impacts on UMC and the November 6 election
- What if any, would the impacts be on UMC due to changes in the economy

At the December meeting the Board will hear the October financials.

FINAL ACTION: None

ITEM NO. 9 Receive an update on the University of Nevada Las Vegas School of Medicine; and take any action deemed appropriate. *(For possible action)*

DISCUSSION: Dean Atkinson provided the following updates:

She met with Nellis staff twice over the past week including the Colonel and a General in charge of the medical programs.

Dr. Atkinson attended the Association of American Medical Colleges meeting in Austin, Texas along with a few others.

UNLV School of Medicine has a new web page up which makes searching for physicians much easier.

There is new signage on both sides of the 2040 Building.

FINAL ACTION: None

ITEM NO. 10 Receive an update from the Hospital CEO; and take any action deemed appropriate. *(For possible action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: Mr. VanHouweling provided the following operational updates:

Nursing job fair going on right now; big thanks to HR for putting this on

Siemens Project – Effective November 9, Automated Laboratory System is up and running; able to do more tests with quicker turnaround

Two new OR Tables installed

Pathways to Excellence kickoff in December; inviting all nurses to attend

Clinical Trials update – Over 1,000 patients enrolled in over 30 clinical trials at UMC

Introduced new Executive Director of Clinical Quality, Patty Scott

Award received from Nevada Business, 1 of 10 best places to work in Nevada

On November 7, UMC Experience Team was recognized for all their work and presented with the Pinnacle Award for Crisis Management and communication

January 5 – UMC Holiday Party at Station Casinos

ITEM NO. 11 Submit a recommendation to the UMC Board of Hospital Trustees for the reappointment of three Governing Board members, Harry Hagerty, Renee Franklin and John O'Reilly, whose terms expire on December 31, 2018, for a three (3) year term ending December 31, 2021; and take any action deemed appropriate. *(For Possible Action)*

DOCUMENT(S) SUBMITTED**:**
- None submitted

DISCUSSION: None

FINAL ACTION: A motion was made by Dr. Mackay to approve the reappointment of Harry Hagerty for a three year term and submit a recommendation to the UMC Board of Hospital Trustees. Motion carried by unanimous vote. (Member Hagerty abstained)

FINAL ACTION: A motion was made by Member Palenik to approve the reappointment of Renee Franklin for a three year term and submit a recommendation to the UMC Board of Hospital Trustees. Motion carried by unanimous vote. (Member Franklin abstained)

FINAL ACTION: A motion was made by Member Haase to approve the reappointment of John O'Reilly for a three year term and submit a recommendation to the UMC Board of Hospital Trustees. Motion carried by unanimous vote. (Chair O'Reilly abstained)

SECTION 4: EMERGING ISSUES

ITEM NO. 12 Identify emerging issues to be addressed by staff or by the Board at future meetings; and direct staff accordingly. *(For possible action)*

None

COMMENTS BY THE GENERAL PUBLIC:

No comments

FINAL ACTION: None

There being no further business to come before the Board at this time, at the hour of 2:37 p.m. adjourned the meeting.

SECTION 5: CLOSED SESSION

ITEM NO. 13 Go into closed session pursuant to NRS 241.015(3)(b)(2), to receive information from UMC's Office of General Counsel regarding potential or existing litigation involving a matter over which the Board had supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter

A motion was made by Chair O'Reilly that the Board go into closed session pursuant to NRS 450.140(3). Motion carried by unanimous vote.

At the hour of 2:37 p.m., the Board recessed to go into closed session.

The meeting was reconvened in closed session at 2:44 p.m.

At the hour of 2:50 p.m. the closed session on the above topic ended.

FINAL ACTION: No action was taken by the Board.

ITEM NO. 14 Go into closed session, pursuant to NRS 450.140(3), to discuss new or material expansion of UMC's health care services and hospital facilities.

The meeting continued in closed session at 2:52 p.m. to discuss the above matter.

At the hour of 3:56 p.m. the closed session was adjourned.

Minutes Prepared by: Terra Lovelin

APPROVED: December 12, 2018