University Medical Center of Southern Nevada
Governing Board Audit and Finance Committee Meeting
July 12, 2017

UMC ProVidence Suite
Trauma Building, 5th Floor
800 Hope Place
Las Vegas, Clark County, Nevada
Wednesday, July 12, 2017
3:00 p.m.

The University Medical Center Governing Board Audit and Finance Committee met in the Providence Suite, UMC Trauma Building, 5th Floor, Las Vegas, Clark County, Nevada, on Wednesday, July 12, 2017, at the hour of 3:00 p.m. The meeting was called to order at the hour of 3:10 p.m. by Acting Chair, Dr. Mackay and the following members were present, which did not constitute a quorum until Member Caspersen joined at 3:26pm.

CALL TO ORDER

Board Members:

Present:
Dr. Donald Mackay- Acting Chair
Laura Lopez-Hobbs
Eileen Raney
Robyn Caspersen (Joined by phone at 3:26 PM)

Absent
Harry Hagerty (Excused)
Jeff Ellis (Excused)
Mary Lynn Palenik Non-Voting (Excused)

Others Present:
Tony Marinello, Chief Operating Officer
Jennifer Wakem, Chief Financial Officer
Susan Pitz, General Counsel
Terra Lovelin, Board Secretary

SECTION 1. OPENING CEREMONIES

The meeting commenced without a quorum at 3:10pm

ITEM NO. 1 PUBLIC COMMENT

Committee Acting Chair Dr. Mackay asked if there were any persons present in the audience wishing to be heard on any item on this agenda.

Speaker(s): None

The committee proceeded to Item No. 4 until quorum was obtained.

<u>SECTION 2. BUSINESS ITEMS</u>

ITEM NO. 4 Receive an update on the Electronic Health Record (EHR) System; and direct staff accordingly. *(For possible action)*

<u>DOCUMENTS SUBMITTED</u>:
- EHR Update

<u>DISCUSSION:</u> Brian Rosenberg, EHR consultant provided an update on the Epic implementation.

Epic has been live for 1.5 weeks now and Mr. Rosenberg said it went very smoothly. Staff are having to adjust to the new process but have logged about 600 tickets in the command center. The first bill went out the door on July 5, with another 1,287 bills sent since with 96% acceptance rate.

Epic staff have been on location to help with any issues that may arise and make sure users are supported. Next week there will be no regular support at the clinics but instead, rotating staff to help where needed.

Document imaging has been functioning well and over 100 medical records have been pulled from other hospitals utilizing Epic. November dates will be solidified shortly for more training within the hospital.

Mr. Rosenberg announced he has been invited to stay on to help with the roll out of Epic with UNLV.

ITEM NO. 5 Receive the monthly financial report for FY May 2017; and direct staff accordingly. (For possible action)

<u>DOCUMENTS SUBMITTED</u>:
- Management Discussion & Analysis FY May 2017

<u>DISCUSSION:</u> Jennifer Wakem presented the monthly financial update for April 2017. She has committed to tightening the timeframe on reporting from two months to one month.

- Total Admissions were 1,833 which is up 6.9%
- Surgeries were down 8.5%
- ER visits were up from prior year by 3.1%

(Robyn joined the meeting at this point, 3:26 pm, which constituted quorum)

- Average daily census was 382
- Implant cases caused supplies to be above budget by 9.7%

Member Caspersen asked if we anticipate cash flow challenges this June with Medicaid.

Ms. Wakem responded that Medicaid payments slow down every year so she anticipates it should be about the same as last year.

A discussion ensued about the County's financial allocation to UMC and if we have received the dollars yet.

At this time Acting Chair, Dr. Mackay went to Items 2 and 3 for the approval of minutes and agenda since quorum is now present.

ITEM NO. 2 Approval of minutes of the regular meeting of the UMC Governing Board Audit and Finance Committee meeting on June 14, 2017. *(For possible action)*

FINAL ACTION: A motion was made by Member Lopez-Hobbs that the minutes be approved. Motion carried by unanimous vote.

