

## UMC IT: Updated Guidelines for Epic Training

In order to keep our employees safe and comply with UMC infection prevention and control protocols, please be advised that the following guidelines are in place:

- To comply with the directive of no meetings larger than 10 people, class sizes will be limited to 9 students per class.
  - We will adjust training schedules as needed to comply with this rule.
  - If you are assigned a different class day, an instructor from the IT training group will reach out to you via phone and email
- UMC Epic Instructors will clean and sanitized all classrooms before and after each training session
- Students will be required to wash their hands or use hand sanitizer before using the UMC IT Training workstations
- Please do not attend class if you have Covid-19 symptoms. Contact your manager to reschedule your training.
  - COVID-19 Symptoms (Upper Respiratory Illness):
    - Fever
    - Cough
    - Sore Throat
    - Body Aches
    - Fatigue
    - Shortness of Breath/Difficulty Breathing

If you have questions, we can be reached at: [IT\\_Training\\_Ops@umcsn.com](mailto:IT_Training_Ops@umcsn.com)