ITEM NO. 3 Approval of Agenda *(For possible action)*

FINAL ACTION: A motion was made by Member Lopez-Hobbs that the agenda be approved as recommended. Motion carried by unanimous vote.

ITEM NO. 6 Receive an update report from the Chief Financial Officer; and direct staff accordingly. *(For possible action)*

DOCUMENTS SUBMITTED:
- None submitted

DISCUSSION: Ms. Wakem asked the committee if they would like a demo from Kaufmann Hall.

Member Raney suggested that a demo be done at the next Strategy meeting, as well as the next Audit and Finance meeting.

It was also mentioned that Chairman Sisolak requested that Mason present the status of the repeal of the ACA at the BCC meeting on July 18.

Ms. Wakem brought up the FY18 Audit plan and the direction they would like to go.

The Director of Materials Management will start on July 31.

ITEM NO. 7 Review and recommend approval by the Governing Board the award the RFP No. 2016-19 Websites Design Services to R&R Partners, Inc.; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Agreement for Websites Design Services

DISCUSSION: Lonnie Richardson, Interim Director of IT explained that this project is divided into two components, the design portion and the build portion. The result of the design portion will be the specification for the second RFP to build the site.

FINAL ACTION TAKEN: A motion was made by member Raney to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 8 **Review and recommend for ratification by the Governing Board the Memorandum of Understanding between the Clark County Office of Public Communications and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)***

DOCUMENTS SUBMITTED:
- Memorandum of Understanding

DISCUSSION: This contract is a two year agreement for $90,000 for the videographer that works for the County, to produce the episodes for the UMC digest program.

FINAL ACTION TAKEN: A motion was made by Member Lopez-Hobbs to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 9 **Review and recommend for approval by the Governing Board Amendment Two to Agreement for Medical Coding Support between Global Medical Coding, Inc. and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)***

DOCUMENTS SUBMITTED:
- Amendment Two to Agreement for Medical Coding Support

DISCUSSION: This is a two year extension in the amount of $100,000 for coding services.

A discussion ensued about the coders experience with Epic.

FINAL ACTION TAKEN: A motion was made by Member Raney to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 10 **Review and recommend for approval by the Governing Board Amendment One to Agreement for Medical Coding Support between Healthcare Cost Solutions, Inc. D/B/A HCSSTAT and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For***

possible action)

DOCUMENTS SUBMITTED:
- Amendment One to Agreement for Medical Coding Support

DISCUSSION: This is a two year agreement for $100,000 for coding services.

FINAL ACTION TAKEN: A motion was made by Member Raney to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

ITEM NO. 11 Review and recommend for approval by the Governing Board the Agreement for Medical Coding Support between Yvonne Henderson and University Medical Center of Southern Nevada; and take action as deemed appropriate. *(For possible action)*

DOCUMENTS SUBMITTED:
- Agreement for Medical Coding Support

DISCUSSION: This is a one year agreement in the amount of $200,000 for coding services.

FINAL ACTION TAKEN: A motion was made by Member Raney to approve and make a recommendation to the Governing Board to approve the agreement. Motion carried by unanimous vote.

SECTION 3: EMERGING ISSUES

ITEM NO. 12 Identify emerging issues to be addressed by staff or by the Audit and Finance Committee at future meetings; and direct staff accordingly. (*For possible action)*

None

COMMENTS BY THE GENERAL PUBLIC:

At this time, Acting Chair Dr. Mackay asked if there were any persons present in the audience wishing to be heard on any items not listed on the posted agenda.

SPEAKERS(S): None

There being no further business to come before the Committee at this time, at the hour of 3:59 p.m., Acting Chair Dr. Mackay adjourned the meeting.

MINUTES APPROVED: August 16, 2017
Minutes Prepared by: Terra Lovelin